

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

March 12, 2018

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#), or are not a current approved MoDOT prime contractor or not at the date of the solicitation expiration will be considered non-responsive. Due to conflict of interest any individual, firm or corporation under the same or different name, or from different firms or corporations having common ownership, control or "Principals" that are affiliated with the successful proposer will be considered a non-responsive bidder for the construction portion of the work.

We request all letters be received by 3:00 pm, March 26, 2018 at the appropriate office.

Sincerely,



Eric Schroeter, P.E.
State Design Engineer

Attachment

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DISTRICT OFFICES

St. Louis District
Thomas Blair – District Engineer
Missouri Department of Transportation
1590 Woodlake Drive
Chesterfield, MO 63017

Contact
Mike Castro
314-453-1850
Michael.Castro@modot.mo.gov
Email responses are encouraged

District St. Louis District

St. Louis District	
Job No's:	J6I3110, J6I3131, J6P3071, J6I3113, J6I3157, J6I2377C, J6I2240, J6I3019, J6I3156, J6I3165, J6I3182, J6S3161, J6S3223, J6S3224, J6I2418, J6P3198, J6S3250, J6S3249, J6I3111, J6S3160, J6S3262, J6S3125, J6I3189, J6S3339, J6S3340, J6S3241, J6S3247
Location:	Various
Proposed Improvement:	Various
Length:	Various
Approximate Construction Cost:	\$193,844,403.97
DBE Goal (if applicable)	0%
Consultant Services Required:	Scope of Service – The consultant will provide professional technical and other personnel, equipment, material, and all other things necessary for inspection and administration of asphalt plant inspection for various projects in the St. Louis District. Services to be provided by the consultant include on-site inspection of all work and project activities, plant testing, project documentation, measurement and reporting, and attendance of various meetings. A majority of the work is expected to be during night shift hours, defined as 7:00pm to 7:00am. The consultant will be required to be certified by MoDOT's technician certification program in the following categories: Aggregate Technician, Bituminous Technician, and Superpave QC/QA. The consultant personnel will report directly to the Assistant District Construction and Materials Engineer located at the district office in Chesterfield, Missouri.
Other Comments:	Interviews or presentations will not be required for the consultant selection. Tentative Date of Consultant Selection is March 28, 2018.

Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total