

January 18, 2019

Dear Consultant:


The City of Belton, Missouri is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 10 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of Belton. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 4:00 pm, 02/01/2019, at City of Belton, 520 Main Street, Belton, Missouri 64012.

Sincerely,
CITY OF BELTON


Celia J. Duran, P.E.
Public Works Director

Attachment

City/County <u>Belton/Cass</u> Route _____	
Federal Aid No:	
Location:	Belton I-49 Outer Road Project (155 th St. to north of 162 nd St. and 162 nd St. to 163 rd St.)
Proposed Improvement:	Outer Rd. improvements, including grading, stormwater improvements, full depth base repair and mill and overlay, road widening, curb and gutter, street lights, pavement markings, and all other associated appurtenances.
Length:	5,550'
Approximate Construction Cost:	\$1,600,000 (includes contingency)
DBE Goal Determination:	14%
Consultant Services Required:	<p>Roadway The engineering responsibilities may include but are not limited to the following: The preparation of Conceptual plans, Preliminary plans, Contract plans and Right of Way Plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&E and final documents.</p> <p>Construction Inspection Construction Phase: work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection.</p>

Other Comments:	
Contact:	Name: Celia Duran Address: 520 Main St., Belton, MO 64012 Phone: 816-331-4331 Email: cduran@belton.org
Deadline:	
<ul style="list-style-type: none"> • Submit: Letter of interest should not exceed 10 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	50__ Max Points
Capacity and Capability -	25__ Max Points
Past Record of Performance -	25__ Max Points