

City of Clarksville

Mayor
Jo Anne Smiley

South Ward Alderman
Joanna Brock 573-242-3945
Caron Quick 573-242-9656

North Ward Alderman
Sue Lindemann 314-401-8686
Randy Snell 573-470-3006



City Hall

111 Howard St. - P.O. Box 530
Clarksville, MO 63336
(573) 242.3336
Fax (573) 242.3450

Jennifer Calvin – City Clerk
CityClerk@Clarksvillemo.us
www.clarksvillemo.us

February 4, 2013

Dear Consultant:

The City of Clarksville is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 4 PM, (2/20/13) at Clarksville City Hall, 111 Howard Street – PO Box 530, Clarksville, MO 63336.

Sincerely,

Jo Anne Smiley
Mayor

Attachment

City of Clarksville – Route 79	
Federal Aid No.:	STP 9900 (379)
Location:	City of Clarksville from Washington to Main Cross Streets and from Virginia to Smith Streets.
Proposed Improvement:	The proposed project will replace dilapidated sections of existing concrete sidewalk along the east side of Route 79 from Washington to Main Cross Streets and from Virginia to Smith Streets. The proposed 4" thick sidewalk will be 5' wide and be approximately 450' in length. ADA access ramps and truncated domes will be utilized at street intersections. The project will also include replacement of the 8" sidewalk slabs and existing deteriorated and unstable 54" high railing along the sidewalk on both sides of Route 79 at the existing culvert that crosses the Town Branch. The project will also include replacement of approximately 30 LF of concrete curb along the south side of Howard Street.
Length:	450 linear feet
Approximate Construction Cost:	\$56,650.00
DBE Goal Determination	0%
Consultant Services Required:	<p>Design Phase: The engineering responsibilities may include but are not limited to: The preparation of Conceptual plans, Preliminary plans, Contract plans, preparing and submitting necessary permits, contract documents, assisting with the bidding process for ADA compliant sidewalks and preparation of PS&E and final documents.</p> <p>Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	<p><i>Name Mayor Jo Anne Smiley, Mayor</i></p> <p><i>Address 111 Howard Street, PO Box 530, Clarksville, MO 63336</i></p> <p><i>Phone (573) 242.3336</i></p> <p><i>E-mail cityclerk@clarksvillemo.us</i></p>
Deadline:	4:00 PM (CST), February 20, 2013
Submit	<ul style="list-style-type: none"> Letter of interest should not exceed Three (3) pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Four (4) copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following **criteria** will be the basis for selection:

Experience and Technical Competence -
Capacity and Capability -
Past Record of Performance -

30 Max Points
30 Max Points
30 Max Points