

## NOTICE TO AIRPORT CONSULTANTS

The City of Eldon, Missouri, is hereby soliciting statements of qualifications and experience from airport consultants for projects at Eldon Model Airport. These projects may include:

1. Development of Airport Layout Plan (ALP) and Narrative Update Plan.
2. Assistance with land acquisition of airport development, and for compliance with FAA standards and regulations.
3. Perform taxi lane improvements.
4. Perform entrance road improvements.
5. Development of fuel farm.
6. Assistance with terminal area development.
7. Hangar, tie downs, miscellaneous pavement and airfield improvements.

The required services include, but are not limited to, airport planning, design, construction, A/E services for all phases, and necessary incidental services for projects expected to be funded under the FAA Airport Improvement Program within five (5) years. A qualification based selection process conforming to Federal Aviation Administration (FAA) Advisory Circular 150/1500-14 will be utilized. Selection criteria will include, but not limited to:

- Qualifications
- Comparable recent experience
- Knowledge of FAA/MoDOT regulations, policies and procedures
- An implemented Affirmative Action Program
- Capacity to perform work in the allotted time
- Capability to complete projects within budgets
- Capability to furnish qualified inspectors for construction inspection
- Familiarity with, and proximity to the project

Fees will be negotiated for projects as grants are obtained. **Consultants shall not include fee or cost information when responding to this solicitation.** Prospective consultants are advised that applied overhead rates must be in accordance with the cost principles established within federal Regulation 48 CFR Part 31, Contract Cost Principles and Procedures.

This contract is subject to, but not limited to the following federal provisions:

- Title VI of the Civil Rights Act of 1964
- Section 520 of the Airport and Airway Improvement Act of 1982
- DOT Regulation 49 CFR Part 18.36(i) – Access to Records
- DOT Regulation 49 CFR Part 20 - Lobbying and Influencing Federal Employees
- DOT Regulation 49 CFR Part 26 – Disadvantage Business Enterprises Participation
- DOT Regulation 49 CFR Part 29 – Government Debarment and Suspension
- DOT Regulation 49 CFR Part 30 – Foreign Trade Restriction Clause

Airport consultants should submit three (3) copies of their statement of qualifications and experience along with references to the following address, no later than 4:00 p.m. on May 10, 2013.

Debbie Guthrie, City Administrator  
City of Eldon  
P.O. Box 355 101 S. Oak Street  
Eldon, Missouri 65026