

Missouri Department of Transportation  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

June 10, 2016

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. Please also attach one additional page (for a RFQ response total of 4 pages) with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Past Performance, Qualifications of Personnel Assigned, Familiarity/Capability, General Experience of Firm, and Accessibility of Firm and Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, June 24, 2016 at the appropriate office.

Sincerely,



Eric Schroeter, P.E.  
State Design Engineer

Attachment



*Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.*

[www.modot.org](http://www.modot.org)

## **DISTRICT OFFICES**

Kansas City District  
Dan Niec, P.E. – District Engineer  
Missouri Department of Transportation  
600 NE Colbern Road  
Lee's Summit, MO 64086

Project Contact  
K. Mark Sommerhauser (ITS Project Manager)  
#816-607-2243  
[Karsten.sommerhauser@modot.mo.gov](mailto:Karsten.sommerhauser@modot.mo.gov)

Email responses are encouraged

## Kansas City District

<b>Jackson County, Various Routes</b>	
<b>Job Nos.:</b>	
<b>Location:</b>	KC Scout Traffic Management Center
<b>Proposed Consultant Work:</b>	24/7, 365 days a year, staffing of the Scout TMC
<b>Contract Term:</b>	Three years
<b>Approximate Consultant Contract Cost:</b>	\$2,000,000 - \$4,000,000 total for the three year term
<b>DBE Goal (if applicable)</b>	0%
<b>Consultant Services Required:</b>	Focused entirely on the 24/7 staffing of the TMC
<b>Other Comments:</b>	<p>Interviews will be conducted with the short listed firms.</p> <p>The Consultant Short List will be posted to the web on or about June 28, 2016.</p> <p>Interviews with the short listed consultant teams will be scheduled on or about July 7, 2016.</p> <p>Tentative Date of Consultant Selection – July 11, 2016</p> <p>This consultant contract will focus entirely on the staffing of operators, including a local project manager and an appropriate number of operator supervisors, at the KC Scout Traffic Management Center (TMC). The expectation will be for the selected consultant team to provide exceptional TMC operations that consistently improve safety and enhance freeway mobility in the bi-state Kansas City metropolitan area.</p> <p>Consultant teams must clearly define how they will support and empower their local project manager, TMC supervisors, and individual operators in order to ensure successful 24/7, 365 days a year, traffic operations at the Scout TMC.</p>

### Rating Criteria w/Weighted Values

General Experience of Firm	15 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	35 Points Max
Familiarity/Capability	15 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total