



Missouri Department of Transportation
David B. Nichols, Director

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July 26, 2013

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform a routine inspection of the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Past Performance, Qualifications of Personnel Assigned, Familiarity/Capability, General Experience of Firm, and Accessibility of Firm and Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in MoDOT's Approved Consultant Prequalification List at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, August 19, 2013, at the appropriate office.

Sincerely,

Kathryn Harvey, P.E.
State Design Engineer

Attachment



Our mission is to provide a world-class transportation experience that
delights our customers and promotes a prosperous Missouri.
www.modot.org

Contact
Patrick Martens, P.E.
Supervising Bridge Inspection Engineer
Bridge Division
Phone: 636-441-1376

Patrick.martens@modot.mo.gov
Email responses are encouraged

Southeast District

Cape Girardeau County, Route MO 34	
Job No:	N/A
Location:	Mississippi River Bridge @ Cape Girardeau (Emerson Bridge)
Proposed Improvement:	Routine Bridge Inspection
Length:	11 spans @ 170' (Plate Girders), 468' Cable Stayed span, 1150' Cable Stayed span, 468' Cable Stayed span
Approximate Construction Cost:	N/A
DBE Goal (if applicable)	N/A %
Consultant Services Required:	Conduct a complete routine bridge inspection, that satisfies NBIS requirements, including appropriate inspection of associated complex bridge features. Prepare signed and sealed bridge inspection report.
Other Comments:	<p>Three (3) pages will be allowed for the Letter of Interest for this scope.</p> <p>Interviews or presentation will not be required for the consultant selection. MoDOT anticipates consultant selection by August 30, 2013.</p> <p>Field bridge inspection shall be completed by March 15, 2014, with final signed and sealed inspection report due to Bridge Division by April 30, 2014.</p> <p>Existing bridge plans, past inspection reports, inspection and maintenance manual, and other project information available for download at :</p> <p>ftp://ftp.modot.org/Central Office/Bridge/Cape Bridge/</p>

Rating Criteria w/Weighted Values

General Experience of Firm	15 Points Max
Past Performance	35 Points Max
Qualifications of Personnel Assigned	25 Points Max
Familiarity/Capability	15 Points Max
Accessibility of Firm & Staff	10 Points Max
	100 Points Max Total