

**PECULIAR ENTRANCE MONUMENT SITE  
CONSTRUCTION  
Addendum No. 2- Federal Project No. STP-9900 (491)**



**DATE: JUNE17, 2015  
REQUEST FOR PROPOSAL (BIDS)**

**CITY OF PECULIAR, MISSOURI**

**250 S. MAIN STREET AVENUE  
PECULIAR, MO 64078  
(816) 779-2228  
(816) 779-1004 FAX**

**The bid date has not changed, and the bid date remains as June 18, 2015 @ 3:00 p.m., local time.**

The attached addendum shall take precedence over anything to the contrary in the original bidding documents and bid announcement.

1. The agenda, meeting minutes and sign-in sheet of the pre-bid meeting that was held at City Hall on June 11, 2015 is attached. One question was asked as to whether or not a local borrow pit would be available? One borrow pit for fill dirt has been identified at the location west of School Road and Elm Street, owned by Mr. Gary and Mrs. Brenda Dean. Please contact Carl Brooks, City Engineer if interested on how to obtain the Dean's contact information at 816-779-2228.
2. The BIDDER proposes and agrees, if this bid is accepted, to enter into an Agreement with Owner in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Proposal Price indicated in the bid and in accordance with the Contract Documents.

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3. BIDDER accepts all of the terms and conditions. BIDDER will sign the Agreement and submit the Contract Security and other documents required by the Contract Documents within ten (10) calendar days after the date of Owner's Notice of Award.

4. In submitting the bid, BIDDER represents, as more fully set forth in the Agreement, that:

(a) BIDDER has examined copies of all the Contract Documents and of the following addenda:

	DATE	NUMBER	BIDDER'S INITIALS
	May xx, 2015	1	_____
	June 17, 2015	2	_____

End of Addendum No.2  
Attachments

Carl M. Brooks, P.E.  
City Engineer  
City of Peculiar

## **PRE-BID MEETING AGENDA**

Project #: STP -9900 (491)

Project Name: Peculiar Monument Sign

Date & Time: June 11, 2015 1:30 p.m.

- Introductions
- Meeting Sign-in Sheet
- Date, Time, and Place of Bid Opening
  - Bids shall be in a sealed envelope with the name of Contractor, project name, date/time of bid opening, on the outside of sealed envelope.
  - No bids will be accepted after bid time is called.
  - Bid form must be completed and submitted w/the bid.
  - Bids shall remain opening for 60 calendar days.
- Bid bond or certified check in the amount of five (5) percent of the base bid must accompany the bid.
- Bid bond or certified check must be made payable to the Owner.
- No sales tax. A sales tax-tax exemption certificate will provided by Owner w/ Notice to Proceed.
- Missouri Prevailing Wage No. 21 law in affect.
- Correction of Work: one year for all work from the date of Substantial Completion.
- City of Peculiar Business License in the amount of \$75.00 will be required of the Contractor.
- Requirement to discuss any conflict between the specifications and /or the project requirements/site conditions shall be submitted in writing to the City Engineer prior to the bid, but no later than Monday, June 15, 2015, 3:00 P.M.
- Contractor's responsibility to visit project site and review contract documents before bidding project.
- Addendum No. 2 should be issued no later than Wednesday, June 17, 2015, and bidders must acknowledge receipt of addendum.
- Site conditions (We can discuss these again on the Site facility walk-through)
  - Parking
  - Material storage requirements – Contractor will have access to site but responsible for material storage.
  - Access to site.
  - Use of facilities/site (restricted or unrestricted)

- Contractor shall provide restroom (pota-poties) facilities
- Protection of existing facilities and equipment
- Working on site (noise, safety requirements, hours etc.)
- Contractor shall be required to provide adequate protection from dust, debris, materials, etc., to the City staff, adjacent tenants and property owners, and existing facilities while working on the project.
- Contractor responsible for removing excess construction material from the site.
- Schedule for completion: 95 calendar days from Notice to Proceed
- Liquidated damages \$700/day
- Site/facility walk-through.
- Recap and questions

## PRE-BID MEETING MINUTES

Introductions: *Carl Brooks, P.E. City Engineer and Nick Jacobs, Public works Manager – City of Peculiar;, Brian Sturm Landscape Architect Landplan Engineering, P.A and Monica Donovan, Gunter Construction.*

1. Meeting Sign-in Sheet: *Sign-in sheet is attached.*
2. Date, Time, and Place of Bid Opening: *City Hall 250 S. Main Street Peculiar, MO 64078 June 18, 2015 @ 3:00 p.m., local time.*
3. Bids shall be in a sealed envelope with the name of Contractor, Contractor License Number, project name, date/time of bid opening, on the outside of sealed envelope.
4. No bids will be accepted after bid time is called.
5. Bid package: *Must include bid bond.*
6. Bids shall remain opening for 30 calendar days.
7. Bid bond must accompany the bid: *Bid bond or certificate checks in the amount of 5% of base bid.*
8. Bid bond or certified check must be made payable to the Owner.
9. No sales tax. A sales tax-tax exemption certificate to be provided by the City to the Contractor w/ Notice to Proceed.
10. Missouri Prevailing Wage law in affect: *Prevailing Wage #21.*
11. Correction of Work: *One (1) year from the date of Substantial Completion.*
12. City of Peculiar Business License: *Must have City of Peculiar Business License (\$75). For this project, the City Codes Department building permit has been waived and is not required by the Contractor.*
13. Requirement to discuss any conflict between the plans and specifications and /or the project requirements/site conditions shall be submitted in writing to the City Engineer prior to the bid but no later than Monday, June 15, 2015 @ 3:00 P.M.
14. Contractor's responsibility to visit project site and review contract documents before bidding project.
15. List of contacts: *As indicated on the sign-in sheet attached and included with Addendum #2.*
16. Addenda: *Addendum #2.*
17. Scope of work: *As defined in the RFP.*
18. Site conditions
  - a. Parking: *Use of the N. Main Street adjacent to Lot 6B, and Lot 6B as indicated on the drawing for staging and laydown work (unsecured).*

- b. Material storage requirements – Contractor will be responsible. *The contractor may place a fence around the city owned Lot 6B with city permission. The contractor may store equipment and supplies on Lot 6, and Public Works Storage Yard 594 Schug Avenue maybe used.*
  - c. Access to site: *Unrestricted.*
  - d. Use of facilities/site (restricted or unrestricted): *Unrestricted.*
  - e. Protection of facilities and equipment: *Upon completion of the work, the Contractor is expected to leave the site (lot 6B) at least as clean as it was prior to commencement of work.*
  - f. Working on site (noise, safety requirements, hours etc.): *Contractor's hours shall be normal workday hours of 7 am to 7 pm. Contractors may have access to the site earlier to get equipment ready, but must not make excessive noise and access shall be acceptable to the city. Weekend work only by scheduling with City Engineer at least two days in advance.*
19. Contractor responsible for removing excess construction material from the site
20. Schedule for completion: *The schedule for completion shall be 95 calendar days from the Notice to Proceed. The Notice to Proceed is expected to be around July 20<sup>th</sup> with completion of project by approximately October 23rd, 2015.*
21. Liquidated damages: *\$700/day after substantial completion.*
22. Site/facility walk through after the meeting
23. Nothing stated at this conference will change the project documents unless a subsequent addendum is issued.
24. **Recap and questions:**
- 1. **Question:** Approximate Notice to Proceed date?  
**Response:** *July 20th.*
  - 2. **Question:** Is there a local borrow pit would be available?  
**Response:** *One borrow pit for fill dirt has been identified at the location west of School Road and Elm Street, owned by Mr. Gary and Mrs. Brenda Dean. Please contact Carl Brooks, City Engineer if interested on how to obtain the Dean's contact information at 816-779-2228, or "cbrooks@cityofpeculiar.com".*

[illegible]

**LOCATION:** City Hall 250 S. Main Street, Peculiar, MO