

Audrain County Commission

101 N. Jefferson St. – Room 102

Mexico Mo. 65265

(573) 473-5822

Roger Young
Commissioner, Eastern District

Steve Hobbs
Presiding Commissioner

Thomas A. Groves
Commissioner, Western District

July 10, 2012

Dear Consultant:

The **Audrain County Commission** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 1:30 pm, July 26, 2012 at **Audrain County Commission, 101 North Jefferson Street, Room 102, Mexico, MO 65265.**

Sincerely,

Steve Hobbs
Presiding Commissioner

Attachment

<i>Audrain County Commission</i>	
Federal Aid No.:	BRO-B004(39)
Location:	Approximately two miles southwest of Mexico in S9-T50N-R9W on County Road 919 over Scattering Fork
Proposed Improvement:	Replacement of existing Bridge No. 2660022
Length:	1000' project, 91' NU beam bridge
Approximate Construction Cost:	\$300,000
DBE Goal Determination	0%
Consultant Services Required:	Construction Inspection Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection. In general, insure that all requirements for Federal participation are met.
Other Comments:	
Contact:	<i>Steve Hobbs, Presiding Commissioner</i> <i>101 North Jefferson Street, Room 102, Mexico, MO 65265.</i> <i>(573)473-5823</i> <i>shobbs@audraincounty.org</i>
Deadline:	1:30 PM, July 26, 2012
Submit <ul style="list-style-type: none"> Letter of interest should not exceed three pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. The basis of the evaluations can be located in the Engineering Policy Guide fig 136.6.2. Maximum points can be modified or additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points