

[Hazardous Waste Transporter License – Online Procedures](#)

All motor carriers who transport hazardous waste, used oil, or infectious waste on the roads and highways of Missouri must obtain a Hazardous Waste Transporter License through MoDOT Motor Carrier Services. A Hazardous Waste Transporter License can be requested by filling out a HW-1 form located on the Hazardous Waste Transporters tab of our website at www.mcs.modot.mo.gov/mcs, or online through MoDOT Carrier Express.

INSURANCE: In order to receive and maintain a Hazardous Waste Transporter License, proof of insurance to the limits of liability is required. **Contact your insurance company to file the required insurance form(s) with MoDOT Motor Carrier Services.**

A Hazardous Waste Transporter License is valid for one year from the date of issuance.

MoDOT Motor Carrier Services is responsible for the administration of the Hazardous Waste Licensing Program, however all fees are transferred to and retained by the Missouri Department of Natural Resources. The DNR reviews and approves or denies each application for a Hazardous Waste Transporter License.

ONLINE INSTRUCTIONS

[Click Here](#) to apply for a NEW Hazardous Waste Transporter License.

[Click Here](#) to apply for a RENEWAL of a current license.

[Click Here](#) to Add or Replace vehicles on a current license.

[Click Here](#) to temporarily add a vehicle for 30 days.

CONTACT US

Address: 830 MoDOT Drive, PO Box 270
Jefferson City, MO 65102-270

Phone: 866.831.6277, option 3

Fax: 573.522.6708

Hazardous Waste Transporter License – Online Procedures

NEW HAZARDOUS WASTE TRANSPORTER LICENSE

1. Access MoDOT Carrier Express (MCE) by clicking on the following button on the MCS homepage:
(www.mcs.modot.mo.gov/mcs).



2. Enter the User ID and Password provided to you by MoDOT Motor Carrier Services:

Sign in to begin using MoDOT Carrier Express.

User ID:

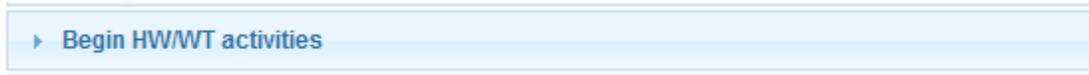
Password:

- If you don't have a user id and password fill out a paper version of the HW-1 Form. This will allow for your company to be entered into the MCE system and a user id and password will be provided to you for future use.
- If you do not remember your user id or password and cannot reset it electronically visit www.modot.org/mcs/MotorCarrierExpress.htm to request to have it reset.
Note: Only one username and password is created per company, so make sure no other company official has the correct username and password before resetting it.

3. Your Account Name, Customer ID, and USDOT Number will show at the top of the page:

Account Name: QUALITY CARRIERS INC
Customer ID: 3606 USDOT Number: 76600

4. Click on Begin HW/WT Activities:



5. Click on **Haz Waste** located under New Application:

New Application

Haz Waste

Waste Tire

Open Last

Recall

Renewal

Supplement

Search

Worklist

Help

No Announcements

Worklist Results

Total returned records: 1

Open for Viewing Open for Editing View PDF

App#	Status	Carrier Name	App type	Lic No	Lic Type	USDOT	Expiration
1003106	PENDING	HULCHER SERVICES INC	NEW		HAZ WASTE	78783	21-JUL-2015

6. If you receive the following Security Warning – CLICK NO:



7. There are 7 tabs that must be completed in order to submit the application successfully:



Hazardous Waste Transporter License – Online Procedures

GENERAL TAB

The General Tab collects basic information about your company.

Applicant
 USDOT # 2302118 Name ADVANCED METAL TREATING BUTLER INC
 DBA EPA ID

Mailing address
 Street PO BOX 325 City BUTLER
 ZIP 53007 State WI

Business address
 Street 4501 N 127TH ST City BUTLER
 ZIP 53007 State WI

Phone (555)291-2175 Fax (555)896-8818 Email RYBU23@GMAIL.COM

Missouri Terminals

Street	City	State	ZIP	Phone Number	EPA ID
4501 N 127TH STREET	BUTLER	WI	53007		

Add Row Delete Row

Form of Business
 Type Corporation Date Inc MO Sec. Reg. No MO Sec. Reg. No(Corporate DBA)
 If your company is organized outside of MO, what is the state of Incorporation WI

Some information will auto populate based upon what is available in MCE.

The following fields – USDOT, Name, DBA Name, Business Type – are READ-ONLY and cannot be changed from this screen. If any of this information needs to be changed you must contact MoDOT MCS **prior to submitting the application.**

The following fields – Address, Phone, Fax, E-mail – can be changed. Changing this information here WILL NOT change what MCE has on file for your company. If you need to change this information permanently you must contact MoDOT MCS **prior to submitting the application.**

8. The following fields are REQUIRED:

- USDOT
- Name
- Business Address
- Mailing Address
- Phone Number
- Form of Business (will populate automatically based upon what is in MCE, and cannot be changed here.)

9. Enter the following information that is applicable to your company:

- EPA ID Number
- Fax Number
- E-mail
- Terminal Address – list all branch offices, terminals or transfer stations in Missouri

To add a Terminal Address select “Add Row”

Missouri Terminals

Street	City	State	ZIP	Phone Number	EPA ID
4501 N 127TH STREET	BUTLER	WI	53007		

Add Row Delete Row

THE INFORMATION ENTERED ON THIS SCREEN MUST MATCH WHAT IS REGISTERED WITH YOUR USDOT NUMBER AND THE MISSOURI SECRETARY OF STATE’S OFFICE, IF APPLICABLE. IF ALL INFORMATION DOES NOT MATCH PROCESSING OF THE APPLICATION WILL BE DELAYED.

Hazardous Waste Transporter License – Online Procedures

TYPE TAB

The Type Tab collects information about the type(s) of hazardous waste you plan to haul and the reasons for doing so.

The following fields are REQUIRED:

10. Purpose for which you are requesting a hazardous waste license (select all options that apply)

11. Types of hazardous waste you will be hauling

- Select the 2nd option, Applicant WILL BE transporting Hazardous Waste:

- Click “Material Types Being Transported”:

- Select the type(s) of hazardous waste to be transported from the list provided:
if you transport all divisions within a class, check the box titled “Select All” for that class

The information entered here MUST also be registered with your USDOT number. If all information is not consistent processing of the application will be delayed.

12. License Delivery Type – select how you would like to receive your license once it has been issued

- If you select **E-mail** or **Fax** you will need to enter the e-mail address or fax number where you would like the license sent.
- If you select **Preview** your license will be mailed to the address provided on the General Tab.
- **DO NOT SELECT PRINT.** You will not be able to print a license from your computer.

Hazardous Waste Transporter License – Online Procedures

OFFICERS TAB

The Officers Tab collects information about the Officers and Partners in the company.

The following fields are REQUIRED:

13. Name of Company Officers or Partners

Name of company managerial officers or partners	
Name	Title
TEST OFFICER	OWNER

The Name and Title will auto populate based upon what is in MCE, and cannot be changed here. If you need to make changes or additions you must contact MoDOT MCS **prior to submitting the application.**

14. Disclosure Statement

If the officers or partners in the company who hold over 20% interest have previous hazardous waste management experience you **MUST** select the 1st option and list their names and work addresses.

To add an individual select "Add Row"

Disclosure Statement	
<input checked="" type="radio"/>	The applicant, principal corporate officers or any of the holders of more than 20% of the applicant's company have previous experience in the hazardous waste management business. (List them below)
Name	Address / Location
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/>	
<input type="radio"/>	The applicant, principal officers and all holders over 20% of the applicants company have no previous experience in the hazardous waste management business.

Hazardous Waste Transporter License – Online Procedures

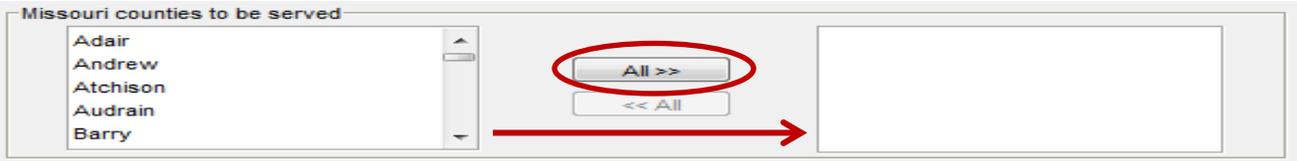
SAFETY TAB

The Safety Tab collects information about different states and counties served and safety fitness ratings.

The following fields are REQUIRED:

15. Missouri Counties that are served

Select the counties in Missouri that your company serves by clicking on the desired county to move it from the box on the left to the box on the right:
if you serve all counties click "All"

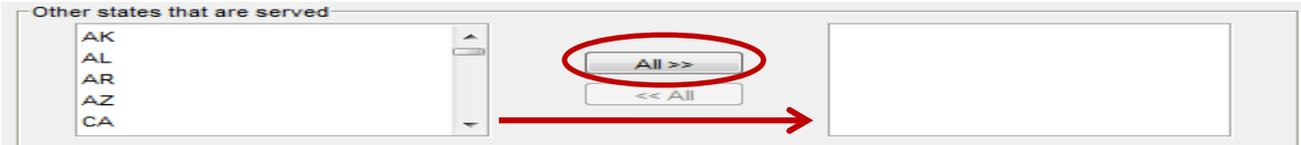


If you travel through Missouri when transporting hazardous waste, but make NO stops within the state to pick up or drop off materials check the box "Interstate Travel Only":

 Interstate Travel Only

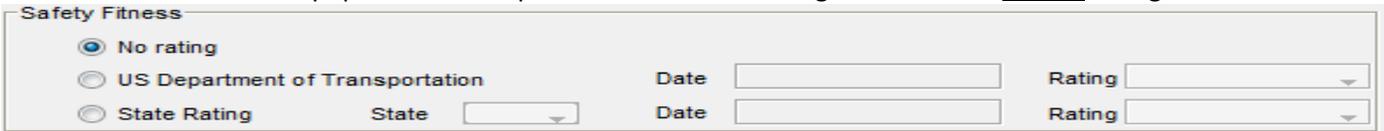
16. Other States that are served

Select all states that your company serves by clicking on the desired state to move it from the box on the left to the box on the right:
if you serve all states click "All"



17. Safety Fitness

This information will auto populate based upon federal or state rating received. You cannot change this information.



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EQUIPMENT TAB

The Equipment Tab collects information about the types of equipment and power units used to transport hazardous waste.

The following fields are REQUIRED:

18. Description of Equipment

You must enter the following information for each type of cargo equipment used to transport hazardous waste: *to add an equipment type select "Add Row"*

Describe each type of vehicle	Maximum capacity	Capacity unit	Non spec tank	Spec rating for cargo
<input type="checkbox"/>				

- Type of vehicle – click on the box to the left of this field to choose from a list of vehicle types:

- Maximum Capacity – maximum capacity (amount) of each capacity unit (drums, gallons, etc).
- Capacity Unit – select from the drop down list provided:

- Non Spec Tank – select from the drop down list provided.
- Spec Rating – Enter the spec rating, if applicable. If not applicable, enter "N/A".

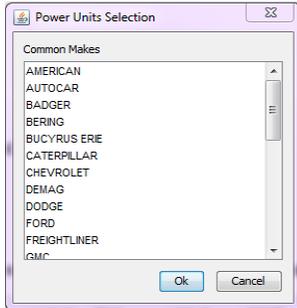
19. Description of Power Units

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You must enter the following information for each power unit to be used to transport hazardous waste:
to add a power unit select “Add Row”

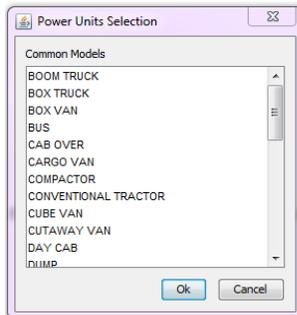
Make	Model	Year	VIN	License	Plate	Unit #	GVWR	Weight
<input type="button" value="Add Row"/> <input type="button" value="Delete Row"/> <input type="button" value="Delete Duplicate"/>								

- Make – click on the button to the left of this field to choose from a list of makes:



A dialog box titled "Power Units Selection" with a close button in the top right. It contains a list box labeled "Common Makes" with the following items: AMERICAN, AUTO CAR, BADGER, BERING, BUCYRUS ERIE, CATERPILLAR, CHEVROLET, DEMAG, DODGE, FORD, FREIGHTLINER, and GMC. At the bottom are "Ok" and "Cancel" buttons.

- Model – click on the button to the left of this field to choose from a list of models:



A dialog box titled "Power Units Selection" with a close button in the top right. It contains a list box labeled "Common Models" with the following items: BOOM TRUCK, BOX TRUCK, BOX VAN, BUS, CAB OVER, CARGO VAN, COMPACTOR, CONVENTIONAL TRACTOR, CUBE VAN, CUTAWAY VAN, DAY CAB, and DUMP. At the bottom are "Ok" and "Cancel" buttons.

- Year – enter the year of power unit in YYYY format.
- VIN – must be 11 characters.
- License – select the license plate state from the drop down list provided.
- Unit Number – enter the company unit number of the vehicle.
- GVWR – enter the Gross Vehicle Weight Rating.
- Weight – You must enter a Missouri applicable weight. Select from the drop down list provided. *if your licensed weight is different from the options listed, round up to the nearest listed weight.*

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FEE TAB

The Fee Tab will calculate the fee of your hazardous waste license based upon estimated or calculated miles and shipments entered.

FIRST YEAR OF OPERATION: you will need to estimate miles and loads if unknown. If estimates are used to obtain your hazardous waste license, adjustments will be made upon renewal after your first year of operation for any amount over or under the fee paid using the actual amounts from your initial year of operation.

SECOND YEAR AND BEYOND OF OPERATION: you must report actual miles and shipments for the preceding year. The preceding year is the 12 consecutive months immediately prior to July 1 prior to the hazardous waste license year.

The following fields are REQUIRED:

20. Total Miles – this equals total IRP miles. For those carriers who do not report mileage under IRP, the total miles should be determined by using the beginning and ending odometer readings from the vehicles operated in your fleet from July 1 to June 30.
21. Total Missouri Miles – Missouri miles are the same as reported for IRP when you obtained your apportioned license plates. For carriers who do not report mileage under IRP, include all mileage from, to, or through the state of Missouri. Miles traveled transporting containers with residues of hazardous materials should be included.
22. Total Missouri Shipments – use the total number of manifests, shipments, and bills of lading for any property transported from, to, or through Missouri for the preceding year.
23. Total Missouri Hazardous Waste Shipments – use hazardous waste manifests, used oil logs, or infectious waste shipping papers to determine the number of hazardous waste shipments transported from, to, or through Missouri for the preceding year.

Total licensed weight (in pounds) of your power units listed in the Ge...		0	
Total miles (use total IRP miles) 20	→		
Total Missouri miles (use IRP miles) 21	→		
Missouri miles divided by total miles			
Total number of Missouri shipments 22	→		
Total Missouri hazardous waste shipments 23	→		
Hazardous waste shipments divided by total Missouri shipments			
Use fee factor		.0425	
Calculated user fee (in \$)		0	
Application fee(in \$)		200	
Total calculated fees(in \$)		200	
Total cap (in \$)		25000	
Total due to the State of Missouri(in \$)		200	
Check this box if you are using estimates <input checked="" type="checkbox"/>			

Total due to the State of Missouri: will automatically calculate based upon the values entered for the fields listed above.

[Hazardous Waste Transporter License – Online Procedures](#)

CONSENT TAB

The Consent Tab collects information about 24 hour contact person and the company's registered agent in Missouri.

The following fields are REQUIRED:

24. Applicant Consent

You must click the box indicating that you have read the consent information and agree to the terms:

I have read, understood and agreed to the above terms and conditions

the SUBMIT button will not appear on the application until you have checked this box.

25. Consenter Applicant Name

Typing your name into this field indicates your acceptance of the terms and will be considered the legal electronic equivalent of your signature:

Consenter Applicant Name

26. 24 Hour Contact Information

You must provide the name, address, and phone number of a 24 hour contact for your company:

24 Hour Contact Name	<input type="text"/>
Contact's Street	<input type="text"/>
City	<input type="text"/>
State	<input type="text" value="▼"/>
ZIP	<input type="text"/>
Phone #	<input type="text"/>

27. Company Registered Agent in Missouri

You must include the name of an individual (not an organization) and a physical location (not a PO Box) where service can be made on behalf of your business.

If your business is located in the state of Missouri you can use your business address as the registered agent address.

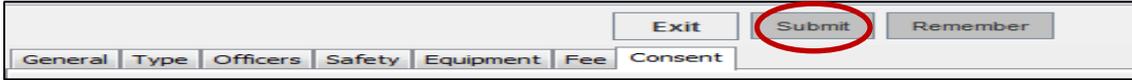
If your business IS NOT located in the state of Missouri you must provide the name of an individual and physical location in Missouri.

Company registered agent in Missouri			
The applicant hereby designates as agents for service of process in Missouri			
Name	<input type="text"/>	Address	<input type="text"/>
		City	<input type="text"/>
		State	<input type="text" value="MO"/>
		ZIP	<input type="text"/>

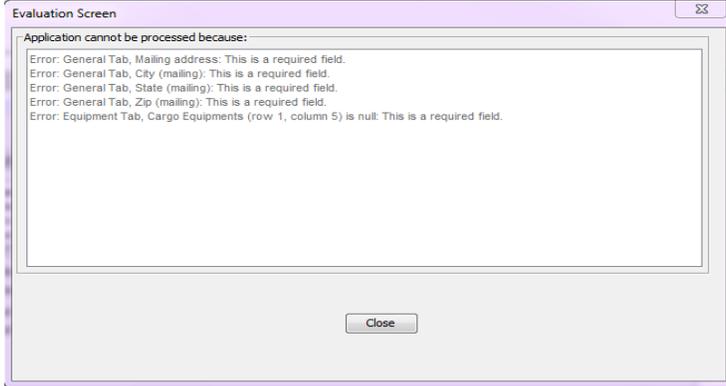
Hazardous Waste Transporter License – Online Procedures

SUBMIT APPLICATION

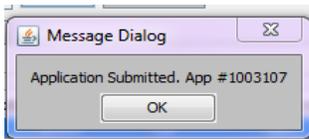
28. When you have completed information on ALL tabs select SUBMIT at the top of the application:



29. Your application will be evaluated. If any required information is missing you will receive a message box displaying what information needs to be completed before the application can be submitted:



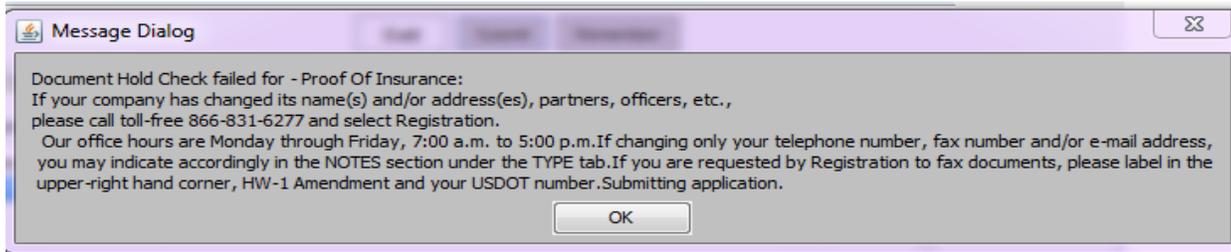
30. When your application has been successfully submitted you will receive the following message with your application number:



31. You should now be able to see your pending application on the main HWWT page:



If you receiving the following message MoDOT Motor Carrier Services DOES NOT have active insurance on file for your company. You must contact your insurance company and have them submit the required insurance filing before your license will be issued.



YOU WILL BE CONTACTED BY A MODOT CARRIER SERVICES REPRESENTATIVE IF MORE INFORMATION IS NEEDED AND FOR PAYMENT BEFORE YOUR LICENSE IS ISSUED.

Hazardous Waste Transporter License – Online Procedures

RENEW HAZARDOUS WASTE TRANSPORTER LICENSE

You can apply for a renewal of your Hazardous Waste License no sooner than **90 DAYS** before the expiration date of your current license.

1. Access MoDOT Carrier Express (MCE) by clicking on the following button on the MCS homepage:
(www.mcs.modot.mo.gov/mcs).



2. Enter the User ID and Password provided to you by MoDOT Motor Carrier Services:

Sign in to begin using MoDOT Carrier Express.

User ID:

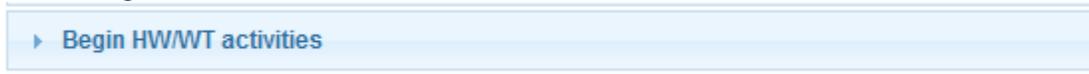
Password:

- If you do not remember your user id or password and cannot reset it electronically visit www.modot.org/mcs/MotorCarrierExpress.htm to request to have it reset.
Note: Only one username and password is created per company, so make sure no other company official has the correct username and password before resetting it.

3. Your Account Name, Customer ID, and USDOT Number will show at the top of the page:

Account Name: QUALITY CARRIERS INC
Customer ID: 3606 USDOT Number: 76600

4. Click on Begin HW/WT Activities:



5. Click on **Renewal** from the main HWWT page:

New Application

- Haz Waste
- Waste Tire
- Open Last
- Recall
- Renewal**
- Supplement
- Search
- Worklist
- Help

No Announcements

Worklist Results

Total returned records: 1

Open for Viewing Open for Editing View PDF

App#	Status	Carrier Name	App type	Lic No	Lic Type	USDOT	Expiration
1003106	PENDING	HULCHER SERVICES INC	NEW		HAZ WASTE	78783	21-JUL-2015

6. Your current license number will appear in the “Enter license number for renewal” field. Select Open:

Enter the license number for renewal..

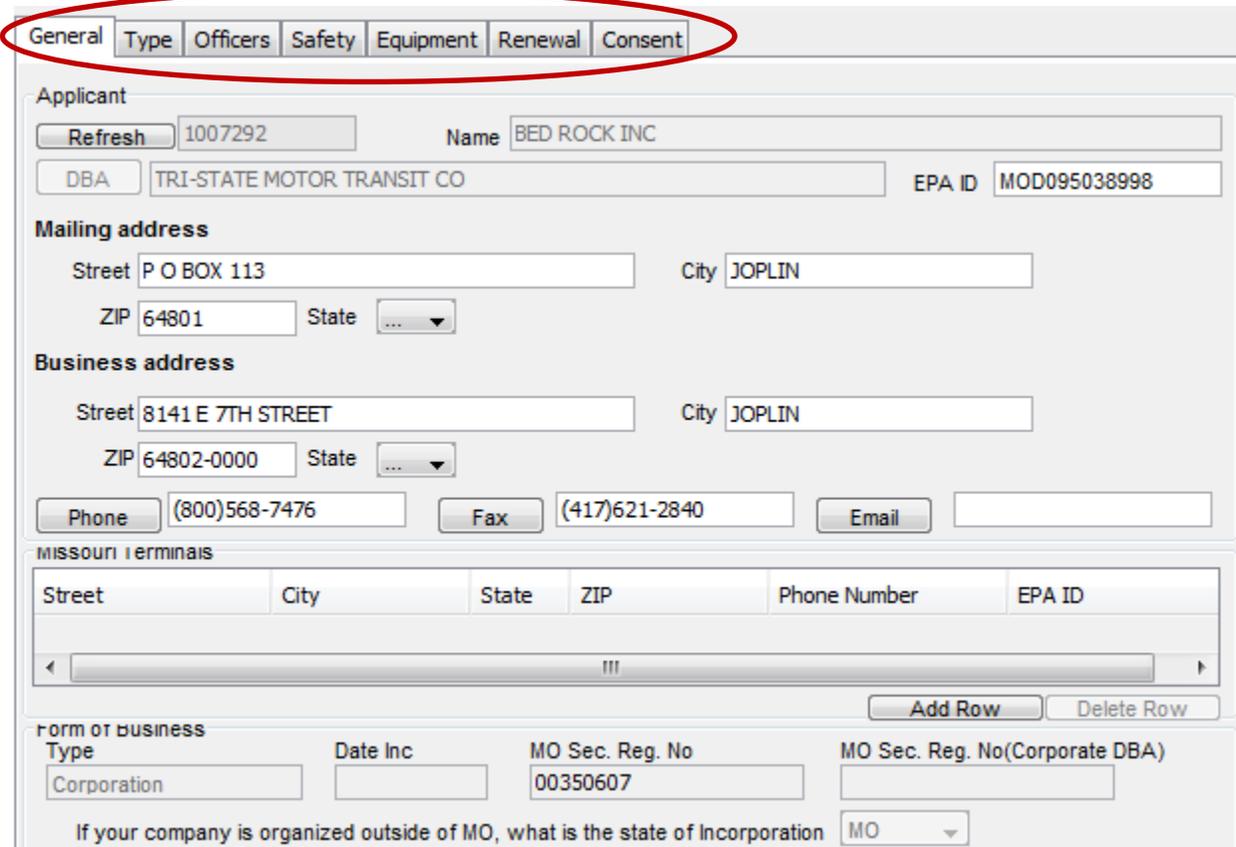
if no number appears in this field you DO NOT have an active hazardous waste license. Call MoDOT MCS for further information

7. If you receive the following Security Warning – CLICK NO:



Hazardous Waste Transporter License – Online Procedures

8. There are 7 tabs that must be completed in order to submit the application successfully:



Applicant

Refresh 1007292 Name BED ROCK INC

DBA TRI-STATE MOTOR TRANSIT CO EPA ID MOD095038998

Mailing address

Street P O BOX 113 City JOPLIN

ZIP 64801 State ...

Business address

Street 8141 E 7TH STREET City JOPLIN

ZIP 64802-0000 State ...

Phone (800)568-7476 Fax (417)621-2840 Email

MISSOURI Terminals

Street	City	State	ZIP	Phone Number	EPA ID

Add Row Delete Row

Form of business

Type Corporation Date Inc MO Sec. Reg. No 00350607 MO Sec. Reg. No(Corporate DBA)

If your company is organized outside of MO, what is the state of Incorporation MO

9. Information on the **GENERAL, TYPE, OFFICERS, SAFETY, EQUIPMENT, AND CONSENT** tabs will auto populate from the previous year's application/current license.
- Update any necessary information on these tabs by clicking on the tab and changing or modifying information. *if the field is read-only and you cannot make needed changes, you must contact MoDOT MCS **prior to submitting the application.***
 - **For more information on what to enter on these tabs see the Apply for New Hazardous Waste Transporter Section above.**
10. You must make changes to the **RENEWAL and CONSENT** tabs before you can submit the application.

Hazardous Waste Transporter License – Online Procedures

RENEWAL TAB

The Renewal Tab will calculate the fee of your hazardous waste license based upon the miles and shipments made during the previous year.

The following fields are REQUIRED:

11. Total Miles – this equals total IRP miles. For those carriers who do not report mileage under IRP, the total miles should be determined by using the beginning and ending odometer readings from the vehicles operated in your fleet from July 1 to June 30.
12. Total Missouri Miles – Missouri miles are the same as reported for IRP when you obtained your apportioned license plates. For carriers who do not report mileage under IRP, include all mileage from, to, or through the state of Missouri. Miles traveled transporting containers with residues of hazardous materials should be included.
13. Total Missouri Shipments – use the total number of manifests, shipments, and bills of lading for any property transported from, to, or through Missouri for the preceding year.
14. Total Missouri Hazardous Waste Shipments – use hazardous waste manifests, used oil logs, or infectious waste shipping papers to determine the number of hazardous waste shipments transported from, to, or through Missouri for the preceding year.

		Actual Column
Total Licensed Vehicle Weight (lbs)		<input type="text"/>
Total Miles (Use Total IRP Miles)	11 →	<input type="text"/>
Total Missouri Miles (Use Missouri IRP Miles)	12 →	<input type="text"/>
Missouri Miles divided by Total Miles		0.10
Total Number of Missouri Shipments	13 →	<input type="text"/>
Total Missouri Hazardous Waste Shipments	14 →	<input type="text"/>
Hazardous Waste Shipments divided by Total Missouri Shp.		<input type="text"/>
Use fee factor		.0425
Calculated User Fee		5051
Application Fee (\$)		200
Total Fee (\$)		5251
Total Due the State of Missouri (\$)		5251

Total due to the State of Missouri: will automatically calculate based upon the values entered for the fields listed above.

Hazardous Waste Transporter License – Online Procedures

IF ESTIMATED MILES USED THE PREVIOUS YEAR

If estimates were used in the previous year they will appear in the Estimated column. This information cannot be changed and is used to determine any under/overpayment made for the previous year's license.

	Estimated Column	Actual Column
Total Licensed Vehicle Weight (lbs)	80000	80000
Total Miles (Use Total IRP Miles)	2500	
Total Missouri Miles (Use Missouri IRP Miles)	500	0
Missouri Miles divided by Total Miles		
Total Number of Missouri Shipments	45	0
Total Missouri Hazardous Waste Shipments	10	0
Hazardous Waste Shipments divided by Total Missouri Shp.		
Use fee factor		.0425
Calculated User Fee		
Application Fee (\$)		200
Total Fee (\$)	357	
UnderPayment Amount (\$)/plus Interest (\$)		
OverPayment Amount (\$)/OverPayment Credit(\$)		
Total Due the State of Missouri (\$)		

Based upon the miles and shipments entered into the Actual column, an underpayment or overpayment amount will automatically calculate and will be added or subtracted from the Total due the State of Missouri:

UnderPayment Amount (\$)/plus Interest (\$)	
OverPayment Amount (\$)/OverPayment Credit(\$)	

CONSENT TAB

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The following fields are REQUIRED:

15. Applicant Consent

You must click the box indicating that you have read the consent information and agree to the terms:

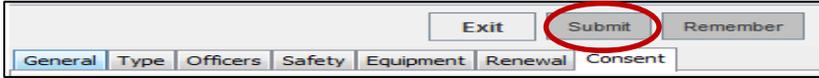
I have read, understood and agreed to the above terms and conditions

the SUBMIT button will not appear on the application until you have checked this box.

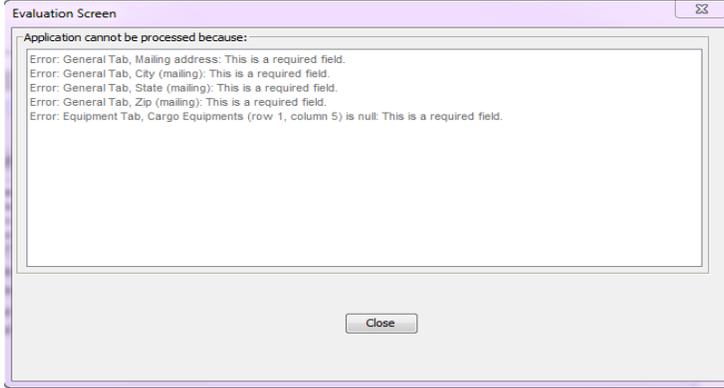
Hazardous Waste Transporter License – Online Procedures

SUBMIT APPLICATION

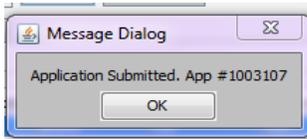
16. When you have completed information on ALL tabs select SUBMIT at the top of the application:



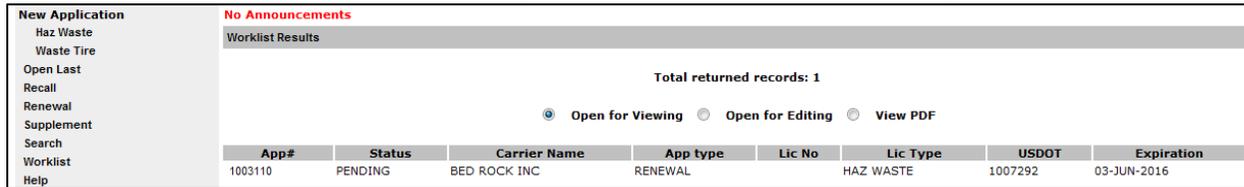
17. Your application will be evaluated. If any required information is missing you will receive a message box displaying what information needs to be completed before the application can be submitted:



18. When your application has been successfully submitted you will receive the following message with your application number:



19. You should now be able to see your pending application on the main HWWT page:



YOU WILL BE CONTACTED BY A MODOT CARRIER SERVICES REPRESENTATIVE IF MORE INFORMATION IS NEEDED AND FOR PAYMENT BEFORE YOUR RENEWAL IS ISSUED.

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ADD OR REPLACE VEHICLES ON A LICENSE

You can add or replace a vehicle during the license period. Vehicles can be removed from a license ONLY during the renewal process.

1. Access MoDOT Carrier Express (MCE) by clicking on the following button on the MCS homepage:
(www.mcs.modot.mo.gov/mcs).



2. Enter the User ID and Password provided to you by MoDOT Motor Carrier Services:

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User ID:

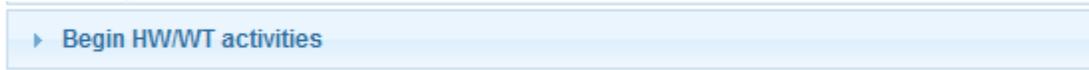
Password:

- If you do not remember your user id or password and cannot reset it electronically visit www.modot.org/mcs/MotorCarrierExpress.htm to request to have it reset.
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4. Click on Begin HW/WT Activities:



5. Click on **Supplement** from the main HWWT page:

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- Open Last
- Recall
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- Supplement**
- Search
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- Help

No Announcements

Worklist Results

Total returned records: 1

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App#	Status	Carrier Name	App type	Lic No	Lic Type	USDOT	Expiration
1003106	PENDING	HULCHER SERVICES INC	NEW		HAZ WASTE	78783	21-JUL-2015

6. Your current license number will appear in the “Enter license number to supplement” field. Select Open:

Enter the license number for renewal..

if no number appears in this field you DO NOT have an active hazardous waste license. Call MoDOT MCS for further information

7. If you receive the following Security Warning – CLICK NO:



Hazardous Waste Transporter License – Online Procedures

8. There are 2 tabs on the Add or Replace Vehicle Supplement:

The screenshot shows a web application interface for a Hazardous Waste Transporter License. At the top, there are 'Exit' and 'Submit' buttons. Below them are two tabs: 'General' and 'Fee'. The 'General' tab is selected and circled in red. The form is divided into several sections: 'License Information' with radio buttons for different license types (the first is selected), 'Complete listing of Vehicle(s) added or replaced' with a table header (Make, Model, Year, VIN, License, Plate, Unit #) and 'Add Row' button, and 'Main license information' with fields for License #, USDOT #, Name, Address, City, State, ZIP, Phone #, and Email Address.

GENERAL TAB

The following fields are REQUIRED:

9. License Information

Select the radio button for the action you are requesting:

This close-up shows the 'License Information' section with four radio buttons. The first option, 'Requesting a 30 day temporary license - \$50.00. Starting date 07/30/2014', is selected. The other three options are circled in red: 'Adding power units transporting waste tires - No fee charge', 'Adding power units transporting hazardous waste - Calculate fee below', and 'Replacing a power unit at no fee'.

10. Listing of Vehicle(s)

List the vehicle information for the unit you are adding or replacing:
to add a power unit select "Add Row"

The screenshot shows the 'Complete listing of Vehicle(s) added or replaced' section. It features a table with columns: Make, Model, Year, VIN, License, Plate, and Unit #. Below the table is a scroll bar and three buttons: 'Delete Duplicate', 'Add Row', and 'Delete Row'. The 'Add Row' button is circled in red.

- Make – click on the button to the left of this field to choose from a list of makes.

Hazardous Waste Transporter License – Online Procedures

- Model – click on the button to the left of this field to choose from a list of models.
- Year – enter the year of power unit in YYYY format.
- VIN – must be 11 characters.
- License – select the license plate state from the drop down list provided.
- Unit Number – enter the company unit number of the vehicle.
- GVWR – enter the Gross Vehicle Weight Rating.
- Weight – You must enter a Missouri applicable weight. Select from the drop down list provided. *if your licensed weight is different from the options listed, round up to the nearest listed weight.*

11. License Delivery Type – select how you would like to receive your license once it has been issued

License Delivery	
Type Email ▼	Email <input style="width: 150px;" type="text"/>

- If you select **E-mail** or **Fax** you will need to enter the e-mail address or fax number where you would like the license sent.
- If you select **Preview** your license will be mailed to the address provided on the General Tab.
- DO NOT SELECT **PRINT**. You will not be able to print a license from your computer.

FEE TAB

The Fee Tab will only be active when you are Adding a vehicle to your license. When replacing a vehicle there is no charge applied.

12. The **Amount Due** will automatically calculate based upon the vehicle information added on the General Tab and the miles and shipments on your original application.

Supplemental License Fees	
Total licensed weight in pounds	<input style="width: 100px;" type="text" value="80000"/>
Missouri miles divided by total miles	<input style="width: 100px;" type="text" value="0.10"/>
Hazardous waste shipments divided by total Missouri shipments	<input style="width: 100px;" type="text" value="0.08"/>
Use fee factor	<input style="width: 100px;" type="text" value=".0425"/>
Calculated user fee(in \$)	<input style="width: 100px;" type="text" value="28"/>
Per month user fee(in \$)	<input style="width: 100px;" type="text" value="3"/>
Number of months	<input style="width: 100px;" type="text" value="6"/>
Amount due(in \$)	<input style="width: 100px;" type="text" value="18"/>

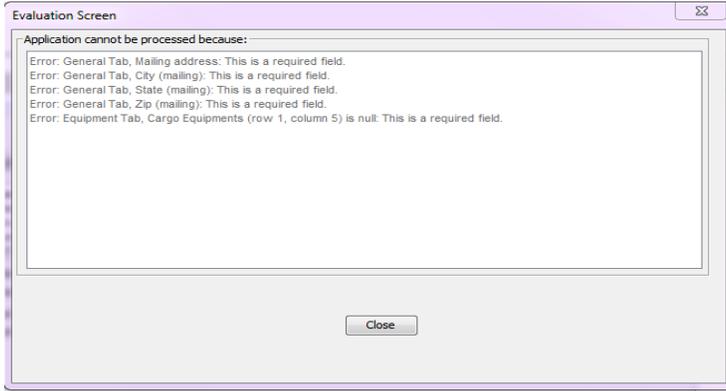
Hazardous Waste Transporter License – Online Procedures

SUBMIT APPLICATION

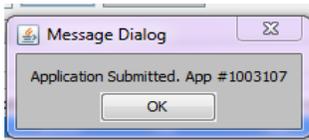
13. When you have completed information on ALL tabs select SUBMIT at the top of the application:



14. Your application will be evaluated. If any required information is missing you will receive a message box displaying what information needs to be completed before the application can be submitted:



15. When your application has been successfully submitted you will receive the following message with your application number:



16. You should now be able to see your pending application on the main HWWT page:



YOU WILL BE CONTACTED BY A MODOT CARRIER SERVICES REPRESENTATIVE IF MORE INFORMATION IS NEEDED AND FOR PAYMENT BEFORE A NEW LICENSE IS ISSUED.

Hazardous Waste Transporter License – Online Procedures

30 DAY TEMPORARY VEHICLE LICENSE

If you need to add a vehicle for up to 30 days you can request a 30 day temporary license at a flat fee of \$50.

11. Access MoDOT Carrier Express (MCE) by clicking on the following button on the MCS homepage:
(www.mcs.modot.mo.gov/mcs).



12. Enter the User ID and Password provided to you by MoDOT Motor Carrier Services:

Sign in to begin using MoDOT Carrier Express.

User ID:

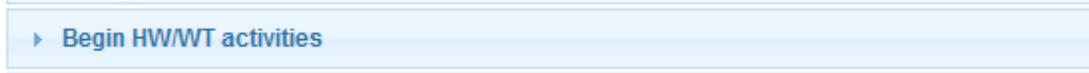
Password:

- If you do not remember your user id or password and cannot reset it electronically visit www.modot.org/mcs/MotorCarrierExpress.htm to request to have it reset.
Note: Only one username and password is created per company, so make sure no other company official has the correct username and password before resetting it.

13. Your Account Name, Customer ID, and USDOT Number will show at the top of the page:

Account Name: QUALITY CARRIERS INC
Customer ID: 3606 USDOT Number: 76600

14. Click on Begin HW/WT Activities:



15. Click on **Supplement** from the main HWWT page:

New Application

- Haz Waste
- Waste Tire
- Open Last
- Recall
- Reassign
- Supplement**
- Search
- Worklist
- Help

No Announcements

Worklist Results

Total returned records: 1

Open for Viewing Open for Editing View PDF

App#	Status	Carrier Name	App type	Lic No	Lic Type	USDOT	Expiration
1003106	PENDING	HULCHER SERVICES INC	NEW		HAZ WASTE	78783	21-JUL-2015

16. Your current license number will appear in the “Enter license number to supplement” field. Select Open:

Enter the license number for renewal..

if no number appears in this field you DO NOT have an active hazardous waste license. Call MoDOT MCS for further information

17. If you receive the following Security Warning – CLICK NO:



Hazardous Waste Transporter License – Online Procedures

18. There are 2 tabs on the Supplement:

The screenshot shows a web application interface for a Hazardous Waste Transporter License. At the top, there are 'Exit' and 'Submit' buttons. Below them are two tabs: 'General' (circled in red) and 'Fee'. The 'License Information' section contains four radio button options: 'Requesting a 30 day temporary license - \$50.00. Starting date 07/30/2014' (selected), 'Adding power units transporting waste tires - No fee charge', 'Adding power units transporting hazardous waste - Calculate fee below', and 'Replacing a power unit at no fee'. Below this is a table titled 'Complete listing of Vehicle(s) added or replaced' with columns for Make, Model, Year, VIN, License, Plate, and Unit #. At the bottom of the table are 'Delete Duplicate', 'Add Row', and 'Delete Row' buttons. The 'Main license information' section includes fields for License # (14H22001000), USDOT # (78783), Name (HULCHER SERVICES INC), Address (P.O. BOX 271), City (DENTON), State (TX), ZIP (76202), Phone # (8006598032), Delivery Type (Email), and Email Address. A 'Refresh' button is also present.

GENERAL TAB

The following fields are REQUIRED:

19. License Information

Select the 1st Radio Button: **BE SURE TO ENTER A STARTING DATE**

This is a close-up of the 'License Information' section from the previous screenshot. It shows four radio button options. The first option, 'Requesting a 30 day temporary license - \$50.00. Starting date 07/30/2014', is circled in red. The other options are 'Adding power units transporting waste tires - No fee charge', 'Adding power units transporting hazardous waste - Calculate fee below', and 'Replacing a power unit at no fee'.

20. Listing of Vehicle(s)

List the vehicle information for the unit you are adding:
to add a power unit select "Add Row"

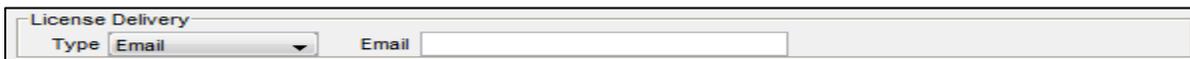
This is a close-up of the 'Complete listing of Vehicle(s) added or replaced' table. The table has columns for Make, Model, Year, VIN, License, Plate, and Unit #. Below the table are three buttons: 'Delete Duplicate', 'Add Row' (circled in red), and 'Delete Row'.

- Make – click on the button to the left of this field to choose from a list of makes.

Hazardous Waste Transporter License – Online Procedures

- Model – click on the button to the left of this field to choose from a list of models.
- Year – enter the year of power unit in YYYY format.
- VIN – must be 11 characters.
- License – select the license plate state from the drop down list provided.
- Unit Number – enter the company unit number of the vehicle.
- GVWR – enter the Gross Vehicle Weight Rating.
- Weight – You must enter a Missouri applicable weight. Select from the drop down list provided. *if your licensed weight is different from the options listed, round up to the nearest listed weight.*

13. License Delivery Type – select how you would like to receive your license once it has been issued



- If you select **E-mail** or **Fax** you will need to enter the e-mail address or fax number where you would like the license sent.
- If you select **Preview** your license will be mailed to the address provided on the General Tab.
- DO NOT SELECT **PRINT**. You will not be able to print a license from your computer.

FEE TAB

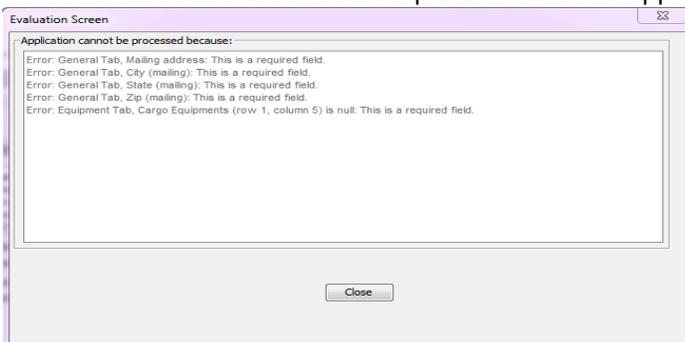
The Fee Tab will not be active. You will be charged a flat fee of \$50.

SUBMIT APPLICATION

17. When you have completed information on ALL tabs select SUBMIT at the top of the application:

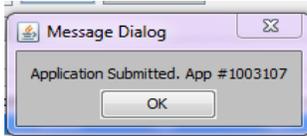


18. Your application will be evaluated. If any required information is missing you will receive a message box displaying what information needs to be completed before the application can be submitted:



Hazardous Waste Transporter License – Online Procedures

19. When your application has been successfully submitted you will receive the following message with your application number:



20. You should now be able to see your pending application on the main HWWT page:

New Application							
Worklist Results							
Haz Waste							
Waste Tire							
Open Last							
Recall							
Renewal							
Supplement							
Search							
Worklist							
Help							
Total returned records: 1							
<input checked="" type="radio"/> Open for Viewing <input type="radio"/> Open for Editing <input type="radio"/> View PDF							
▼ App# ▼	Status	Carrier Name	App type	Lic No	Lic Type	USDOT	Expiration
1001712	PENDING	HULCHER SERVICES INC	SUPPLEMENT		HAZ WASTE	78783	30-JUL-2014

YOU WILL BE CONTACTED BY A MODOT CARRIER SERVICES REPRESENTATIVE IF MORE INFORMATION IS NEEDED AND FOR PAYMENT BEFORE A NEW LICENSE IS ISSUED.