

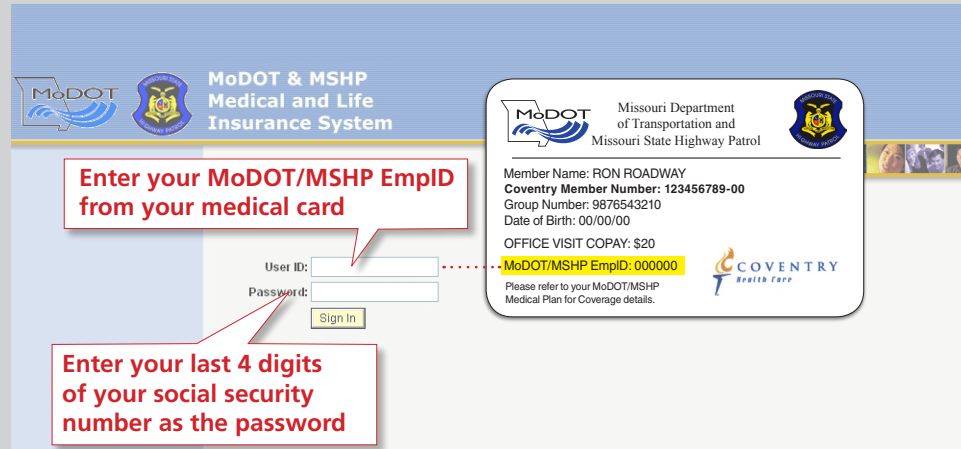
MoDOT & MSHP Electronic Pay Stub Step-by-Step Instructions

Log on to the secure Internet site: <https://medlife.modot.mo.gov>

or click on the "Employee Self Serve" icon  on your desktop

Employee Self
Serve

Step 1



Enter your MoDOT/MSHP EmplID from your medical card

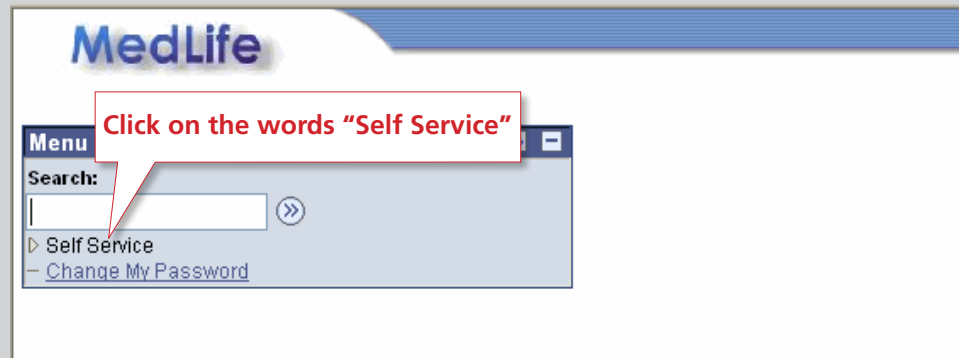
User ID:

Password:

Sign In

Member Name: RON ROADWAY
Coventry Member Number: 123456789-00
Group Number: 9876543210
Date of Birth: 00/00/00
OFFICE VISIT COPAY: \$20
MoDOT/MSHP EmplID: 000000
Please refer to your MoDOT/MSHP Medical Plan for Coverage details.

Step 2



Click on the words "Self Service"

Menu

Search:

Self Service

Change My Password

Step 3

MedLife Home | Performance Trace | Add to Favorites | Sign out

Menu

Search:

- Self Service
 - Personal Information
 - Payroll and Compensation
- Change My Password

Main Menu >

Self Service

Navigate to your self service information and activities.

- Personal Information**
Review and update your personal information.
- Payroll and Compensation**
Review your pay and compensation history. Update your direct deposit and other deduction contribution information.
[View Pay Check](#)

Click on "View Pay Check"

Step 4

MedLife Home | Performance Trace | Add to Favorites | Sign out

Menu

Search:

- Self Service
 - Personal Information
 - Payroll and Compensation
- View Pay Check
- Change My Password

STATE OF MISSOURI
Payroll Advice Statement

[View a Different Paycheck](#)
[Print Friendly Version](#)

Pay Period End Date:
Check Date:

Click here to view a different paycheck

To print your paycheck, click "Print Friendly Version"

Step 5

MedLife Home | Performance Trace | Add to Favorites | Sign out

New Window | Help | Customize Page

View Paycheck
Select another pay stub to view

Be sure to "Sign Out" when finished viewing pay stubs

Paycheck Selection	Check Number	Company	Net Pay
2009-06-30	9000001	STATE OF MISSOURI	
2009-06-15	9000001	STATE OF MISSOURI	
2009-05-15	9000001	STATE OF MISSOURI	
2009-04-30	9000001	STATE OF MISSOURI	