

Transfer

It is the responsibility of the permit owner to inform MoDOT of sign transfers. When a permitted sign is sold, the permit must be transferred to the new owner. A transfer application and statement of intent to transfer the permit should be provided to the buyer when the sign is sold. The completed transfer application along with the statement of transfer and \$10.00 transfer fee should be returned to the area permit specialist. Outstanding permit fees must be satisfied before a transfer can be processed.

Address Changes

It is the responsibility of the permit owner to notify MoDOT of permit owner and landowner address changes. Contact the area permit specialist with any changes.

Website

To stay up to date regarding outdoor advertising rules and regulations visit www.modot.org/business/Outdoor_Advertising. You can also follow MoDOT on Facebook at www.facebook.com/modotoda.



Missouri Department of Transportation
Right of Way– Outdoor Advertising
1-888-ASK-MODOT
(1-888-275-6636)

www.modot.org/business/Outdoor_Advertising

Permit Owner Responsibilities





Sign Construction

The sign must be erected within two (2) years from the date the permit was issued in accordance with the outdoor advertising rules and regulations, and as prescribed in the original permit application. Proposed structural modifications must first be submitted in writing and approved by the area permit specialist.

Billing

All permitted signs in each county will be inspected during the same month biennially, regardless of the issue date. It may be necessary to charge a one time pro-rated fee to adjust for the difference between the anniversary date and the county billing date. For subsequent biennial billing cycles, a biennial inspection fee in the amount of \$100.00 shall be collected every two (2) years. The permit fee will be considered delinquent if not paid within sixty (60) days after the due date on the statement.

Nonconforming Status

A sign is classified as nonconforming when it fails to comply with current outdoor advertising rules and regulations. A nonconforming sign cannot be relocated, rebuilt or enlarged from the size it was on the day it became nonconforming pursuant to Section 7CSR 10-6.060 of the State Control of Outdoor Advertising regulations. Permit holders should contact their area permit specialist prior to making any changes to the structure.

Cutout and Extensions

A cutout or extension may be added to a structure for a period of time no more than three (3) years or the term of the display contract, whichever is the shortest. After an outdoor advertising structure has had a cutout or extension for that time period, a cutout or extension cannot be placed on that structure for a period of six (6) months. The cutout or extension area must be thirty-three percent (33%) or less of the total display area for each side of the sign, prior to the cutout or extension addition.

Maintenance

It is the permit owner's responsibility to keep informed of any changes regarding outdoor advertising rules and regulations and maintain the sign in accordance to the rules and regulations. A complete list of state rules and regulations regarding billboard maintenance can be viewed online at www.modot.org/business/Outdoor_Advertising. If you do not have internet access and would like a complete list of the rules and regulations mailed to you, or if you need interpretation of the rules, please contact the Right of Way Division at 888-ASK-MODOT (888-275-6636).

Cutting/Trimming Vegetation

A permit is required to cut or trim vegetation on right of way obscuring a permitted sign. An Application for Outdoor Advertising Vegetation Permit can be obtained from your area permit specialist, or online at www.modot.org/business/Outdoor_Advertising.