

## NOTICE OF REQUEST FOR QUALIFICATION

The City of Grandview will use a two-phase procurement process to select a design-build contractor. The Request for Qualification (RFQ) is issued as part of the first phase to solicit information, in the form of Statement of Qualifications (SOQ), that the City will evaluate to determine which submitters are the most highly qualified to successfully deliver **Project STP-1501(016)-Mo 150 Outer Road**. This City led project is funded with both local funds from the City of Grandview and federal funds through the Missouri Department of Transportation (MoDOT).

The RFQ is available for no charge on Monday September 15, 2014 from the Department of Public Works at Grandview City Hall. City Hall is located at 1200 Main Street, Grandview, MO and is open between 8:00 a.m. to 5:00 p.m. Monday through Friday. The RFQ can also be obtained electronically from MoDOT's website at [http://www.modot.org/business/consultant\\_resources/LPAsolicitations.htm](http://www.modot.org/business/consultant_resources/LPAsolicitations.htm) and [http://www.modot.org/business/contractor\\_resources/bid\\_opening\\_info/advertisement.htm](http://www.modot.org/business/contractor_resources/bid_opening_info/advertisement.htm) and on the City of Grandview's website at <http://www.grandview.org/index.aspx?page=553>. The deadline for submittal of a response to the RFQ is 2:00 p.m. September 29, 2014.

The scope of this project is to design and construct two separate two way frontage/backage roads in the area east of I-49 and the Route 150 interchange and all related and ancillary improvements. Additional project improvements are generally anticipated to include street reconstruction, bridge rehabilitation, culvert extension, storm water improvements, installation of concrete curb & gutter, sidewalks, lighting and signal installation, and utility relocations as required. The project includes public involvement, engineering analysis, preliminary and final design, and construction of the improvements along the corridor. The estimated maximum cost for the improvements is \$3 million.

Consultant Engineer firms on the Design-Build Team (DBT) shall be on MoDOT's prequalified list. Contractors on the DBT must have a fully responsive contractor questionnaire on file with the Missouri Highways and Transportation Commission (MHTC) prior to the deadline to submit this proposal.

Disadvantaged Business Enterprise (DBE) participation is required on this project for both design services and construction of the project. The DBE goal for the design portion of the project is 12%. The DBE goal for the construction of the project is 11%. DBE consultant firms must be certified by MoDOT and DBE construction firms must be listed on the Missouri Regional Certification Committee (MRCC) Directory in order to be counted as participation toward the DBE goal.

Contractors and sub-contractors who sign a contract to work on public works project provide a 10-Hour OSHA construction safety program, or similar program approved by the Department of Labor and Industrial Relations, to be completed by their on-site employees within sixty (60) days of beginning work on the construction project

All labor used in the construction of this public improvement shall be paid a wage no less than the prevailing hourly rate of wages of work of a similar character in this locality as established by the Department of Labor and Industrial Relations (Federal Wage Rate), or state wage rate, whichever is higher

The City reserves the right to reject any and all proposals. The City and MoDOT accepts no financial responsibility for any costs or expenses incurred by any entity in responding to the Request for Qualification.

Special Needs: If you have special needs addressed by the Americans with Disabilities Act, please notify the City of Grandview, at 816-316-4856 or through Missouri Relay System, TDD 1-800-735-2966, at least five (5) working days prior to the deadline for this proposal.



1200 Main Street  
Grandview, Missouri 64030-2498  
(816) 316-4856

**REQUEST FOR QUALIFICATIONS  
FOR  
DESIGN-BUILD SERVICES  
Project STP-1501(016)-MO 150 Outer Road**

**INTRODUCTION**

The City of Grandview is requesting Statements of Qualifications for the above-referenced design-build project. This City of Grandview led project is funded with both local funds from the City of Grandview and federal funds through the Missouri Department of Transportation (MoDOT).

**PROJECT DESCRIPTION**

The purpose of this project is to construct two separate two way frontage/backage roads in the area east of I-49 (formerly US 71 Highway) and the Route 150 interchange and all related and ancillary improvements as a Design-Build project. The general location of the improvements is shown below.



**PROJECT GOALS**

The following goals have been established and prioritized for this design-build project:

- Complete the northeast backage road from the east end of the existing unnamed street to the intersection with Grand Summit Boulevard.
- Improvements to River Oaks South Park to provide mitigation for impacts by the northeast backage road improvements.
- Signalize Grand Summit Boulevard and Route 150.

- Complete the southeast frontage road by connecting the existing I-49 east frontage road to the west end of 147<sup>th</sup> Street
- Rehabilitate MoDOT Bridge L0091 on the existing I-49 east frontage road
- Provide approximately \$25,000 (or 1% of construction costs – whichever is greater) of landscaping enhancements beyond erosion control.

## PROJECT SCOPE

The scope of this project is to construct two separate two way frontage/backage roads in the area east of I-49 (formerly US 71 Highway) and the Route 150 interchange and all related and ancillary improvements. Additional project improvements are generally anticipated to include street reconstruction, bridge rehabilitation, culvert extension, storm water improvements, installation of concrete curb & gutter, sidewalks, lighting and signal installation, and utility relocations as required. The project includes public involvement, engineering analysis, preliminary and final design, and construction of the improvements along the corridor.



The Northeast Backage Road will be located in the northeast quadrant of the interchange. It will extend east from an existing unnamed dead end east/west road that intersects White Avenue on its west end, cross over Oil Creek, and turn south to intersect the north side of Mo 150 at the same location as Grand Summit Boulevard to the south.



The Southeast Frontage Road Connector will be in the southeast quadrant of the interchange and will start at the East Route 71 Frontage Road and will extend east to connect to cross over the Little Blue River and connect to the west end of E. 147th Street.

Additional project elements include a signal at the intersection of Route 150 and Grand Summit Boulevard; rehabilitation or replacement of MoDOT Bridge L0091 on the existing SE I-49 Outer Road, with a bridge or culvert; roadway lighting improvements; Landscaping enhancements, not including plantings to satisfy erosion control requirements, of one-percent of project construction costs or \$25,000.00, whichever is greater; improvements to River Oaks South Park; environmental permits, including analysis of flood plain impacts on the Little Blue River and Oil Creek, and various ancillary items. The project could also impact up to eight separate parcels. Topographic surveys and existing rights-of-ways and easements will be provided by the City. The DBT will be required to provide legal descriptions and exhibits to assist the City with property acquisition.

## ESTIMATED MAXIMUM COST

The estimated maximum cost for the improvements described above is \$3 million. The time frame for construction is 2015 with specific schedule details to be provided as part of the RFP process.

## RFQ PROCESS

The City of Grandview will use a two-phase procurement process to select a design-build contractor to deliver the MO 150 Outer Road improvements. This Request for Qualifications (RFQ) is issued as part of the first phase to solicit information, in the form of SOQs, that the City will evaluate to determine which submitters are the most highly qualified to successfully deliver the project. The City will short list up to two (if any) of the most highly qualified submitters of SOQs. If an entity intends to submit a proposal as part of a team, the entire team is required to submit a single SOQ as a single submitter. No stipends will be paid for submitting a SOQ.

In the second phase, the City will issue a Request for Proposals (RFP) for the Project to the short listed submitters along with a \$5,000 stipend to aid in the preparation of their RFP. Additional information will be provided to these teams regarding the specific requirements of the proposal upon selection of the DBT's. Only the short listed submitters will be eligible to submit proposals for the project. Each short listed submitter that submits a proposal in response to the RFP is referred to herein as a Proposer. The City will award a design-build contract (if any) for the project to the Proposer offering the best value, to be determined as described in the RFP.

The final agreement will be based on cost plus fee with an option for a guaranteed maximum price. DBIA standard documents will be utilized as the basis of the agreements.

**Interested firms must submit five (5) copies of their Statement of Qualifications to the following address and attention:**

**City of Grandview  
Attn: Jackie White, City Engineer  
1200 Main Street  
Grandview, MO 64030**

Submittals must be received as noted in the Procurement Schedule.

## COMMUNICATIONS

Grandview City Engineer, Jackie White, will be the sole contact person for receiving all communications regarding this project. Each submitter is responsible for providing a single contact person. Inquiries and comments regarding the project and the procurement must be sent to Ms. White as shown below:

***Jackie White, City Engineer***  
Public Works Department  
City of Grandview  
1200 Main Street  
Grandview, MO 64030  
Phone: (816) 316-4819  
Email: [jwhite@grandview.org](mailto:jwhite@grandview.org)

Questions and requests for clarifications must be submitted via email and received as noted in the Procurement Schedule.

## PROCUREMENT SCHEDULE

Issue RFQ	September 15, 2014
Deadline for Submitting RFQ Questions	September 22, 2014 2:00 PM CDT
Statement of Qualifications Due	September 29, 2014 2:00 PM CDT
Selection Team Meeting	October 3, 2014
Firms Notified for Oral Interview	October 6-8, 2014
Interviews 50 minutes each (if necessary)	October 21, 2014
Select DBT's to Prepare Proposals b	October 28, 2014



DBT's Prepare Proposals – submit by	December 9, 2014
Evaluate Proposals	December 11-18, 2014
Select DBT	December 18, 2014
Execute Contract with Selected DBT by	December 23, 2014

## TEAM QUALIFICATIONS

Consultant Engineer firms on the Design-Build Team (DBT) shall be on MoDOT's prequalified list. Contractors on the DBT must have a fully responsive contractor questionnaire on file with the Missouri Highways and Transportation Commission (MHTC) prior to the deadline to submit this proposal.

Disadvantaged Business Enterprise (DBE) participation is required on this project for both design services and construction of the project. The DBE goal for the design portion of the project is 12%. The DBE goal for the construction of the project is 11%. DBE consultant firms must be certified by MoDOT and DBE construction firms must be listed on the Missouri Regional Certification Committee (MRCC) Directory in order to be counted as participation toward the DBE goal. The MRCC DBE Directory can be viewed at the following web site:

[http://www.modot.org/business/contractor\\_resources/External\\_Civil\\_Rights/mrcc.htm](http://www.modot.org/business/contractor_resources/External_Civil_Rights/mrcc.htm)

## CONTENTS OF SOQ

The SOQ must be printed on standard letter-size pages (8.5" x 11") having a minimum font size of eleven (11) points. Front and back printing is acceptable and both the front and back will count as one page. The SOQ shall be organized as follows:

Item	Maximum No. of Pages
<b>Cover Letter</b>	1
<b>Submitter Experience</b>	4
<b>Key Staff</b> (excluding resumes) being committed to design & construction services and organization of team	
<b>Appendix A</b> – Project references	4 (no more than 1 page per project)
<b>Appendix B</b> – Key Staff Resumes (submitter's forms)	7 (no more than 1 page per person)
<b>Appendix C</b> – MoDOT Conflict of Interest Form	
<b>Appendix D</b> – Work Authorization Affidavit & E-Verify MOU	2

## COVER LETTER

A single page cover letter should be submitted, which includes the business name, business type (corporation, joint venture, partnership) and must provide the name, title, email address and phone number of the point of contact person for the Design/Build team.

## SUBMITTER EXPERIENCE

Demonstrate experience with projects similar to the Route 150 Outer Road project. Identify team member's ability to meet the goals of the referenced project and at a minimum demonstrate experience in each of the following areas:

- Experience in design-build projects of similar function and scope.
- Experience in delivering projects within budget.

- Experience delivering projects on, or ahead of schedule.
- Meeting or exceeding DBE goals.
- Integration of design, construction, environmental and safety activities.
- Delivery of quality product, both in design and construction.

A maximum of four (4) reference projects should be included by each submitter. Work on the reference projects must be within the past five years, and should be summarized on the attached forms. At the submitter's option, project reference sheets can be submitted in other formats provided they contain all of the requested information outlined on the attached form. Each reference project shall be summarized on no more than one page.

## **KEY STAFF**

Each Submitter shall define Key Staff members and a corresponding organizational chart that demonstrates the Submitter's knowledge of the Project and approach to meeting the project goals. Each Submitter shall describe the organization style of the team and indicate how the qualifications of each Key Staff member increase the Submitter's ability to meet or exceed the Project goals.

- **Project Manager** – The Project Manager is responsible for all aspects of the Project, including, but not limited to, overall design, construction, quality management, contract administration, and public information. The Project Manager should have at least ten years of recent experience managing the design and construction of major urban freeway systems. This project shall be the primary focus of the Project Manager and the Project Manager shall be readily available for the duration of the Project.
- **Quality Manager** – The Quality Manager's responsibilities include, but are not limited to, creation and execution of the Submitter's quality program, quality personnel, assurance activities independent of production, enforcement of quality procedures, and documentation of quality records including public information, environmental compliance and DBE/labor compliance. The Quality Manager shall report directly to the Submitter's executive management team and may not report to the Project Manager. The Quality Manager should have at least ten years of recent experience developing, implementing, and overseeing quality programs.
- **Design Manager** – The Design Manager is responsible for ensuring the project design is completed and all design requirements are met. This project shall be the primary focus of the Design Manager when design activities are being performed. The Design Manager should have at least ten years of recent experience managing the design of major urban highways and must be a registered professional engineer in the State of Missouri.
- **DBE Plan** – The submitter shall describe in detail the plan to meet or exceed the DBE participation goals outlined herein.

Additional Key Staff members may be included in the SOQ as deemed appropriate by the submitter. Up to 4 additional Key Staff members may be included.

## **SOQ EVALUATION**

The responsive SOQ's will be evaluated based on Submitter Experience (50%) and Key Staff and Organization (50%) according to the criteria outlined above. The DBE Plan will be evaluated on a Pass/Fail basis. IF a submittal fails to meet the DBE requirements, it will be eliminated from consideration.

## Appendix A - Design Build Reference Project Summary

Submitter (Team) Name: \_\_\_\_\_

Reference Project Name: \_\_\_\_\_ Project Location: \_\_\_\_\_

<b>Contact Name:</b>		<b>Type of Project:</b>	<input type="checkbox"/> Design-Build
<b>Contact Address:</b>			<input type="checkbox"/> Design
<b>Contact Phone:</b>			<input type="checkbox"/> Construction
<b>Original Project Budget:</b>		<b>Project Start Date:</b>	
<b>Final Project Cost:</b>		<b>Project End Date:</b>	
<b>DBE % Goal:</b>		<b>Actual DBE %:</b>	

### Description of Project

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(submit one Form for each Reference Project)

## Appendix C MoDOT Conflict of Interest

Submitter (Team) Name: \_\_\_\_\_

As required by 23 CFR 636.116 and 7 CSR 10-24.080, the Submitter must provide to MoDOT information regarding all potential organizational conflicts of interest in its proposal, including all relevant facts concerning any past, present or currently planned interests which may present an organizational conflict of interest.

### **Conflicts:**

If there are such conflicts, the information should be attached in a letter addressed to Project Director. The undersigned acknowledges any potential organizational conflicts of interests have been spelled out in an attached letter.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Title

### **No Conflicts:**

The undersigned acknowledges there are no potential organizational conflicts of interests.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Title



## Appendix D

### Work Authorization Affidavit & E-Verify MOU

Section 285.530, RSMo, affects all services provided in excess of \$5,000.00. This Section refers to the prohibition of employment of unauthorized aliens and requires participation in a Federal work authorization program.

You are required to fill out and return with your submittal of qualifications the enclosed Work Authorization Affidavit and provide documentation evidencing current enrollment in a federal work authorization Program, e.g., the electronic signature page from the E-Verify program's Memorandum of Understanding. The required documentation must be from the federal work authorization program provider. Letters from contractors reciting compliance is not sufficient. E-verify, <http://www.dhs.gov/everify>, is a FREE Internet-based federal work authorization program operated by the Department of Homeland Security, U.S. Citizenship and Immigration Services that allows employers to verify the employment eligibility of their employees, regardless of citizenship. Based on information provided by employees on their Form I-9, E-Verify checks the information electronically against records contained in DHS and Social Security Administration databases. There are penalties for employing an unauthorized alien, including suspension of the contractor's business license, termination of the contract, debarment from City and State work for a period of three years or permanently, and withholding 25% of the total amount due the Contractor.

# WORKER ELIGIBILITY VERIFICATION AFFIDAVIT FOR ALL

## CITY OF GRANDVIEW CONTRACT AGREEMENTS IN EXCESS OF \$5,000

(for joint ventures, a separate affidavit is required for each business entity)

STATE OF \_\_\_\_\_ )  
 ) ss  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me appeared \_\_\_\_\_ personally known to me or proved to me on the basis of satisfactory evidence to be a person whose name is subscribed to this affidavit, who being by me duly sworn, deposed as follows:

My name is \_\_\_\_\_, and I am of sound mind, capable of making this affidavit, and personally certify the facts herein stated, as required by Section 285.530 RSMo, to enter into a contract agreement with the City of Grandview ("City") to perform a certain job, task, employment, labor, personal services, or other activity for which compensation is provided, expected, or due, said contract more particularly described as \_\_\_\_\_ (the "Contract"); and I am the \_\_\_\_\_ of \_\_\_\_\_

Title

Business Name

(the "Company"), and I am duly authorized, directed, and/or empowered to act officially and properly on behalf of the Company.

I hereby affirm and warrant that the Company and its subcontractors are enrolled in a federal work authorization program operated by the United States Department of Homeland Security as defined by Section 285.525 RSMo to verify information of newly hired employees, and the Company and the its subcontractors shall participate in said program with respect to all employees working or providing services under the Contract. **I have attached documentation to this affidavit to evidence enrollment/participation by the Company and the listed subcontractors in a federal work authorization program, as required by Section 285.530 RSMo.**

In addition, I hereby affirm and warrant that the Company and all of its subcontractors do not and shall not knowingly employ, in connection with work or services provided under the Contract, any alien who does not have the legal right or authorization under federal law to work in the United States, as defined in 8 U.S.C. § 1324a(h)(3).

I am aware and recognize that, unless certain contract and affidavit conditions with respect to subcontractors (both those listed and others that the Company may contract with) are satisfied pursuant to Section 285.530 RSMo, the Company may be held liable under Sections 285.525 through 285.550 RSMo for such subcontractors that knowingly employ any unauthorized alien to work within the City.

I acknowledge that I am signing this affidavit as a free act and deed of the aforementioned business entity and not under duress.

\_\_\_\_\_  
Affiant Signature

\_\_\_\_\_  
Printed Name

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

SEAL