

**Missouri Department of Transportation**  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

April 15, 2016

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Past Performance, Qualifications of Personnel Assigned, Familiarity/Capability, General Experience of Firm, and Accessibility of Firm and Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, May 9, 2016 at the appropriate office.

Sincerely,



Eric Schroeter, P.E.  
State Design Engineer

Attachment



*Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.*

[www.modot.org](http://www.modot.org)

## **DISTRICT OFFICE**

SL District  
Greg Horn, SL District Engineer  
Missouri Department of Transportation  
1590 Woodlake Drive  
Chesterfield, MO 63017-5712

Thomas Montes-De-Oca  
314-453-5031  
Thomas.Montes-De-Oca@modot.mo.gov  
Email responses are encouraged

## St. Louis District

| St. Louis County, Route 100           |  |
|---------------------------------------|--|
| <b>Job No:</b>                        | J6S1718  |
| <b>Location:</b>                      | Lindbergh to Big Bend  |
| <b>Proposed Improvement:</b>          | Pavement/drainage/signal/ADA rehabilitation  |
| <b>Length:</b>                        | 4.7 Miles  |
| <b>Approximate Construction Cost:</b> | \$20,000,000   |
| <b>DBE Goal (if applicable)</b>       | 10%  |
| <b>Consultant Services Required:</b>  | Surveying, conceptual / preliminary / right of way / final design  |
| <b>Other Comments:</b>                | <p>Interviews will be conducted with the short listed firms.</p> <p>The Consultant Short List will be posted to the web.</p> <p>Tentative Date of Consultant Selection-June 27, 2016</p> <p>Please submit letter of interest via email to:<br/> <b>Thomas.montes-de-oca@modot.mo.gov</b></p> |

### Rating Criteria w/Weighted Values

|                                      |                      |
|--------------------------------------|----------------------|
| General Experience of Firm           | 15 Points Max        |
| Past Performance                     | 35 Points Max        |
| Qualifications of Personnel Assigned | 25 Points Max        |
| Familiarity/Capability               | 20 Points Max        |
| Accessibility of Firm & Staff        | <u>5 Points Max</u>  |
|                                      | 100 Points Max Total |