

SECTION 00100 - INVITATION TO BID

PART 1 - GENERAL

1.1 SUMMARY

- A. Sealed Bids will be received by the City of Maryville, Missouri at the office of the City Clerk, City Hall, 415 N. Market Street, Maryville, Missouri 64468 until **2:00 pm, May 20, 2014**, and there at said office publicly opened and read aloud for the construction of 4th Street Improvements - Phase 1 STP 4303 (101) in the City of Maryville, Missouri.
- B. Bidders are requested to attend the Pre-Bid Conference at 10:30 am, **Thursday, May 8, 2014** at City Hall, City Council Chambers, 415 N. Market Street, Maryville, Missouri 64468.

1.2 DOCUMENTS

- A. A complete set of Bidding Documents will be available for examination at the following locations:
 - 1. City of Maryville, City Hall, 415 N. Market Street, Maryville, MO 64468
 - 2. Drexel Technologies;,
 - a. Phone 913-371-4430
 - b. On line <http://www.drexeltech.com> plan room.
- B. Copies of plans and specifications can be seen or purchased for a Non-Refundable fee on-line at www.drexeltech.com in their eDistribution plan room, additional assistance is available at distribution@drexeltech.com. Information regarding this project can be found in the "Public Jobs" link on the website. All addenda will be posted at this location. Contractors desiring the Contract Documents for use in preparing bids may also obtain a set of such documents from Drexel Technologies; 10840 West 86th Street, Lenexa, KS 66214, telephone number is 913-371-4430. Bidding documents will be shipped only if the requesting party assumes responsibility for all related charges. Corporate, certified, or cashier's checks shall be made payable to Drexel Technologies, Inc. Any questions regarding the project plans, specification, or bid documents should be directed to SK Design Group, Inc., attention John Chamberlin, Project Manager.

1.3 BID SUBMITTAL AND OPENING

- A. Bids must be submitted for the work on the Bid Form found in the Bidding Documents. Bid Security will be required in accordance with the Instructions to bidders. Bidder qualifications may be required in accordance with Instructions to bidders. Bids shall be submitted in a sealed envelope marked "Bid for 4th Street Improvements - Phase 1 STP 4303 (101)". Bids received after the designated closing time will be returned unopened.
- B. The Bidding Documents include this Advertisement for Bid, Terms and Conditions, and the Technical Specifications.

- C. This project is funded in part with funds offered by the Missouri Department of Transportation (MoDOT). This project will be awarded to the lowest responsive, responsible bidder.
- D. The City of Maryville hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, businesses owned and controlled by socially and economically disadvantaged individuals will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in consideration for an award.
- E. MoDOT's contractor prequalification is being waived for this project.
- F. To be considered, Bidders must supply information with their bid described in the Instructions to Bidders. Bidders will be evaluated for selection based upon information supplied by the bidder as detailed in the Instructions to bidders.
- G. CONTRACTOR SHALL READ AND BE FULLY FAMILIAR WITH ALL CONTRACT DOCUMENTS BEFORE SUBMITTING A BID. IN SUBMITTING A BID, THE BIDDER WARRANTS THAT HE/SHE HAS READ THE CONTRACT DOCUMENTS AND IS FULLY FAMILIAR THEREWITH AND THAT HE/SHE HAS VISITED THE SITE OF WORK TO FULLY INFORM HIMSELF/HERSELF AS TO ALL EXISTING CONDITIONS AND LIMITATIONS AND SHALL INCLUDE IN HIS/HER BID A SUM TO COVER THE COST OF ALL ITEMS OF THE WORK.
- H. The City of Maryville reserves the right to accept or reject any and all bids and to waive any technicalities or irregularities therein. Bids may be modified or withdrawn by written request of the bidder received in the office of the City Clerk, prior to the time and date for bid opening provided, however that no bidder may withdraw its bid for a period of thirty (30) days from the date set for the opening thereof. All bidders agree that rejection of the bid shall create no liability on the part of the City because of such rejection and the filing of any bid in response to this invitation shall constitute an agreement of the bidder to these conditions.
- I. All bidders shall verify they have considered all written addenda by noting the date of the addenda on the Bid Form. Neither the City nor Engineer shall be responsible for oral instructions. Any written addenda issued during the time of bidding shall be covered and included by the Bidder in the bid. Bidder will not make clarifications or exceptions on the Bid Form. Bids are for the total bid package. No partial bids will be accepted.

1.4 GENERAL DESCRIPTION OF THE WORK

- A. The Work consists of sidewalk and streetscape improvements along the north side of 4th Street from Main Street to College Avenue. The selected Bidder will construct the project, complete related services described in these documents and place the project into service in accordance with the plans and specifications developed by SK Design Group, Inc.
 - 1. SK Design Group, Inc.; John D. Chamberlin, PE, RLS, Director of Engineering
 - a. 4600 College Boulevard, Suite 100 / Overland Park, KS 665211
 - b. Phone: 913-451-1818

Email (preferred method of contact): jchamberlin@skdg.com

All questions concerning the bid document preparation can be directed to Greg McDanel the City of Maryville, Missouri at 660-562-8001. Project specific questions can be directed to John Chamberlin at SK Design Group, Inc.; 4600 College Boulevard, Suite 100, Overland Park, KS 66211; 913-451-1818.

Special Needs: If you have special needs addressed by the Americans with Disabilities Act, please notify the City of Maryville, Missouri City Clerk, at 660-562-8001 or through Missouri Relay System, TDD 1-800-735-2966, at least five (5) working days prior to the bid opening.

END OF SECTION 00100

