**Click here to enter Program or Project Title**

**Progress Report – Click here to enter a date.**

**Title:** Click here to enter text.

**Project Number:** Click here to enter text.

**Principal Investigator (PI):** Click here to enter text.

**Co-PI(s):** Click here to enter text.

|  |  |  |  |
| --- | --- | --- | --- |
| **Award date:** | Click here to enter a date. | | |
| **Scheduled completion date:** | Click here to enter a date. | **% of project completed to date:** | Click here to enter text. |
| **Total budget:** | Click here to enter text. | **% of budget expended to date:** | Click here to enter text. |
| **Draft report due:** | Click here to enter a date. | **Final report due:** | Click here to enter a date. | |

Provide a short description of the **work currently underway**.

*Use* [*additional notes section*](#notes) *if you need to provide more information.*

Click here to enter text.

Provide a short description of the **noteworthy activities/accomplishments** during this reporting period.

*Use* [*additional notes section*](#notes) *if you need to provide more information.*

Click here to enter text.

Identify **issues or problems** that need to be addressed.

*Use* [*additional notes section*](#notes) *if you need to provide more information.*

Click here to enter text.

Provides dates for when the **next progress report or presentation** due:

Click here to enter a date.

**Additional notes**:

Click here to enter text.