

INVITATION FOR BIDS

Sealed bids for Removal and Replacement of Jefferson Street Bridge will be received by the City of Washington, 405 Jefferson Street, Washington, Missouri, 63090, until 10:00 a.m., Friday, January 8th, 2016 in the Council Chambers at which time the bids will be publicly opened and read aloud.

The Scope of Work includes all labor and materials necessary for the complete removal and replacement of Jefferson Street Bridge, ADA improvements, signal improvements, traffic control, and other incidental items as identified in the construction documents.

Bid packages are available from the Drexel Technologies plan room at <http://planroom.drexeltech.com> or Phone: (314) 872-0900.

A pre-bid conference will be held at 10:00 a.m. CDT on Tuesday, December 22, 2015 in the Council Chambers at 405 Jefferson Street, Washington, MO. **All bidders are encouraged to attend the pre-bid meeting.**

Not less than the prevailing hourly rate of wages shall be paid to all workmen performing under this contract in this area according to the rates determined by the Department of Labor and Industrial Relations of the State of Missouri.

A bid security in the amount of five percent (5%) of the bid amount must accompany each bid in accordance with the Instructions to Bidders.

The project will be awarded to the lowest, responsive, responsible bidder.

All qualifications must be completed prior to bid opening.

The higher of Federal or State wage rates are required on this project.

The prime contractor must be on MoDOT's approved contractor listing. This requirement includes that the contractor has submitted to MoDOT a Contractor Questionnaire and/or Contractor Prequalification Questionnaire with attachments no later than seven (7) days prior to the date and hour of the bid opening (see Section 102.2 of the Missouri Standard Specifications for Highway Construction for more details). The prime contractor must perform, with its own organization, work amounting to not less than 30% of the total original contract price. It is the responsibility of the contractor to ensure that second-tier subcontracting in NOT permitted on the project.

The City of Washington hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, businesses owned and controlled by socially and economically disadvantaged individuals will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in consideration for an award. A DBE goal of 11% has been established for this project. Only the work performed by DBE subcontractors that appear on MoDOT's approved listing at the time of bid opening will be applied towards calculating the DBE goal.

Employment of Unauthorized Aliens Prohibited

- (a) Contractor agrees to comply with Missouri Revised Statute Section 285.530.1 in that it shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri.
- (b) As a condition for the award of this contract, the Contractor shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. The Contractor shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

Revised 9-23-2013

- (c) Contractor shall require each subcontractor to affirmatively state in its contract with Contractor that the subcontractor shall not knowingly employ, hire for employment or continue to employ an unauthorized alien to perform work within the State of Missouri and shall not henceforth do so. Alternatively, Contractor shall require each subcontractor to provide Contractor with a sworn affidavit under the penalty of perjury attesting to the fact that the subcontractor's employees are lawfully present in the United States.

Construction Safety Program Requirements

- (d) Contractor shall provide a ten-hour Occupational Safety and Health Administration (OSHA) construction safety program for its employees working onsite on the project. The program shall include a course in construction safety and health approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program. All employees working on the project are required to complete the program within sixty (60) days of beginning work on the construction project.
- (e) Any employee found on the worksite subject to this section without documentation of the successful completion of the course required under subsection (a) shall be afforded 20 days to produce such documentation before being subject to removal from the project.
- (f) Contractor shall require all onsite employees of any subcontractors to complete the ten-hour training program required under subsection (a).
- (g) Pursuant to Sec. 272.675 RSMo., Contractor shall forfeit as a penalty to the City \$2,500.00 plus \$100.00 for each employee employed by Contractor or subcontractor, for each calendar day, or portion thereof, such employee is employed without the required training. The penalty shall not begin to accrue until the time periods in subsections (a) and (b) have elapsed. City shall withhold and retain from the amount due Contractor under this contract, all sums and amounts due and owing City as a result of any violation of this section.

No 2nd tier subcontracting will be allowed on this project.

BIDDER CHECKLIST
FINAL CHECKLIST BEFORE SUBMITTING BID

- ☐ 1. Submit completed Contractor Questionnaire and/or Contractor Prequalification Questionnaire with attachments not later than seven (7) days prior to the date and hour of the bid opening. See Secs 101-103 of the Standard Specifications, and Rule 7 CSR 10-15.900, "Prequalifications to Bid of Certain Contractors". Questionnaire and Contact information are provided on MoDOT's website. (if applicable – required on highway and bridge projects)
- ☐ 2. For submittal of paper bids, the complete set of bidding documents includes all information through the DBE forms (for DBE forms see #7). The Technical Specifications/Job Special Provisions are for the bidder's information only and is not to be returned with the bid.
- ☐ 3. If submitting the bid by mail, it is to be completed, executed, and submitted in a sealed envelope addressed to City of Washington **Provide the vendor name, vendor address, vendor number, county, route and federal project number on the outside of the envelope (if applicable).**
- ☐ 4. Please read all items in the bidding document carefully. For paper bids, complete all items in ink or by typing in the information.
- ☐ 5. Sign this bidding document properly. If submitted in the name of a firm or corporation, the legal name of the firm or corporation should appear in the space designated, and be signed for by one or more persons legally qualified to execute papers in the name of said firm or corporation. Affix Corporate Seal if the Bidder is a Corporation.
- ☐ 6. For paper bids submit a bid bond executed by bidder and surety, or attach cashier's check to the bid bond form.
- ☐ 7. Submit the DBE Identification Submittal within 3 business days of the Bid Opening.
- ☐ 8. For paper bids, staple addenda to the bid in the appropriate part of the bid. The letter accompanying the addenda should be stapled to the inside of the back cover of the bid and returned. The bidder should retain a duplicate copy.

Below is a list of common mistakes made by bidders leading to non-responsive bids. Please refer to the Standard Specifications for the appropriate procedures for completing and submitting a bid.

- a) Not signing the bid
- b) Not incorporating the addendum into the bidding documents, including attaching the letter to the bid
- c) Not providing a bid bond
- d) Using pencil to fill out the bid
- e) Using white out to make corrections to the itemized bid sheets
- f) Not initialing changes made

All questions concerning the bid document preparation can be directed to the City of Washington Engineering Department at 636-239-1010. Project specific questions can be directed to John Nilges, PE – BFA, Inc. at 636-239-4751.

Special Needs: If you have special needs addressed by the Americans with Disabilities Act, please notify the City of Washington Engineering Department at 636-239-1010 or through Missouri Relay System, TDD 1-800-735-2966, at least five (5) working days prior to the bid opening.

CITY OF WASHINGTON
COUNTY OF FRANKLIN
STATE OF MISSOURI

BY: _____
Mary K. Trentmann, City Clerk

Please publish in the December 9th, 2015 edition of the Washington Missourian