



City of Cameron
205 N. Main Street
Cameron, MO 64429
Phone: (816) 632-2177
Fax: (816) 632-1067

October 11, 2013

Dear Consultant:

The City of Cameron is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than five pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with City of Cameron. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 4:00 pm, October 30, 2013 at City of Cameron, City Clerk's Office, 205 N Main, Cameron, MO 64429.

Sincerely,

Drew Bontrager
Public Works Director

Attachment

City of Cameron Missouri; Pedestrian Access North Walnut Sidewalk

Federal Aid No.:	STP-7000 (106)
Location:	The area in and around the US Hwy 69, (N. Walnut Street) and Grand Avenue intersection north to the US Hwy 36 / US Hwy 69 overpass and ramps.
Proposed Improvement:	Installation of sidewalk and ADA improvements on the east side of Hwy 69, from, and including the US Business Hwy 36, (Grand Avenue), intersection, north to the US Hwy 36 overpass.
Length:	2,000 feet
Approximate Construction Cost:	\$178,108
DBE Goal Determination	0%
Consultant Services Required:	<p>The engineering responsibilities may include, but are not limited to the following:</p> <p>Design services may include, ADA compliant sidewalks and intersection crossings, preparation of Preliminary and Contract plans and Right of Way Plans, assisting with the bidding process, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/relocation permits and traffic controls including the preparation of PS&E and final documents.</p> <p>Construction services may include assistance with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings, conduct construction test and inspection, be present during critical construction operations, participate in final inspection, and prepare as built drawings.</p>
Other Comments:	
Contact:	Drew Bontrager 205 N Main Cameron, MO 64429 816-632-2177 publicworks@cameronmo.com
Deadline:	4:00 pm, October 30, 2013
Submit	<ul style="list-style-type: none">Letter of interest should not exceed five pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Four copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	Max Points	40
Capacity and Capability -	Max Points	30
Past Record of Performance -	Max Points	30