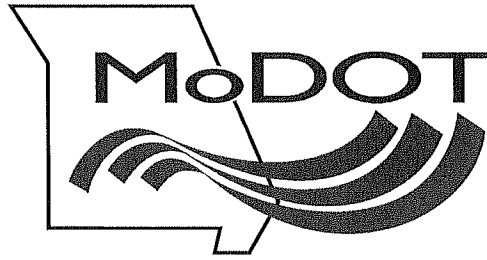


Missouri
Department
of Transportation



Pete K. Rahn, Director

105 West Capitol Avenue
P.O. Box 270
Jefferson City, MO 65102
(573) 751-2551
Fax (573) 751-6555
www.modot.org

November 23, 2009

Dear Consultant:

The Missouri Highway and Transportation Commission requests the services of consulting firms to perform professional services as described on the following pages. This solicitation is the first step in developing and executing 3-year Master Agreements for on-call services. Master Agreements allow MoDOT districts and divisions to enter into Memorandums of Understanding with consultants to perform services under \$100,000. Execution of a Master Agreement does not guarantee future work.

Limit your Letter of Interest to no more than two pages. Electronic submissions are encouraged. Letters for district and statewide work categories are to be sent to the district or division contact person with separate letters to be sent for each service. Clearly indicate which type of services you wish to perform. Letters of Interest should include a statement to indicate why your firm is qualified to provide the services in a particular work category. It should also include any other information, which might help in the selection process, such as the persons or team you will assign, their backgrounds, office locations and projects your company has recently completed or are now active. We will utilize the consultant information already on file so a lengthy submittal of other general company information is not necessary.

Additional contracting requirements and information may be found on the following Master Agreement Solicitation.

Disadvantaged Business Enterprises (DBE) are strongly encouraged to submit Letters of Interest for categories in which they are qualified. DBE firms must be certified by the Missouri Department of Transportation.

All letters must be received by 4:00 p.m., December 28, 2009 at the appropriate office. MoDOT will only consider letters of interest received at the appropriate office by the deadline.

Sincerely,

Dave Nichols
Director of Program Delivery

sr

Attachment

cc:	All District Offices	Ms. Kathy Harvey-de	Mr. Dennis Heckman-br	Mr. Lester Woods-de
	Ms. Eileen Rackers-tr	Mr. Jay Bestgen-de	Mr. Dave Ahlvers-cm	Ms. Beth Ring-gs
	Ms. Kelly Lucas-rw	Mr. Alan Miller-cm	Ms. Gayle Unruh-de	Mr. George Kopp-de
	Mr. Joe Pestka-mo			