



Missouri Department of Transportation
Patrick K. McKenna, Director

105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102
1.888.ASK MODOT (275.6636)

October 27, 2016

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Past Performance, Qualifications of Personnel Assigned, Familiarity/Capability, General Experience of Firm, and Accessibility of Firm and Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in MoDOT's Approved Consultant Prequalification List at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, November 14, 2016 at the appropriate office.

Sincerely,

Eric Schroeter, P.E.
State Design Engineer

Attachment

Multimodal Operations

**Michelle Teel – Multimodal Operations Director
Missouri Department of Transportation**

Contact

**Troy Hughes
Railroad Project Manager
PO Box 270
Jefferson City, MO 65102
(573) 526-3577
troy.hughes@modot.mo.gov
Email responses are encouraged**

District SW

BNSF Cherokee Subdivision between Republic and Aurora	
Job No:	RRP-000S(524)
Location:	BNSF Cherokee Subdivision between Republic and Aurora
Proposed Improvement:	Conceptual Plan for Railroad Crossing Consolidation and Safety Improvements
Length:	The corridor is approximately 15 miles in length.
Approximate Construction Cost:	To be determined by the study
DBE Goal (if applicable)	0%
Consultant Services Required:	<p>Prepare a conceptual plan to improve grade crossing safety along the corridor. The consult services will include, but not limited to, the following:</p> <ol style="list-style-type: none">1. Update the inventory for each crossing within the corridor2. Produce a concept plan to improve/consolidate the crossings within the corridor3. Work with Multimodal Operations, Southwest District Office and communities to build public support for the projects4. Develop a final concept proposal based on community feedback along with estimated costs
Other Comments:	<p>Interviews or presentation will not be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection-11/21/2016</p> <p>Completion date of the Study is 5/1/2017</p>

Rating Criteria w/Weighted Values

General Experience of Firm	25 Points Max
Past Performance	15 Points Max
Qualifications of Personnel Assigned	25 Points Max
Familiarity/Capability	15 Points Max
Accessibility of Firm & Staff	20 Points Max
	100 Points Max Total