



Missouri Department of Transportation

*Roberta Broecker, Interim Director*

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November 10, 2015

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal of 10%. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on:

- Past Performance – signal optimization projects of similar size and scope
- Qualifications of Personnel Assigned – qualities/experience of individual employees to be designated to the various tasks for this specific job
- Familiarity/Capability – basic technical/engineering knowledge of the corridor(s), suggesting rudimentary traffic control strategies for improvements and offering mitigation strategies for saturated conditions when applicable
- General Experience of Firm – similar types of signalized corridors of size and volumes and/or related type work of the many tasks of signal optimizations
- Accessibility of Firm and Staff – knowledge/aquaintance of the area and/or previous responsiveness of MoDOT's local needs

Firms will be evaluated based on satisfaction of scope requirements and deliverables. Remote communication to MoDOT's signal database system is required.



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Firms not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firms that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive

We request all letters be received by 6:00 pm, December 1, 2015 at the appropriate office.

Sincerely,



Eric Schroeter, P.E.  
State Design Engineer

Attachment

## **DISTRICT OFFICES**

District SL  
Greg Horn, PE  
Missouri Department of Transportation  
1590 Woodlake Drive  
Chesterfield, MO 63017

Contact  
Chris Hohowski, PE  
314.275.1577  
[Christopher.Hohowski@modot.mo.gov](mailto:Christopher.Hohowski@modot.mo.gov)  
Email responses are encouraged

## District SL

St. Louis County	
<b>Job No:</b>	J6S3121
<b>Location:</b>	MO 100
<b>Proposed Improvement:</b>	<p>Traffic counts and Signal Optimization for MO 100 for signals at the following intersections:</p> <ol style="list-style-type: none"><li>1. McKnight</li><li>2. Kortwright</li><li>3. Berry</li><li>4. Warson Woods</li><li>5. Sappington</li><li>6. Woodlawn</li><li>7. Sylvan</li><li>8. US 67</li><li>9. Geyer</li><li>10. Kirkwood Middle</li><li>11. Woodgate</li><li>12. Bopp</li><li>13. Lindemann</li><li>14. Ballas</li><li>15. West County Center</li><li>16. I-270</li><li>17. Barrett Station</li><li>18. Mason</li><li>19. Manchester Meadows</li><li>20. Weidman</li><li>21. Braeshire</li><li>22. Knollhaven</li><li>23. Enchanted Pkwy</li><li>24. Manchester Highlands</li><li>25. MO 141</li><li>26. Old Meramec Station</li><li>27. Henry</li><li>28. Baxter/Sulphur Springs</li><li>29. Maple</li><li>30. Reis</li><li>31. Ballpark</li><li>32. Holloway</li><li>33. New Ballwin</li><li>34. Ballwin Plaza</li><li>35. Best Buy</li><li>36. MO 340</li><li>37. Old State</li><li>38. Strecker/Ruck</li><li>39. Ellisville Town Center</li></ol>

	40. West Glen Farms 41. Taylor
<b>Approximate Project Cost:</b>	\$205,000

<p><b>Consultant Services Required:</b></p>	<ul style="list-style-type: none"> <li>▪ Thorough field investigation, survey, review &amp; observation of existing corridor conditions</li> <li>▪ Weekday and weekend traffic count collection for mainline and signalized intersections</li> <li>▪ Signal timing plan development as needed</li> <li>▪ Building of Synchro, TruTraffic models for signal systems</li> <li>▪ Pre-project travel time runs</li> <li>▪ Review of locations with excessive delays</li> <li>▪ Development of diversion plans</li> <li>▪ Utilization of newer features of ATC controllers per corridor need</li> <li>▪ Signal clearance and pedestrian timing as needed</li> <li>▪ Left turn TOD analysis (FYA) and implementation</li> <li>▪ Field implementation of signal timing plan</li> <li>▪ Respond to customer service calls regarding complaints and making adjustments as needed</li> <li>▪ Post travel time runs</li> <li>▪ Completion of field observation sheets</li> <li>▪ Final report that includes: arterial analysis (arterial travel times, delays, avg. speeds, number of stops, arterial LOS, etc.) and intersection analysis (movement delays, queuing, LOS, etc). Noting especially corridor problem movements/locations. This report will also identify improvements to the corridor in terms of annual reductions in fuel consumption costs and vehicle pollutant emissions.</li> <li>▪ Short derivation of values obtained must be included, such as formulas used and where obtained</li> <li>▪ Results will be made available to the public. plans</li> </ul>
<p><b>Other Comments:</b></p>	<p>Interviews and presentations will not be required.</p>

### **Rating Criteria w/Weighted Values**

General Experience of Firm	15 Points Max
Past Performance	35 Points Max
Qualifications of Personnel Assigned	25 Points Max
Familiarity/Capability	15 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total