

## NOTICE TO NEPA ENVIRONMENTAL CONSULTANTS

The City of St. Clair, Missouri, is hereby soliciting statements of qualifications and experience from NEPA Environmental consultants for the preparation of an Environmental Assessment to close the St. Clair Regional Airport and its reuse per City of St. Clair's Comprehensive Plan. Specifically, the selected consultant will be tasked to:

1. Prepare an Environmental Assessment in accordance with FAA Order 1050.1E and FAA Order 5050.4B.

The Environmental Assessment will evaluate two alternatives -- retention of the Airport and a reasonable conceptual plan layout of its reuse. The selected consultant shall attend a scoping meeting with the City of St. Clair, Federal Aviation Administration and Missouri Department of Transportation prior to finalizing a contract for consultant services.

A qualification based selection process conforming to Federal Aviation Administration (FAA) Advisory Circular 150/5100-14E will be utilized. Selection criteria will include, but are not limited to:

- Qualifications of the firm and assigned staff
- Comparable recent experience, particularly with respect to assessing impacts on air and water quality, vehicular traffic and noise, community quality of life and identifying appropriate mitigation measures
- Knowledge of FAA/MoDOT regulations, policies and procedures
- Experience in communicating with state and federal agencies engaged in the Environmental Assessment process
- An implemented Affirmative Action Program
- Capacity to perform work in the allotted time
- Capability to complete projects within budgets
- Familiarity with, and proximity to the project

**Consultants shall not include fee or cost information when responding to this solicitation.** Prospective consultants are advised that applied overhead rates must be in accordance with the cost principles established within Federal Regulation 48 CFR Part 31, Contract Cost Principles and Procedures.

This contract is subject to, but not limited to the following federal provisions:

- Title VI of the Civil Rights Act of 1964
- Section 520 of the Airport and Airway Improvement Act of 1982
- DOT Regulation 49 CFR Part 18.36(i) – Access to Records
- DOT Regulation 49 CFR Part 20 – Lobbying and Influencing Federal Employees
- DOT Regulation 49 CFR Part 26 – Disadvantage Business Enterprises Participation
- DOT Regulation 49 CFR Part 30 – Foreign Trade Restriction Clause
- DOT Regulation 2 CFR Part 180 and 1200 – Government Debarment and Suspension
- DOT Regulation 2 CFR 200 Appendix II
  - Access to Records and Reports
  - Breach of Contract Terms
  - Rights to Inventions
  - Termination of Contract

Consultants should submit three copies of their statement of qualifications and experience along with references to the following address, no later than 3:00 p.m. on June 15<sup>th</sup>, 2015. Interested consultants should also submit an electronic version of the submittal to [aca@stclairmo.us](mailto:aca@stclairmo.us). The consultant should also provide an affidavit of compliance with the federal work authorization program and a copy of the firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020). The City of St. Clair reserves the right to reject any and all consultants. Questions should be directed to Assistant City Administrator, Travis Dierker, at [aca@stclairmo.us](mailto:aca@stclairmo.us)

SUBMIT DOCUMENTS TO:

City of St. Clair  
Attn: Travis Dierker  
1 Paul Parks Drive  
St. Clair, MO 63077