PENDING PAYMENT FOR A PERMIT

Log into your Missouri account on the MoDOT Carrier Express website, www.modot.org/mce

1. Under "Applications" – choose OS/OW

| номе | APPLICATION | S CUSTOMER | USER SETTINGS LOGOUT | |
|------------------------|--------------------------------|------------------|----------------------|------------------------|
| Wel | os/ow | | ier Express! | |
| Accou Cus Use tł | HW/WT CREDENTIAL UCR NRS | NG | Number: | Motor Carrier Services |
| | E-PAYMENT H | ISTORY | n | |
| | → V | ew IRP Informati | on | |
| | → IF | TA Activities | | |

- 2. Go to "**My Queue**" and type in the application number that was given to you when you received your "pending payment" email.
 - a. Type in your application number
 - b. Click on the Search button
 - c. Click under "Permit ID:", to turn the area blue.
 - d. Click the "Actions" tab at the bottom the screen
 - e. Choose "Pending Payment" option

| Application | My Queue | My Vehi | icles I | My Reports | My Admin | Hel |) | | | | | | | |
|------------------|-------------------|-------------------|-------------|----------------|--------------|-------|---------|-------------|---|----------|-----|-------------|--------------|------|
| Application Que | | / | | | | | | | | | | | | |
| Application Queu | Je in the | | | | | | | | | | | | | |
| Find either | permit applicatio | ns that are still | pending o | r permits that | are issued. | | | | | | | | | |
| App No. | •] | 3661224 | A. |) | | | | | | | | | | |
| Туре | Fr | om | | То | | | | | | | | | | |
| Pending | • | 09/02/2022 | | 09/16/2022 | | | | | | | | | | |
| Advanced | Search [-] | | Load Des | ription | | | | | | | | | | |
| | - | • | | | | • | | | | | | | | |
| Truck Licen | se Truck Sta | te Traile | er License | Trailer Stat | te | | | | | | | | | |
| | | • | | | | | | | | | | | | |
| | - | | | | | | | | | | | | | |
| B. Search | h Reso | et 🗌 Disp | play Applie | cation Summar | гу | | | | | | | | | |
| App No. | Permit ID | C. : Per | mit Type | | : Start Date | : End | Date : | Permittee | : | Comments | : A | Attachments | Status | : |
| 3661224 | | Sing | gle Trip | | 09/16/2022 | 09/ | 22/2022 | BARB TEST 2 | | | | | Payment Pene | ding |
| | | | | | | | | | | | | | | |
| | | | F | | | | | | | | | | | |
| - | 0 (| Make De | e pa | ge | | | | | | | | | | |
| Application Sum | mary | Remove | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |

3. At the "Application Confirmation" page, click on "Make A Payment" button.



PLEASE DO NOT REFRESH THIS PAGE IF YOU ARE HAVING ISSUES MAKING A PAYMENT

- 4. Click on "Pay." The MoDOT Carrier Express payment site appears.
- 5. Go to Cart Information, and click on "Skip Login and Pay"

| 은 Login | Cart Information |
|-----------------------|--|
| Username | OSOW \$115.0 |
| Password 💿 | Subtotal \$115.0 |
| Login 🞝 | Payment Details |
| l forgot my password. | OSUW 3555887 - PermitPayment - 34516901 - 606446 - 3 - N/A - \$115.00 |
| l forgot my username. | Skip Login and Pay |
| Create an Account 🗎 | |

- 6. You will see "Make A Payment Payment Information",
 - a. Ensure the address information is correct.
 - b. Enter an email address for the receipt delivery.

| | Billing Contact Information | | 📜 Shopping Cart | ۲ |
|-----------------------------|-----------------------------|---|--|------------------------|
| Name | BARB TEST 2 | | OSOW PermitPayment - 34516901 - 355588 - 3 - N/A | \$115.00 7 - 606446 |
| Address | 123 MAIN TEST TEST | | Subtotal | \$115.00 |
| Street Address Continued | | | Projected Card Fee Projected eCheck Fee | \$2.47 \$0.50 |
| City | JEFFERSON CITY | | × Cancel Tran | saction |
| Country | United States | ~ | | |
| State | Missouri | ~ | | |
| Postal Code | 65102 | | | |
| Email | | | | |
| | | | | |

7. Click the "Next Step: Add Payment Method" button.

- 8. Fill in the payment information and click on "Next Step: Review Payment".
 - a. Note the credit card fee or E-check fee for your deposit into the escrow account.
 - b. Choose "Make Payment". Once payment has been made you will receive a confirmation number. A receipt will be sent to the email address that you provided. Please keep a copy of the emailed receipt for your records.

| Q Review Payment | | 📜 Shopp | ing Cart 🛛 🌐 |
|--|------------|-----------------------------|--------------------|
| ltem | Amount | OSOW PermitPayment - 345 | \$115.00 |
| OSOW | \$115.00 | - 3 - N/A | |
| Transaction Fee: | \$2.47 | Subtotal | \$115.0 |
| otal Amount Due: | \$117.47 | × | Cancel Transaction |
| 411111 ***** 1111 expires 07/2022 🔟 🗭 | (\$117.47) | | |
| Total Payment Method: | (\$117.47) | | |
| Billing Contact Information | | | |
| BARB TEST 2 123 MAIN TEST TEST JEFFERSON CITY, MO 65102 LEANN.KLEFFNER@MODOT.MO.GOV | | | |
| | | | |

Once you click "Make Payment," the OSOW Queue screen appears and displays an "Application Confirmation" notice. A receipt is emailed to the account you provided.



PENDING PAYMENT / ESCROW FUNDING INSTRUCTIONS ESCROW DEPOSIT INSTRUCTIONS

Log into your Missouri account on the MoDOT Carrier Express website, www.modot.org/mce

1. Under "Applications" – choose OS/OW.

| номе | APPLICATIO | NS CUST | OMER | USER SETTINGS | LOGOUT | | |
|------------------------|--------------------------------|--------------|----------|------------------|---|---------------------|------------------------|
| Wel | os/ow | | | ier Express | | | |
| Accou Cus Use tł | HW/WT CREDENTIAL UCR NRS | ING | | Number: G | or use the quick links below to go dire | ectly to an action. | Motor Garrier Services |
| | E-PAYMENT | HISTORY | | n | | | |
| | | iew IRP Inf | ormation | 1 | | | |
| | | FTA Activiti | es | | | | |

2. Click either "Application" or "My Queue."

| HOME APPLIC | ATIONS CUSTO | MER USER SETTING | S LOGOUT | | |
|-------------|--------------|------------------|------------|----------|------|
| Application | My Queue | My Vehicles | My Reports | My Admin | Help |

3. Go to "My Admin"

| HOME APPLIC | ATIONS CUSTOM | ER USER SETTING | S LOGOUT | | |
|-------------|---------------|-----------------|------------|----------|------|
| Application | My Queue | My Vehicles | My Reports | My Admin | Help |

4. Look to the left-hand side to find "Account Maintenance." Click "Deposit To Escrow"



A "**Deposit to Escrow Account**" screen appears. Verify that the company name and account number are correct and note the current balance. Choose the payment method (credit card or e-check) and enter the amount you wish to deposit, then click on "**Pay**".

| Account Maintenance | • | Deposit to Escrow Acco | punt |
|---------------------|---|------------------------|----------------|
| | | Name* | Account Number |
| | | Current Balance | |
| | | \$3,726.00 | |
| | | Payment Method* | Amount* |
| | | Credit Card | ▼ \$100.00 |
| | | Pay | |

The MODOT Carrier Express payment site appears.

5. Click on "Cart Information", then click on "Skip Login and Pay"



The "Make A Payment – Payment Information" screen appears.

- 6. Verify that the address information is correct and enter an email address for receipt delivery.
- 7. Click the "Next Step: Add Payment Method" button.

Make A Payment - Payment Information - Missouri: MODOT Carrier Express

| | Billing Contact Information | | 🃜 Shopping Ca | rt 🌐 |
|----------------|-----------------------------|---|--------------------------------------|-------------------------|
| Name | BARB TEST 2 | | OSOW EscrowReplenishment - 345169 | \$100.00 901 - N/A - |
| Address | 123 MAIN TEST TEST | | Subtotal | \$100.00 |
| Church Address | | | Projected Card Fee | \$2.15 |
| Continued | | | Projected eCheck Fee | \$0.50 |
| City | JEFFERSON CITY | | × Cancel | Transaction |
| Country | United States | ~ | | - |
| State | Missouri | ~ | | |
| Postal Code | 65102 | | | |
| Email | | | | |
| | | | | |

- 8. Fill in the payment information and click on "Next Step: Review Payment".
 - a. Note the credit card fee or E-check fee for your deposit into the escrow account.
 - b. Choose "Make Payment". Once payment has been made you will receive a confirmation number. A receipt will be sent to the email address that you provided. Please keep a copy of the emailed receipt for your records.

| | | 📮 Shopp | ing Cart |
|--|-------------------------------|----------------------------|-------------------|
| m | Amount | OSOW EscrowReplenishmen | \$100 |
| SOW | \$100.00 | 606444 - 2 - DepositTe | Escrow |
| ansaction Fee: | \$2.15 | Subtotal | \$100 |
| tal Amount Due: | \$102.15 | × | Cancel Transactio |
| 1111 ***** 1111 expires 07/2022 <u>î</u> 🕜 | (\$102.15) | | |
| | | | |
| tal Payment Method: A Transaction Fee has been included in the total amoun ansaction. | (\$102.15) t paid for this | | |
| tal Payment Method: A Transaction Fee has been included in the total amoun ansaction. Billing Contact Information. | (\$102.15) t paid for this | | |
| tal Payment Method: A Transaction Fee has been included in the total amoun ansaction. Billing Contact Information | (\$102.15) t paid for this | | |
| A Transaction Fee has been included in the total amoun ansaction. Billing Contact Information BARB TEST 2 | (\$102.15) t paid for this | | |
| A Transaction Fee has been included in the total amoun ansaction. Billing Contact Information BARB TEST 2 123 Multi TEST TEST ILSEFERSON CHILD | (\$102.15) t paid for this | | |
| A Transaction Fee has been included in the total amoun ansaction. Billing Contact Information BARB TEST 2 123 MAIN TEST TEST JEFFERSON CITY, MO 65102 | (\$102.15) t paid for this | | |
| tal Payment Method: A Transaction Fee has been included in the total amoun ransaction. Billing Contact Information | (\$102.15) t paid for this | | |

A confirmation appears.

Payment confirmation

The deposit was successful.

Reference: 20001986 Account ID: 34516901 Amount: \$100.00