

# List of Acceptable Documents

## New IFTA Only Account

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### Required Documents

- Proof of Missouri base plate registration
  - Missouri apportioned cab card
  - Missouri local plate registration
  - Missouri beyond local plate registration
  - Missouri farm tab plate
  - Missouri dealer license

### Before Applying for an MCE Account:

- ✓ Ensure business name is properly registered with the Missouri Secretary of State
- ✓ Motor Carrier USDOT Number must be active and in good standing
- ✓ File and pay Unified Carrier Registration for USDOT Number if applicable

**Note:** Applicants **may** be required to present valid documentation for proof of selected base jurisdiction as a resident or established place of business.

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### Missouri Residency

Three (3) proofs of residency with Missouri physical addresses **may** be required:

- Missouri driver's license, or non-driver's license, and
- Personal Property Tax Receipt or Waiver from a Missouri county, and
- One (1) from the the list below:
  - Current utility bill
  - Missouri title
  - Tax filing document
  - Voter registration card
  - Bank statement
  - EIN papers

### Missouri Established Place of Business

You **may** be required to provide the following proof/documentation:

- Lease paperwork listing applicant, no less than 12-month duration, or other ownership documentation
- Posted hours of operation
- Open for business a minimum of 20 hours per week on a permanent basis
- Staffed by an employee, may be verified by employee's pay stub

*Virtual or shared office spaces do not qualify.*

