

Notice to Proposers

This is a Request for Proposals for **Project No. 89020234 - Share the Road Safety Education - Fed No STP-3301 (465)** issued by the General Services Department of Kansas City, Missouri. Sealed Proposals are due by **September 8, 2015**, at 2:00 PM and shall be delivered to the **Contract Administrator**. Proposers shall submit **five (5)** copies of their Proposals. The City reserves the right to change or extend the submission date and time for any reason.

The Request for Proposal is available at <https://www.kcmo.org/Ads/faces/AdSearch.jspx>. All addenda will be posted at this location.

Disadvantaged Business Enterprise (DBE) Program Requirements. The DBE goal for this project is **10%**. DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

The Public Works Department will hold a mandatory pre-proposal conference on **August 27, 2015**, at 10:00 AM in the 20th floor conference room, located at 414 E 12th Street, City Hall, Kansas City, Missouri 64106.

Attendance at the pre-proposal conference is **mandatory** for all Proposers on this Project. For this Project, the City will not contract with a Proposer who has not attended the pre-Proposal conference for this Project

Forward all questions in writing to the following Project Manager and Contract Administrator. Questions received less than **five (5)** days prior to the Submittal Date may not be answered. Interpretations or clarifications considered necessary by the Project Manager in response to such questions will be issued by Addenda to all Proposers. Oral or other interpretations or clarifications shall be without legal effect, even if made at a Pre-Proposal Meeting.

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For persons with disabilities needing reasonable accommodations please contact Meg Conger at 816-513-6589. If you need to use the Relay Service, please dial 711.