

NOTICE TO AIRPORT CONSULTANTS

The City of Hannibal, Missouri, is hereby soliciting Statements of Qualifications (SOQ) and experience from airport consultants for projects at Hannibal Regional Airport anticipated to be completed over the next five (5) years. These projects may include:

1. Environmental Assessment for runway extension.
2. Land Acquisition for Runway Extension.
3. Runway Extension.
4. Airport maintenance, i.e. crack-fill, seal-coat, overlay, grading, marking, etc. that may be required to maintain the airport within FAA criteria and standards.
5. Airport improvements, i.e. construction of T-Hangars and associated Taxilanes, Snow Removal Equipment, Wildlife Fence, etc.
6. Airport Layout Plan (ALP) revisions and/or other planning activities.

The required services include, but are not limited to, airport planning, design, construction, A/E services for all phases, and necessary incidental services for projects expected to be funded under the FAA Airport Improvement Program within five years. A qualification based selection process conforming to Federal Aviation Administration (FAA) Advisory Circular 150/5100-14 will be utilized. Selection criteria will include, but not limited to:

- Qualifications
- Comparable recent experience
- Knowledge of FAA/MoDOT regulations, policies and procedures
- An implemented Affirmative Action Program
- Capacity to perform work in the allotted time
- Capability to complete projects within budgets
- Capability to furnish qualified inspectors for construction inspection
- Familiarity with, and proximity to the project

Fees will be negotiated for projects as grants are obtained. **Consultants shall not include fee or cost information when responding to this solicitation.** Prospective consultants are advised that applied overhead rates must be in accordance with the cost principles established within Federal Regulation 48 CFR Part 31, Contract Cost Principles and Procedures. This contract is subject to, but not limited to the following federal provisions:

- Title VI of the Civil Rights Act of 1964
- Section 520 of the Airport and Airway Improvement Act of 1982
- DOT Regulation 49 CFR Part 18.36(i) – Access to Records
- DOT Regulation 49 CFR Part 20 – Lobbying and Influencing Federal Employees
- DOT Regulation 49 CFR Part 26 – Disadvantage Business Enterprises Participation
- DOT Regulation 49 CFR Part 29 – Government Debarment and Suspension
- DOT Regulation 49 CFR Part 30 – Foreign Trade Restriction Clause

Airport consultants should **submit eight (8) copies and one (1) electronic file** of their SOQ and experience along with references to the following address, no later than 4:30 p.m. April 30, 2013. The SOQ shall be limited to 20 single-sided 8-1/2" x 11" pages with a minimum font size of 10 (this does not include cover page, cover letter or resumes of key personnel). The consultant should also provide an affidavit of compliance with the federal work authorization program and a copy of the firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020).

SUBMIT DOCUMENTS TO:

Mark Edward Rees, City Engineer
City of Hannibal
320 Broadway
Hannibal, Missouri 63401
(573)231-5002