



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

**Missouri Department of Transportation**

*David B. Nichols, Director*

March 7, 2014

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than **three** pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach **one** page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Past Performance, Qualifications of Personnel Assigned, Familiarity/Capability, General Experience of Firm, and Accessibility of Firm and Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in MoDOT's Approved Consultant Prequalification List at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by **4:00 pm, March 21, 2014** at the appropriate office.

Sincerely,

Eric Schroeter, P.E.  
State Design Engineer

Attachment



*Our mission is to provide a world-class transportation experience that  
delights our customers and promotes a prosperous Missouri.*

[www.modot.org](http://www.modot.org)

## **DISTRICT OFFICES**

District SL  
Greg Horn – District Engineer  
Missouri Department of Transportation  
1590 Woodlake Dr.  
Chesterfield, MO 63017

Contact  
Tim Schroeder – Project Manager  
314-453-5049  
Timothy.Schroeder@modot.mo.gov  
Email responses are encouraged

## District SL

| <b>St. Charles County, U.S. Route 61</b> |  |
|--|--|
| <b>Job No:</b>                           | J6P3071  |
| <b>Location:</b>                         | From Route A to north of Peine Road.   |
| <b>Proposed Improvement:</b>             | Construct a new interchange at Route P/Peine Road; and, construct safety improvements at three other unsignalized median crossovers within the corridor.   |
| <b>Length:</b>                           | 2.7 miles  |
| <b>Approximate Construction Cost:</b>    | \$9.8 million  |
| <b>DBE Goal (if applicable)</b>          | 12 %   |
| <b>Consultant Services Required:</b>     | Surveying; bridge design; roadway design; geotechnical; public involvement.  |
| <b>Other Comments:</b>                   | <ul style="list-style-type: none"><li>• Interviews or presentation will not be required for the consultant selection.</li><li>• Tentative Date of Consultant Selection- April 1, 2014.</li><li>• MoDOT has aerial Li-Dar from 2013. Consultant will provide supplemental surveying services.</li><li>• Consultant will be responsible for Utilities Plan of Adjustment.</li><li>• Consultant will assist with public outreach.</li><li>• Consultant will provide Geotechnical Services.</li><li>• Consultant will provide all roadway and bridge design services for Conceptual, Preliminary, Right of Way, and Final Design plans.</li><li>• MoDOT will acquire the necessary right of way and easements.</li><li>• MoDOT will perform environmental and historic preservation tasks and prepare the necessary documentation. Consultant will assist with supporting information.</li></ul> |

### Rating Criteria w/Weighted Values

|                                      |                      |
|--------------------------------------|----------------------|
| General Experience of Firm           | 15 Points Max        |
| Past Performance                     | 35 Points Max        |
| Qualifications of Personnel Assigned | 25 Points Max        |
| Familiarity/Capability               | 15 Points Max        |
| Accessibility of Firm & Staff        | <u>10 Points Max</u> |
|                                      | 100 Points Max Total |