

ADDENDUM 002

Request for Bid


The City of Florissant

for

Robinwood Elementary Pedestrian Signal

STP-5595(615)

Bidders should acknowledge receipt of Addendum 002 (TWO) by signing and including it with the original bid. The due date for receipt of bids **has not** changed by this Addendum; the due date is **October 24, 2018 2:00 PM Central Time.** Accordingly, the following clarifications, and or additional information, are believed to be of general interest to all potential bidders. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Authority Michael Brown Project Manager
Contractor/Offeror Signature _____ (Signature of person authorized to sign)	Access Engineering, LLC  _____ (Authorizing Signature)
Date Signed:	Date Signed: 10/16/18

- 1) Replaced Contractor Checklist (Attached). **City of Florissant**

- 2) Replaced Bid Bond form (Attached). **City of Florissant**

BIDDER CHECKLIST
FINAL CHECKLIST BEFORE SUBMITTING BID

- ☐ 1. Submit completed Contractor Questionnaire and/or Contractor Prequalification Questionnaire with attachments not later than seven (7) days prior to the date and hour of the bid opening. See Secs 101-103 of the Standard Specifications, and Rule 7 CSR 10-15.900, "Prequalifications to Bid of Certain Contractors". Questionnaire and Contact information are provided on MoDOT's website. (if applicable – required on highway and bridge projects)
- ☐ 2. For submittal of paper bids, the complete set of bidding documents includes all information through the DBE forms (for DBE forms see #7). The Technical Specifications/Job Special Provisions are for the bidder's information only and is not to be returned with the bid.
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☐ 3. If submitting the bid by mail, it is to be completed, executed, and submitted in a sealed envelope addressed to the **City of Florissant**. **Provide the vendor name, vendor address, vendor number, county, route and federal project number on the outside of the envelope.**
- ☐ 4. Please read all items in the bidding document carefully. For paper bids, complete all items in ink or by typing in the information.
- ☐ 5. Sign this bidding document properly. If submitted in the name of a firm or corporation, the legal name of the firm or corporation should appear in the space designated, and be signed for by one or more persons legally qualified to execute papers in the name of said firm or corporation. Affix Corporate Seal if the Bidder is a Corporation.
- ☐ 6. For paper bids submit a bid bond executed by bidder and surety, or attach cashier's check to the bid bond form.
- ☐ 7. Submit the DBE Identification Submittal within 3 business days of the Bid Opening.
- ☐ 8. For paper bids, staple addenda to the bid in the appropriate part of the bid. The letter accompanying the addenda should be stapled to the inside of the back cover of the bid and returned. The bidder should retain a duplicate copy.

Below is a list of common mistakes made by bidders leading to non-responsive bids. Please refer to the Standard Specifications for the appropriate procedures for completing and submitting a bid.

- a) Not signing the bid
- b) Not incorporating the addendum into the bidding documents, including attaching the letter to the bid
- c) Not providing a bid bond
- d) Using pencil to fill out the bid
- e) Using white out to make corrections to the itemized bid sheets
- f) Not initialing changes made

All questions concerning the bid document preparation and project specific questions can be directed to Nancy Dirnbeck at ndirnbeck@acceng.com, 314-849-8445.

Special Needs: If you have special needs addressed by the Americans with Disabilities Act, please notify the City of Florissant, at 314-839-7648 or through Missouri Relay System, TDD 1-800-735-2966, at least five (5) working days prior to the bid opening.

BID BOND

KNOW ALL PERSONS BY THESE PRESENTS, that we _____

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as principal and _____
as surety, are held and firmly bound unto the **City of Florissant** _____ in the penal sum
of _____ Dollars (\$) to be paid to the commission to be credited to the state road fund, the principal
and surety binding themselves, their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these
presents.

Sealed with our seals and dated this _____

THE CONDITION OF THIS OBLIGATION is such that

WHEREAS the principal is submitting herewith a bid to the commission on route(s) _____

in _____ County(ies),
project (s) _____

for construction or improvement of state highway as set out in said bid;

NOW THEREFORE, if the commission shall accept the bid of the principal and if the principal shall properly execute
and deliver to the commission the contract, contract bond, and evidence of insurance coverage in compliance with the requirements of
the bid, the specifications, and the provisions of section 227.100 RSMo, to the satisfaction of the commission, then this obligation shall
be void and of no effect, otherwise to remain in full force and effect.

In the event the said principal shall, in the judgment of the commission, fail to comply with any requirement as set forth
in the preceding paragraph, then the state of Missouri, acting by and through the commission, shall immediately and forthwith be
entitled to recover the full penal sum above set out, together with court costs, attorney's fees, and any other expense of recovery.

The principal and surety hereby certify that the document is the original or a verbatim copy of the bid bond form furnished
by the Commission, in accordance with Sec 102.9 of the Missouri Standard Specifications for Highway Construction.

SEAL

Principal
By _____
Signature

SEAL

Surety
By _____
Signature of Attorney in Fact

NOTE: This bond must be executed by the principal, and by a corporate surety authorized to conduct
surety business in the state of Missouri.