



Missouri Department of Transportation  
David B. Nichols, Director

105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

573.751.2551  
Fax: 573.751.6555  
1.888.ASK MODOT (275.6636)

February 28, 2014

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than two pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Past Performance, Qualifications of Personnel Assigned, Familiarity/Capability, General Experience of Firm, and Accessibility of Firm and Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in MoDOT's Approved Consultant Prequalification List at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, March 14, 2014 at the appropriate office.

Sincerely,

Eric Schroeter, P.E.  
State Design Engineer

Attachment



Our mission is to provide a world-class transportation experience that  
delights our customers and promotes a prosperous Missouri.  
[www.modot.org](http://www.modot.org)

**Bridge Division (Administration)**

Dennis Heckman, PE  
State Bridge Engineer  
Missouri Department of Transportation  
105 W. Capitol Ave.  
Jefferson City, MO 65102

**Contact:**

Stacy McMillan, P.E.  
Structural Liaison Engineer  
Bridge Division  
Phone: 573-526-0250  
Fax: 573-526-5488

[stacy.mcmillan@modot.mo.gov](mailto:stacy.mcmillan@modot.mo.gov)  
Email responses are encouraged

**Central District (Roadway Inquiries)**

Michael Dusenberg  
Transportation Project Manager  
Phone: 573-751-7699  
[Michael.Dusenberg@modot.mo.gov](mailto:Michael.Dusenberg@modot.mo.gov)

Central District

<b>Howard County</b>	
<b>Job No:</b>	J2S0430 & J2S2206
<b>Location:</b>	Howard County Route E over Adams Fork & Route. A over Moniteau Creek
<b>Proposed Improvement:</b>	Replace 2 Bridges
<b>Length:</b>	N/A
<b>Approximate Construction Cost:</b>	\$1,100,000
<b>DBE Goal (if applicable)</b>	10%
<b>Consultant Services Required:</b>	Prepare signed and sealed roadway and bridge plans, special provisions and estimates. The consultant will be responsible for surveying, preliminary roadway plans and bridge preliminary plans.
<b>Other Comments:</b>	<p>Interviews or presentation will not be required for the consultant selection.</p> <p>MoDOT will provide geotechnical work.</p> <p>Tentative Date of Consultant Selection is March 21, 2014.</p> <p>Bridge Memo and Sounding Request due May 12, 2014. Preliminary Roadway Plans due July 11, 2014. 100 % unsigned / unsealed review plans are due to MoDOT October 14, 2014. Final P.S. &amp; E are due November 3, 2014.</p> <p>Existing bridge plans and other project information are available for download at:  <a href="ftp://ftp.modot.org/CentralOffice/Bridge/Howard/ReferenceDocuments">ftp://ftp.modot.org/CentralOffice/Bridge/Howard/ReferenceDocuments</a></p>

**Rating Criteria w/Weighted Values**

General Experience of Firm	15 Points Max
Past Performance	35 Points Max
Qualifications of Personnel Assigned	25 Points Max
Familiarity/Capability	15 Points Max
Accessibility of Firm & Staff	10 Points Max
	100 Points Max Total