

STP – 5400(666)

Trailnet
411 N. 10th Street, Suite 202
St. Louis, MO 63101

REQUEST FOR QUALIFICATIONS

FOR
Providing Powder Coated Steel Bicycle Racks

Various Locations
St. Louis City/St. Louis County

Deadline for Submittal: December 14th, 2012

PROJECT SPECIFICATIONS

Background

Trailnet was awarded federal funds to develop and implement a bicycle parking project to provide bike racks to cities throughout the St. Louis area for enhancing the end of trip facilities needed to increase bicycle use. The purpose of the project is to install bicycle parking racks in areas where local officials and bicyclists have expressed an interest in adding bicycle parking in public right of way. The design of the rack, included in this bid package, is intended to reflect the unique character of the St. Louis Region and provide an attractive, durable, and functional addition to the built environment of St. Louis City and St. Louis County that supports and encourages bicycle transportation.

Submittals are welcome from all firms competent in metal bicycle rack fabrication.

Qualifications Desired

The firm selected must submit all required materials requested in the qualifications and demonstrate prior experience in metal fabrication, particularly with custom bicycle rack fabrication.

Submission of Qualifications

Provide one (1) bound copy, one (1) unbound copy suitable for photocopying of submittals, and one digital copy in .pdf format on compact disc (CD). Submittals should contain the following information:

- 1) One page letter of interest that includes a synopsis of qualifications of the firm, the primary contact, anticipated project manager, and the project principal representing the contractual authority of the firm.
- 2) Profile(s) of the firm including number of employees, location, and relevant experiences working on similar projects within the last five (5) years. Describe the firm's experience with local governments, districts, or other public agencies in the development of similar projects.
- 3) Project descriptions of prior metal fabrication projects, including photos, engineering drawings, and examples of racks in use.
- 5) Disclose any material agreements, relationships, or employment your firm or team members has with any other engineering, planning or design firm, government agency, or other person or entity that may create a conflict of interest or appearance thereof.
- 6) The initial submittal will include only qualifications for providing custom bicycle racks, as well as the shop drawing of the proposed bike rack for this project. Those who are deemed to qualify based on past projects, information listed above, and the shop drawing provided, will be invited to submit a bid. The determination of qualified bidders will be provided to MoDOT for review and approval prior to the notification to bid.

7) Sec 102.2 of the Missouri Standard Specifications for Highway Construction will be waived for this project.

8) The DBE goal for this project is 0%.

9) Submittals should not exceed twenty (20) pages.

Submission Guidelines

The deadline to submit qualifications is 5:00 pm on December 14, 2012. Send qualifications to:

Trailnet
Attn: Marielle Brown
411 North 10th Street
Suite 202
St. Louis, MO 63101

Pre-Qualification Process

Trailnet will invite all qualified firms to bid on the project. All firms will be notified in writing whether or not they qualified.

Please direct questions to Marielle Brown at marielle@trailnet.org or 314-436-1324 x 115.

Trailnet is an Equal Opportunity Employer. It is Trailnet's policy to make all personnel decisions without discriminating on the basis of race, color, creed, religion, sex, physical disability, mental disability, age, marital status, sexual orientation, citizenship status, national or ethnic origin, and/or any other protected status.

Disadvantaged Business Enterprises (DBEs), as defined in 49 CFR Part 26, and other small businesses shall have the opportunity to compete fairly in contracts financed in whole or in part with public funds. Trailnet will not allow any person or business to be excluded from participation in, denied the benefits of, or otherwise be discriminated against in connection with the award and performance of any U.S. Department of Transportation assisted contract because of sex, race, religion, or national origin.