# **Electronic Payment Options and Procedures**

Electronic payments accepted by Motor Carrier Services include credit/debit card, eCheck, and system credit payments.

System credit payments automatically apply to the invoice in the cart for all credentialing (IRP, IFTA, OPA) payments.

A fee is charged for credit/debit and eCheck card payments through our third-party vendor.

Payment Method	Payment Processing Fee
Credit Card	2% of invoice amount + \$0.25
E-Check	\$0.50

Electronic payments have a payment limit.

Credit & Debit Card Limit	E-Check Limit
\$99,999.99	\$999,999.99

IFTA Payments: If tax return shows a status of pending or action required, a payment cannot be made. Contact MCS for additional information.

IRP Payments: If a supplement shows a status of pending or action required, an electronic payment cannot be made by an external user. You must mail a check or contact MCS to make the electronic payment by phone.

When making an electronic payment you will be redirected to a new window to our third-party vendor site. Pop up blockers must be turned off for the new window to show.

On the first screen, enter the billing information for the card/account being used. Enter the email address the payment receipt should be sent to. If the email is left blank a payment receipt will not be sent.

Once the billing information is entered verify the total amount that will be billed. If the total amount due is not correct, click cancel transaction. Do not go to the next screen if the invoice is incorrect.

After entering the billing information and verifying the payment amount click Next Step: Add Payment Method at the bottom of the page.

e A Payment	- Payment Information - Missouri' MOD	OT Carrier Express
a A Payment		Payment Information
	Billing Contact Information	🏹 Shopping Cart
Name*	Billing Name	Portal \$1,333 InvoicePayment - 3372 - 3528095 - 1006572
Address*	Billing Address	Subtotal \$1,33
Street Address Continued		Projected Card Fee \$28 Projected eCheck Fee \$0
City*	Anywhere	× Cancel Transactio
Country*	United States	~
State*	Missouri	~
Zip Code*	12345	
Email*		

The next screen will be determined by which type of payment you are making (credit/debit card or eCheck). Required information is different for the type of payment being made. See below for information needed for each type of payment.

# Credit/Debit Card Payment

▲ This site is currently in test mode.

Make A Payment - Payment Information - Missouri: MODOT Carrier Express

Tert Information		Payment Information		
	🐂 Payment Information		🏹 Shopping Cart 🛛 🦸	
lease select your Pa	yment Method	Portal	\$1,198.5 Payment - 15396 - 3359508 - 745778	
Credit Card		Subtota	Il \$1,198.5	
Name on Card		Projecte	ed Card Fee \$25.7	
Card Number			50 CENECKTEC \$0.5	
Expiration Month	06	~	× Cancel Transaction	
Expiration Year	2023	~		
Security Code		0		
Cand Zin Cada				
Card Zip Code				
Amount Due	\$ 1198.50			

#### eEcheck Payment

	📜 Payment Information		🐂 Shopping Ca	irt (
Please select your Pa	yment Method		Portal InvoicePayment - 14637 - 33544	\$132.! 486 - 745779
eCheck			Subtotal	\$132.
Check Type	Personal	~	Projected Card Fee	\$2.8
Account Type	Checking	~	Projected eCheck Fee	\$0.
Name on Account			×Cance	l Transactior
Routing Number				
Confirm Routing Number				
Account Number				
Confirm Account Number				
Amount Due	\$ 132.54			
Payment	\$ 132 . !	54		

After entering the payment information click Next Step: Review Payment on the bottom of the page. Review the information on the screen to verify it is correct. If it is correct click the box next to, I agree to the Payment Terms of Service and authorize this payment. Then click Make Payment.

agree to the Payment Terms of Service and authorize this payment.		
▲ Back to Payment Method	✓ Make Payment	

## Credentialing Payments Only (IRP, IFTA, OPA)

After clicking make payment, you will be redirected back to the credentialing system. Once you are back on the payment screen, YOU MUST CLICK PROCEED. If you do not click procced the payment will not be applied to the invoice and the credentials will not be generated.

	After you make a Credit Card or E-C	Check payment, you must com	e back to this screen and sele	ct PROCEED to get your Credential/Permits.	]	
		FOR OVER PAYMENT:	O SYSTEM CREDIT • REFUND			
					Total	0.00
					Remaining Balance	14.43
					Change	0.00
					Over Payment	0.00
					Net Amount Paid	0.00
Electronic Delivery Type						
Payment receipt D - PDF	~					
	2	Proceed	fresh Quit ?	2	A	

### OSOW

Once payment is made the permit will issue.

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