

# FRANKLIN COUNTY

Franklin County Highway Department  
Ronald J. Williams P.E., Administrator/Engineer



400 EAST LOCUST STREET  
ROOM 003A  
UNION, MO 63084  
MAIN LINE (636) 583-6361  
FAX (636)584-0902  
[www.franklinmo.org](http://www.franklinmo.org)

RE: Notice to Consultants  
Request for Qualifications  
Consulting Engineering Services  
Elmont Road Bridge Replacement  
STP-6006(604)

Franklin County, Missouri is requesting the services of a consulting engineering firm to perform the professional services for the above referenced project. Further information on the project is noted on the accompanying project description. If you would like to be considered for these services you may express your interest by responding with a letter of interest of no more than five (5) pages. The following information should be contained in your letter of interest:

- Brief outline of firm
- Individuals of the firm who are anticipated to be assigned to the project and their background
- Other service providers anticipated to be utilized as part of your team
- Other similar projects of this nature your firm has recently completed or are currently doing
- Why your firm is best suited to accomplish the consulting work for this project for Franklin County

A current Statement of Qualifications for your firm is required to be submitted with your letter of interest or be on file with the Franklin County Purchasing Department.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.org](http://www.modot.org) in order to be counted as participation towards an established DBE goal. We encourage DBE firms to submit letter of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive. Right-of-Way appraisal and negotiation services must be performed by personnel from your firm or from a subconsultant who are prequalified with MoDOT and listed in [MoDOT's Roster of Approved Contract Appraisers](#) or [MoDOT's Roster of Approved Contract Negotiators](#).

It is requested all letters of interest be sent to the attention of and received by Thursday, April 2, 2020 at 2:00PM:

Franklin County Purchasing Department  
400 E. Locust Street; Room 004  
Union, Missouri 63084

IF you have any questions you may contact me via telephone at 636-583-6361 or via email at [rjwilliams@franklinmo.net](mailto:rjwilliams@franklinmo.net). Franklin County looks forward to receiving your letter of interest for consideration in performing the consulting work for this project.

Sincerely,

Ronald J. Williams, P.E.  
Franklin County Highway Department

**SCOPE OF SERVICES  
ELMONT ROAD BRIDGE REPLACEMENT**

Owner:	Franklin County, Missouri
Roadway:	Elmont Road
Federal Aid Number:	STP 6006(604)
Proposed Improvement:	Bridge Replacement
Approximate Length:	0.10 Mile
Approximately Construction Cost:	\$656,000
DBE Goal Determination:	16%
Contact:	Ronald J. Williams, P.E. Franklin County Highway Department 400 E. Locust Street; Room 003A Union, MO 63084 (636)583-6361 rjwilliams@franklinmo.net
Deadline:	April 2, 2020; 2:00PM

Pursuant to the Brooks Act for Consultant Selection the following criteria will be utilized as the basis for selection.

Experience and Technical Competence	40 max points
Capacity and Capability	30 max points
Past Record of Performance	30 max points

**Overview**

Franklin County, Missouri was awarded STP funding in 2018 toward the replacement of the Elmont Road Bridge over Little Boone Creek. It is desired the successful consultant will be able to pursue the design and implementation of the construction of the project within the timelines required and with minimal delays. The successful consultant will provide the package of engineering and construction services, including right-of-way acquisition needed by Franklin County to bring the project to fruition with Franklin County providing oversight and guidance.

**Hazardous Waste Inspections**

Inspect project area prior to bid advertisement for asbestos and lead paint. The hazardous waste reports must be in the bid proposal.

**Bridge**

The engineering responsibilities will include the preparation of Preliminary and Contract plans and Right of Way plans. As part of the prepared plans the consultant will need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services and permitting including preparation of PS&E and final documents. Services will also include the acquisition of right-of-way and easements as determined. Necessary roadway realignment and design of adequate approaches will be incidental design work for the bridge replacement.

**Right-of-Way**

Right-of-Way phase services may include but are not limited to acquisition of temporary and/or permanent realty rights including land, easements, and access rights necessary to construct, operate, and maintain the project. The consultant may need to perform property valuations/appraisals, negotiation activities, and relocation services as necessary to acquire real property to clear the project for construction.

**Construction Inspection**

Work with the contractor on behalf of Franklin County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction testing and inspection, be present during critical construction operations, work with Franklin County to do full time inspections and reporting, participate in final inspection, prepare federal funding reimbursement requests for presentation to MODOT and handle project close out paperwork.