



Missouri Department of Transportation
David B. Nichols, Director

105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

573.751.2551
Fax: 573.751.6555
1.888.ASK MODOT (275.6636)

July 10, 2013

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Past Performance, Qualifications of Personnel Assigned, Familiarity/Capability, General Experience of Firm, and Accessibility of Firm and Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in MoDOT's Approved Consultant Prequalification List at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, **July 31, 2013** at the appropriate office.
Sincerely,



Kathryn Harvey, P.E.
State Design Engineer

Attachment



Our mission is to provide a world-class transportation experience that
delights our customers and promotes a prosperous Missouri.
www.modot.org

DISTRICT OFFICES

St. Louis District
Greg Horn– Interim District Engineer
Missouri Department of Transportation
1590 Woodlake Drive
Chesterfield, MO 63017-5712

Contact
Shirley Norris
Phone: 314-453-5032
email address: Shirley.norris@modot.mo.gov
Email responses are encouraged

St. Louis District

Jefferson County, Route Y	
Job No:	J6S3010E
Location:	From Route 30 to Route 21
Proposed Improvement:	Add shoulders, correct curves and resurface
Length:	16.277 Miles
Approximate Construction Cost:	\$2,620,000
DBE Goal (if applicable)	12%
Consultant Services Required:	All necessary tasks required to complete project milestones: Conceptual Plan, Preliminary Plans, Final Field Check Plans, Final Plans for PS&E including all Requests for Environmental Services to clear project for letting, Construction Cost Estimates at each milestone, and assistance during bidding and construction. No Right of way will be acquired for this project.
Other Comments:	Interviews or presentation will not be required for the consultant selection. Tentative Date of Consultant Selection – 8/12/13

Rating Criteria w/Weighted Values

General Experience of Firm	15 Points Max
Past Performance	35 Points Max
Qualifications of Personnel Assigned	25 Points Max
Familiarity/Capability	15 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total