



Missouri Department of Transportation
David B. Nichols, Director

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Jefferson City, Missouri 65102

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1.888.ASK MODOT (275.6636)

February 27, 2014

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Past Performance, Qualifications of Personnel Assigned, Familiarity/Capability, General Experience of Firm, and Accessibility of Firm and Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in MoDOT's Approved Consultant Prequalification List at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, March 14, 2014 at the appropriate office.

Sincerely,

Eric Schroeter, P.E.
State Design Engineer

Attachment



Our mission is to provide a world-class transportation experience that
delights our customers and promotes a prosperous Missouri.
www.modot.org

SL District
Greg Horn, P.E. – District Engineer
Missouri Department of Transportation
1590 Woodlake Drive
Chesterfield, MO 63017

Contact
Brian Umfleet
314-275-1540
Brian.Umfleet@modot.mo.gov
Email responses are encouraged

SL District

St. Louis County, Various Routes	
Job No:	J6Q2343D
Location:	St. Louis Gateway Guide Transportation Management Center
Proposed Improvement:	Provide operator staffing and operations support for the Gateway Guide Transportation Management Center (TMC).
Length:	N/A
Approximate Construction Cost:	\$4.0 million (for a 2 year operations term with (2) 1 year extensions optional)
DBE Goal (if applicable)	5%
Consultant Services Required:	Provide support services in the areas of transportation management center operations. This includes staffing and ongoing operational support to facilitate 24/7 operations of the Gateway Guide Transportation Center (TMC).
Other Comments:	<p>The initial contract will be negotiated for a two year term, but a two year extension may be authorized under a supplemental contract.</p> <p>Specific consultant tasks may include:</p> <p>Traffic management center operation staffing shall be for 24/7/365 operations. Staffing shall at all times provide a minimum of 2 operators on duty. Operator staffing shall be composed of 5 MoDOT Control Room Operators supplemented by 18-20 consultant employees with technical experience in control room operations and customer service.</p> <p>The consulting team will need to provide support for continued operations and potential update to the Gateway Guide website as well provide support for social media updates.</p> <p>The consultant team should be able to provide supplemental incident management support. This may include but not limited to providing staff to monitor, manage and perform training programs that increase regional situational awareness of incidents. Work may also include work to support action plans, documents and participation in after action debriefs.</p>

	<p>The consultant team shall provide traffic management and performance updates throughout the duration of the contract. These may include benefit/cost reporting, federal rule compliance reporting, internal performance evaluation and reporting as well as continual review and guidance of national best practices.</p> <p>Interviews (or presentations) will be conducted with the short listed firms.</p> <p>Letters of interest must indicate your firm's approach to promoting and developing a diverse workforce.</p> <p>The Consultant Short List will be posted to the web</p> <p>Interviews (or presentations) will be conducted with the short listed firms.</p> <p>Tentative Date of Consultant Selection- May 2, 2014</p>
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Rating Criteria w/Weighted Values

General Experience of Firm	10 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	15 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	20 Points Max
Project Understanding & Transition Plan	10 Points Max
Innovation	<u>10 Points Max</u>
	100 Points Max Total