

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

March 11, 2016

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the projects included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than **three** pages (a page is defined as 8-1/2 by 11 inches and printed on one side). This letter should include a statement to indicate your firm's understanding of the projects. It should also include any other information which might help us in the selection process, including key personnel you would assign to the projects, the backgrounds of those individuals, any sub-consultants you propose to use and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve, and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach **one** page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Menor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Past Performance, Qualifications of Personnel Assigned, Familiarity/Capability, Experience and Technical Competence of Firm and Accessibility of Personnel Assigned. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#), at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 p.m., March 25, 2016 at the appropriate office.

Sincerely,



Eric Schroeter, P.E.
State Design Engineer



Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.

www.modot.org

Central District Inquiries, Administration and Submittal of Letter of Interest:

Michael Dusenberg, P.E.
Transportation Project Manager
Phone: (573) 751-7699
e-mail: Michael.dusenberg@modot.mo.gov

E-mail responses/submittals are encouraged.

Boone County, Routes 763 and B	
Job Numbers:	J5S3159 and J5S3155
Locations:	J5S3159: Route 763 from Business 70 to Route 740 (2 miles). J5S3155: Route B from Brown Station Road to the bridge over Business Loop 70 (4.6 miles).
Proposed Improvements:	J5S3159: Coldmilling and resurfacing, minor concrete pavement repairs and ADA improvements. J5S3155: Coldmilling and resurfacing, concrete pavement repairs from US 63 to Brown Station Road and ADA improvements.
Approximate Construction Costs:	J5S3159: \$ 1.9 million J5S3155: \$ 1.5 million
DBE Goal Determination:	10 %
Letting Date:	April 2017
Consultant Services Required:	The preparation of Conceptual plans, Preliminary plans, Right of Way Plans, final Design Plans, Specifications and Estimate. Design services include preparation and submittal of necessary permits, surveying and support/coordination for any public involvement.
Other Comments:	<ul style="list-style-type: none"> • Interviews or presentation not required. • Tentative Date of Consultant Selection: April 8, 2016 • 100% unsigned and unsealed conceptual plans due to MoDOT by May 15, 2016. • 100% unsigned and unsealed preliminary plans due to MoDOT by June 1, 2016. • Right of way plans due to MoDOT by July 1, 2016. • 100% signed and sealed final contract plans due to MoDOT by January 15, 2017. • Only one Consultant will be selected to perform the work for both projects. • MoDOT will acquire the necessary right of way and easements. • MoDOT will perform utility coordination, geotechnical tasks, environmental and historic preservation tasks and prepare the necessary documentation. Consultant will assist with supporting information.

Rating Criteria with Weighted Values

Past Performance	35	Points Max
Qualifications of Personnel Assigned	25	Points Max
Familiarity/Capability	15	Points Max
Experience and Technical Competence of Firm	15	Points Max
Accessibility of Personnel Assigned	<u>10</u>	<u>Points Max</u>
	100	Points Max Total