

**Missouri Department of Transportation**

*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

**READVERTISEMENT**

March 28, 2018

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, April 11, 2018 at the appropriate office.

Sincerely,



Eric Schroeter, P.E.  
State Design Engineer

Attachment

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## **DISTRICT OFFICES**

SL District  
Tom Blair, P.E.– District Engineer  
Missouri Department of Transportation  
1590 Woodlake Drive  
Chesterfield, MO 63017

Contact  
Brian Umfleet  
314-275-1540  
[Brian.Umfleet@modot.mo.gov](mailto:Brian.Umfleet@modot.mo.gov)  
Email responses are encouraged

## District SL

Various Counties, Various Routes	
<b>Job No:</b>	J6Q3171D & J6Q3172D
<b>Location:</b>	St. Louis Gateway Guide Transportation Management Center
<b>Proposed Improvement:</b>	Provide operator staffing and operations support for the Gateway Guide Transportation Management Center (TMC).
<b>Length:</b>	N/A
<b>Approximate Construction Cost:</b>	\$5.349 million (for a 2 year operations term with (2) 1 year extensions optional)
<b>DBE Goal (if applicable)</b>	7%
<b>Consultant Services Required:</b>	<p>The initial contract will be negotiated for a two year term, but (two) one-year extensions may be authorized under a supplemental contract.</p> <p>Specific consultant tasks may include.</p> <p>Traffic management center staffing shall be for 24/7/365. Staffing at all times shall provide a minimum of 2 operators on duty. Operator staffing shall be composed of 4 MoDOT Control Room Operators and 3 MoDOT supervisors supplemented by 15-18 consultant employees and 3 consultant supervisors with technical experience in control room operations as well as customer service call center experience.</p> <p>The consultant team will be required to provide a detailed transition plan and schedule to assure no reduction in service during transition period.</p> <p>The consulting team will need to provide support for continued operations and potential updates to the Gateway Guide websites and interfaces with social media updates. The consultant team should be able to provide staffing for monitoring and management of social media as well as possible integration of new methods and other outreach efforts.</p> <p>The consultant team shall provide traffic management and performance updates throughout the duration of the contract. These may include benefit/cost reporting, federal rule compliance reporting, internal performance evaluation and reporting for both local and statewide reporting of performance measures as well as continual review and guidance of national best practices.</p> <p>The consultant team should be able to provide supplemental incident management support. This may include but not limited to providing staff to monitor, manage and perform training programs that increase regional situational awareness of incidents. Work may also include work to support action plans, documents and participation in after action debriefs.</p>

	<p>The consulting team may be requested to provide technical support for ITS equipment and operations in the control room. In addition, the consultant team may be requested to provide traffic engineering support for arterial management and troubleshooting as well as engineering support.</p>
<b>Other Comments:</b>	<p>Presentations will be conducted with the short listed firms.</p> <p>The Consultant Short List will be posted to the web</p> <p>Tentative Date of Consultant Selection – May 4, 2018</p>

#### **Rating Criteria w/Weighted Values**

Project Understanding & Transition Plan	15 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	15 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	15 Points Max
Innovation	<u>10 Points Max</u>
	100 Points Max Total

