



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

**Missouri Department of Transportation**  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

July 28, 2017

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm and Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) or are not a current approved MoDOT prime contractor at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, August 7, 2017 at the appropriate office.

Sincerely,

Eric Schroeter, P.E.  
State Design Engineer

Attachment

## DISTRICT OFFICES

St. Louis District  
Greg Horn – District Engineer  
Missouri Department of Transportation  
1590 Woodlake Drive  
Chesterfield, MO 63017

Contact  
Mike Castro  
314-453-1850  
[Michael.castro@modot.mo.gov](mailto:Michael.castro@modot.mo.gov)  
Email responses are encouraged

**District SL**

<b>Route I-70, St. Charles and St. Louis Counties</b>	
<b>Job No:</b>	J6I2240 & J6I3109
<b>Location:</b>	<p>J6I2240 - Route I-70 Outer Roads including West Clay from Truman Blvd. to Zumbahl Road and Veteran Memorial Parkway from Zumbahl Road to Route 94. Total length of the improvement is 3.12 miles. Located in St. Charles County.</p> <p>J6I3109- Route I-70 east and westbound from 5<sup>th</sup> Street in St. Charles County to Fee Fee Road in St. Louis County. The total length of the improvement is 4.75 miles.</p>
<b>Proposed Improvement:</b>	The proposed improvements include pavement rehabilitation and resurfacing.
<b>Length:</b>	Various -- See above
<b>Approximate Construction Cost:</b>	\$5,600,000
<b>Consultant Services Required:</b>	Scope of Services - The consultant will provide professional, technical and other personnel, equipment, material, and all other things necessary for inspection and administration of the two noted pavement rehabilitation and resurfacing projects on I70 in St. Charles and St. Louis Counties. Services to be provided by the consultant include field inspections of all work and project activities, on-site materials testing, project documentation, measurement and payment, change order and estimate generation, attendance of meetings, and close out of customer service call reports. The consultant will be required to use MoDOT's Site Manager Software program for all project documentation and record keeping. The consultant personnel will report directly to the Resident Engineer located at the O'Fallon Project Office in St. Charles County.
<b>Other Comments:</b>	<p>Interviews or presentation will not be required for the consultant selection.</p> <p>Job J6I2240 is scheduled for November 2017 contractor award.</p> <p>Job J6I3109 is scheduled for a December 2017 contractor award.</p> <p>Tentative Date of Consultant Selection-September 15, 2017.</p>

**Rating Criteria w/Weighted Values**

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total