



Missouri Department of Transportation
Patrick K. McKenna, Director

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August 24, 2016

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than **three** pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Past Performance, Qualifications of Personnel Assigned, Familiarity/Capability, General Experience of Firm, and Accessibility of Firm and Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, **September 9, 2016** at the appropriate office.

Sincerely,

Eric Schroeter, P.E.
State Design Engineer

Attachment

SOUTHEAST DISTRICT

Mark Shelton, P.E.
District Engineer
Missouri Department of Transportation
2675 North Main St.
Sikeston, MO 63801

Contact:
Jason Williams, P.E.
Transportation Project Manager
(573) 472-5290
Jason.Williams@modot.mo.gov

Email responses are encouraged

Southeast District

| Perry County, Route 51 | | | | | | | | | | | | | | | | | |
|---------------------------------------|--|-------------------------------|------------|-----------------------------|------------|----------------------------|--------------------------|----------------------------|------------|--------------------------------|------------|-----------------------------|------------|----------------------|------------|----------------|------------|
| Job No: | J9P3239 | | | | | | | | | | | | | | | | |
| Location: | Perry County Road 944 to Illinois Route 150 (Taylor Street) | | | | | | | | | | | | | | | | |
| Proposed Improvement: | Replace bridge over Mississippi River at Chester | | | | | | | | | | | | | | | | |
| Length: | 1.33 miles | | | | | | | | | | | | | | | | |
| Approximate Construction Cost: | N/A (project is in scoping stage) | | | | | | | | | | | | | | | | |
| DBE Goal (if applicable) | 12 % | | | | | | | | | | | | | | | | |
| Consultant Services Required: | Environmental Assessment (EA) and Finding of No Significant Impact (FONSI). See following page for the general scope of services required. | | | | | | | | | | | | | | | | |
| Other Comments: | <p>The selection process will involve presentations by short-listed firms.</p> <p><u>Tentative Schedule</u></p> <table> <tr> <td>Letters of Interest / SOQ Due</td><td>09-09-2016</td></tr> <tr> <td>Notification of Short List*</td><td>09-23-2016</td></tr> <tr> <td>Short List Presentations**</td><td>10-05-2016 to 10-07-2016</td></tr> <tr> <td>Notification of Selection*</td><td>10-14-2016</td></tr> <tr> <td>Contract Negotiations Complete</td><td>11-23-2016</td></tr> <tr> <td>Execution of Contract / NTP</td><td>12-15-2016</td></tr> <tr> <td>EA Document Complete</td><td>08-15-2018</td></tr> <tr> <td>FONSI Approval</td><td>12-15-2018</td></tr> </table> <p>* Posted to the MoDOT website. ** Times and location to be determined.</p> <p>As-built plans and project location map are available at: ftp://ftp.modot.org/SE%20District/9P3239_Location_Study/</p> <p>Please contact IDOT at (618) 346-3110 for as-built plans for the Illinois approach.</p> | Letters of Interest / SOQ Due | 09-09-2016 | Notification of Short List* | 09-23-2016 | Short List Presentations** | 10-05-2016 to 10-07-2016 | Notification of Selection* | 10-14-2016 | Contract Negotiations Complete | 11-23-2016 | Execution of Contract / NTP | 12-15-2016 | EA Document Complete | 08-15-2018 | FONSI Approval | 12-15-2018 |
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| Contract Negotiations Complete | 11-23-2016 | | | | | | | | | | | | | | | | |
| Execution of Contract / NTP | 12-15-2016 | | | | | | | | | | | | | | | | |
| EA Document Complete | 08-15-2018 | | | | | | | | | | | | | | | | |
| FONSI Approval | 12-15-2018 | | | | | | | | | | | | | | | | |

Rating Criteria w/Weighted Values

| | |
|--------------------------------------|----------------------|
| General Experience of Firm | 15 Points Max |
| Past Performance | 35 Points Max |
| Qualifications of Personnel Assigned | 25 Points Max |
| Familiarity/Capability | 15 Points Max |
| Accessibility of Firm & Staff | <u>10 Points Max</u> |
| | 100 Points Max Total |

Scope of Services for Environmental Assessment

J9P3239 – Route 51, Perry County

The overall objective of this project is to complete an Environmental Assessment (EA) and obtain a Finding of No Significant Impact (FONSI), if appropriate, in accordance with applicable federal regulations and guidance for the Route 51 bridge over the Mississippi River in Perry County, Missouri and Randolph County, Illinois. The approximate project limits extend from Perry County Road 944 to Illinois Route 150 (Taylor St.). The general scope of the proposed highway improvement is the replacement of the existing bridge. The assumptions, procedures, data and decisions made, which culminate in the successful completion of this project, must be sound and clearly documented.

According to National Environmental Policy Act (NEPA) regulations, the EA would focus on issues such as general location, mode choice, known environmental and cultural resource constraints, area-wide air quality and land use implications of the major alternatives.

Tasks for development of the EA shall include, but are not necessarily limited to the following:

1. Obtain the necessary preliminary input through a public involvement process that utilizes traditional public meetings, on-line and social media, community advisory groups, and by building informed consent with political entities having interests in the project. Ongoing public involvement will be necessary throughout the preparation of the EA.
2. Establish a plan for coordinating public and agency participation in accordance with Section 1304 of FAST Act.
3. Meet with participating and cooperating agencies to identify their issues and concerns as the project purpose and need and alternatives are developed.
4. Assess the social, economic, and environmental impacts of alternatives for the proposed action.
5. Complete required documentation for and attain Section 106 clearance and Section 4(f) clearance, if required.
6. Consider appropriate impact mitigation: avoidance, minimization, and compensation.
7. Provide recommended methods of traffic control.
8. Consider interim requirements on the existing system and any necessary improvements to adjacent facilities.
9. Determine a construction cost estimate for the preferred alternative.
10. Obtain approval of an EA by the Federal Highway Administration (FHWA) and issuance of the FONSI, if appropriate.
11. Compile the required NEPA documentation through the production of an administrative record.