

Letter of Interest - Request for Qualifications Professional Engineering Services

The St. Joseph Regional Port Authority (Port Authority) is seeking a Letter of Interest and qualifications for general engineering services for design and construction engineering for various projects at the port facility located at 1616 Stockyards Expressway, St. Joseph, MO. The anticipated projects may include, but are not limited to:

- *Design of storage facility/facilities* – Services will include providing an overview of storage system options that provide maximum flexibility, durability, and are the most economical to the Port Authority. To work with Port Authority representatives in determining the best system that falls within available funds. Following the determination of the type of storage type and layout, the services will move into the design, bid documents, and bidding phase. The final storage system may involve but will not be limited to electrical for security lighting and ventilation, waterline improvements to install a fire hydrant on port property, and possible water within the designed storage. A system to environmentally collect water and catch any debris from storage during washouts.
- *Other services* – Includes the preparation of design and specifications necessary for bidding (please note that separate bid packets and bid dates will be done for the storage and conveyor system), renderings, and conceptual plans, bid documents, bid oversight, purchase oversight, construction and/or installation oversight associated with the projects above, or other related projects deemed necessary by the St. Joseph Regional Port Authority Board of Commissioners. All documents and services shall be in compliance to MoDOT bidding and letting requirements, including Chapter 68 “Port Authorities” of the Missouri Revised Statutes.

Note: *Special attention must be given to ensure storage project is designed and bids are received within the funding limits available. Design and bidding completion preference by the end of January for a March/April construction start and completion by August in time for fall delivery of product by barge.*

- *Design of conveyor transfer system* – Design services will also include the design of an economical conveyor system that will attach to the existing conveyor system (such system must be compatible with the existing system) to transfer bulk product to the storage facility/facilities. This design can occur after the storage system is designed and bid.

Letter of Interest to the St. Joseph Regional Port Authority must include the minimum:

1. The specialized experience and technical competence of the firm with respect to related work;
2. The capacity and capability of the firm to perform the work in question, including specialized services, within the time frame allotted for specific project/grant.
3. The past record of performance of the firm with respect to such factors as control of costs, quality of work, and the ability to meet schedules;
4. The firm's proximity to and familiarity with the area in which the project is located; and
5. Experience with:
 - Identifying environmental requirements, submissions and compliance, and approvals with the National Environmental Policy Act (NEPA), including building design and limits within a floodway/floodplain.
 - Meeting MoDOT bidding requirements and other LPA requirements, including any special multi-modal/waterways bid requirements, ensuring bid documents and contract documents contain all appropriate contractor requirements associated with MoDOT funding.
 - Ensuring work and construction and contract oversight meets MoDOT standards.
 - Contractor oversight for compliance with all other MoDOT and/or FHWA requirements such as Davis-Bacon, Construction Civic Rights, DBE Goals, Etc.
 - Must register or be registered, and comply with all provisions of federal e-verify.

If you would like to be considered for these services, you may express your interest by responding to: **St. Joseph Regional Port Authority, 3003 Frederick Avenue, St. Joseph, MO 64506.** Interest letters must be submitted no later than **9:00 a.m., Tuesday, October 18, 2016.** Please limit your response to no more than three pages. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest. The Statement of Qualifications is not a part of the three page count associated with the Letter of Interest. For more information, please contact Brad Lau at 816-364-4110. The cost of services are not to be included in the bid. It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

The St. Joseph Regional Port Authority is an Equal Opportunity Employer and invites the submission of qualifications from minority and women-owned firms. The St. Joseph Regional Port Authority reserves the right to accept or reject any and all submissions of qualifications.

St. Joseph Regional Port Authority
3003 Frederick Avenue
St. Joseph, MO 64506