

DAILY HOURS OF SERVICE & VEHICLE CONDITION REPORT

Employee Name/# _____

Month/Year _____

Each day provide the following information:

1. Time you report for work each day
2. Time you end work each day
3. The total hours worked each day

PROPERTY CARRIER

- *DO NOT WORK MORE THAN 12 HOURS IN ONE DAY.
- *DO NOT DRIVE MORE THAN 11 HOURS IN ONE DAY.
- *MUST BE "OFF DUTY" AT LEAST 10 CONSECUTIVE HOURS BETWEEN WORK PERIODS.

PASSENGER CARRIER

- *DO NOT WORK MORE THAN 12 HOURS IN ONE DAY.
- *DO NOT DRIVE MORE THAN 10 HOURS IN ONE DAY.
- *MUST BE "OFF DUTY" AT LEAST 8 CONSECUTIVE HOURS BETWEEN WORK PERIODS.

If vehicle is deficient show # in column below:

- | | |
|-----------------------------------|--------------------------|
| 0 - NO DEFECTS FOUND | 6 - Horn |
| 1 - Service Brakes | 7 - Windshield Wipers |
| 2 - Parking Brakes | 8 - Rear Vision Mirrors |
| 3 - Steering Mechanisms | 9 - Coupling Devices |
| 4 - Lighting Devices & Reflectors | 10 - Wheels & Rims |
| 5 - Tires | 11 - Emergency Equipment |

Date	Hours of Service (395.1E)					Vehicle Condition Report	Vehicle Condition Report (396.11) Signatures Required		
	Start	End	Total Hrs.	Unit #	Trailer #	Explanation of Defects	Driver's Signature	Repairman's Signature	Next Trip Driver's Signature
1	:	:							
2	:	:							
3	:	:							
4	:	:							
5	:	:							
6	:	:							
7	:	:							
8	:	:							
9	:	:							
10	:	:							
11	:	:							
12	:	:							
13	:	:							
14	:	:							

Date	Hours of Service (395.1e)					Vehicle Condition Report	Vehicle Condition Report (396.11) Signatures Required		
	Start	End	Total Hrs.	Unit #	Trailer #	Explanation of Defects	Driver's Signature	Repairman's Signature	Next Trip Driver's Signature
15	:	:							
16	:	:							
17	:	:							
18	:	:							
19	:	:							
20	:	:							
21	:	:							
22	:	:							
23	:	:							
24	:	:							
25	:	:							
26	:	:							
27	:	:							
28	:	:							
29	:	:							
30	:	:							
31	:	:							