



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

Missouri Department of Transportation  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

October 16, 2019

Dear Consultant:

The Missouri Highways and Transportation Commission is excited to have the opportunity to deliver a large number of bridge repair and replacement projects through the Focus on Bridges program and our STIP. To help us deliver these projects, we are requesting the services of consulting engineering firms to perform the indicated professional services. The list of projects are attached along with the design bundle. The attached project list indicates the scope of services expected for each bridge.

If your firm would like to be considered for these consulting services, you may express your interest by electronically submitting your letter of interest to:

Troy Hughes  
Design Liaison Engineer  
[troy.hughes@modot.mo.gov](mailto:troy.hughes@modot.mo.gov)  
(573) 526-2912

We request all letters be received by 3:00 pm, November 1, 2019. Any request for clarifications on this solicitation shall be submitted no later than October 28, 2019.

The letter of interest is limited to no more than 2 pages for general information about the firm's, and subconsultant's, qualifications that would apply to any of the bundles. One additional page may be included noting similar projects that your firm has worked on. Please include reference contact information for each project on the additional page. We will utilize the consultant information already on file so we will not need a lengthy submittal of general company information. In addition, please attach up to 2 pages per bundle with information that would specifically apply to that bundle.

The following is the type of information we would like to see covered by the letter of interest and additional pages for each bundle:

1. Firms qualifications and experience in delivering bridge rehabilitation projects.
2. Firms qualifications and experience in delivering bridge replacement projects.
3. Project Approach to deliver the Scope of Services noted.
4. The firm's key-personnel that would ensure successful delivery of the projects.
5. The firms capacity to handle multiple projects within a year. This could include a proposed project delivery schedule for each bundle.
6. The firms ability to employ innovative and streamlined design processes to deliver projects. Please provide specific ways your firm can reduce hours if they were awarded multiple projects in a bundle.
7. The firms experience working on projects involving railroads and airport clearances.
8. An indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. **This item is required.**

9. The firm's ability to obtain DBE participation. DBE firms must be certified by the Missouri Regional Certification Committee (MRCC). A DBE Directory can be accessed at <https://www6.modot.mo.gov/MRCC/Home/PublicSearch>. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project. **This item is required.**

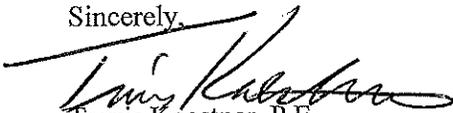
Please note that we are not expecting firms to provide a detailed project approach for each bridge. It should be a higher level general approach to bridge rehabilitation, redecking and replacement projects as applicable for each bundle. The firm's letter of interest and additional pages should provide the department a confidence that your firm is the right choice to deliver bridge repair and replacement projects. Existing bridge plans, bridge inspection reports and the Structural Inventory and Appraisal (SI&A) sheets are being provided to assist firms in evaluating their interest in the projects contained in each bundle. The files are located at <https://www.modot.org/files-download>

MoDOT will evaluate firms based on: Project Approach and Innovation (25 points), Past Performance (25 points), General Experience of Firm (10 points), Qualifications of Personnel Assigned (20 points) Familiarity/Capability (10 points), Accessibility of Firm & Staff (10 points). **Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation.** Firm's that are not current on all of the required prequalification categories found in MoDOT's Approved Consultant Prequalification List at the date of the solicitation expiration will be considered non-responsive. MoDOT reserves the right to contact any firms to clarify information provided in the letters of interest.

Evaluation of letters will be completed by MoDOT's District, Bridge and Central Office Staff. Selection of the successful firms will be based on the letters of interest, interviews will not be conducted. An initial award of contracts will be announced on our website by November 20, 2019.

MoDOT expects to award contracts to multiple firms. Negotiation and execution of contracts will be on a priority basis. Surveying, Geotech, Bridge Design, Right of Way and Utility Coordination Services may be added to the scope of services requested as future phases of work.

Sincerely,



Travis Koestner, P.E.  
State Design Engineer

Attachment

**Bridge Division**

Dennis Heckman, PE  
State Bridge Engineer  
Missouri Department of Transportation  
105 W. Capitol Ave.  
Jefferson City, MO 65102

Contact (Bridge Lead):  
Mike Harms, P.E.  
Structural Liaison Engineer  
Bridge Division  
Phone: 573-751-5126  
[Michael.Harms@modot.mo.gov](mailto:Michael.Harms@modot.mo.gov)

**Northwest District (Roadway Lead and Contract Administration)**

Joyce Reynolds, PE  
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Transportation Project Manager  
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All questions concerning this solicitation should be directed to:

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Design Liaison Engineer  
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