



MISSOURI DEPARTMENT OF TRANSPORTATION  
 MOTOR CARRIER SERVICES  
 P. O. BOX 893, 1320 CREEK TRAIL DRIVE  
 JEFFERSON CITY, MO 65102-0893  
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 WEB ADDRESS: www.modot.org/mcs

**MILEAGE REGISTRATION FORM**

JURISDICTIONAL USE ONLY		
NUMBER OF POWER UNITS	NUMBER OF TRAILERS	REGISTRATION FEE DATE
NUMBER OF CONVERTER GEARS	TOTAL ALL UNITS	EXAMINED BY/DATE
ACCOUNT NUMBER	FLEET NUMBER	REGISTRATION YEAR

NAME OF REGISTRANT \_\_\_\_\_

DBA NAME \_\_\_\_\_

Enter the fleet mileage for the reporting period. This is the mileage traveled from July 1 of the previous calendar year through June 30 of the current year.  
 Enter an X in the box in front of each jurisdiction for which you are applying for license.

X	JURISDICTION	EST	MILEAGE	2 <sup>ND</sup> YEAR EST.	X	JURISDICTION	EST	MILEAGE	2 <sup>ND</sup> YEAR EST.
	AK (ALASKA)					NY (NEW YORK)			
	AL (ALABAMA)					OH (OHIO)			
	AR (ARKANSAS)					OK (OKLAHOMA)			
	AZ (ARIZONA)					OR (OREGON)			
	CA (CALIFORNIA)					PA (PENNSYLVANIA)			
	CO (COLORADO)					RI (RHODE ISLAND)			
	CT (CONNECTICUT)					SC (SOUTH CAROLINA)			
	DC (DIST. COLUMBIA)					SD (SOUTH DAKOTA)			
	DE (DELAWARE)					TN (TENNESSEE)			
	FL (FLORIDA)					TX (TEXAS)			
	GA (GEORGIA)					UT (UTAH)			
	IA (IOWA)					VA (VIRGINIA)			
	ID (IDAHO)					VT (VERMONT)			
	IL (ILLINOIS)					WA (WASHINGTON)			
	IN (INDIANA)					WI (WISCONSIN)			
	KS (KANSAS)					WV (WEST VIRGINIA)			
	KY (KENTUCKY)					WY (WYOMING)			
	LA (LOUISIANA)					AB (ALBERTA)			
	MA (MASSACHUSETTS)					BC (BRIT. COLUMBIA)			
	MD (MARYLAND)					MB (MANITOBA)			
	ME (MAINE)					NB (NEW BRUNSWICK)			
	MI (MICHIGAN)					NL (NEW FOUNDLAND)			
	MN (MINNESOTA)					NS (NOVA SCOTIA)			
	<b>MO (MISSOURI)</b>					NT (NORTHWEST TERR.)			
	MS (MISSISSIPPI)					ON (ONTARIO)			
	MT (MONTANA)					PE (PRINCE ED. IS.)			
	MX (MEXICO)					PQ (QUEBEC)			
	NC (NORTH CAROLINA)					SK (SASKATCHEWAN)			
	ND (NORTH DAKOTA)					YT (YUKON TERR.)			
	NE (NEBRASKA)					<b>TOTAL ACTUAL FLEET MILES</b>			
	NH (NEW HAMPSHIRE)					<b>TOTAL ACTUAL FLEET MILES PLUS 1<sup>ST</sup> YEAR EST</b>			
	NJ (NEW JERSEY)					<b>TOTAL ACTUAL FLEET MILES PLUS 1<sup>ST</sup> &amp; 2<sup>ND</sup> YEAR EST</b>			
	NM (NEW MEXICO)								
	NV NEVADA)								

ARE YOUR VEHICLES INVOLVED IN A LEASE AGREEMENT?

YES  NO

IF YES, INDICATE NAME AND ADDRESS OF LESSEE:

Any personal motor vehicle record information is withheld from purchase or release for public use or bulk mailing except as provided by law.

**BY SIGNING BELOW, I ACKNOWLEDGE THE FOLLOWING:**

1. I HEREBY DECLARE IF THE JURISDICTION BOXES ARE NOT COMPLETE THAT I HAVE NO ACTUAL MILEAGE TO REPORT AND AGREE TO THE ESTIMATED MILEAGE USED BY MOTOR CARRIER SERVICES TO FIGURE MY REGISTRATION FEES.

2. I HEREBY DECLARE THAT I HAVE KNOWLEDGE OF THE FEDERAL MOTOR CARRIER SAFETY REGULATIONS (49 CFR PARTS 40 and 382, 386 AND 388 THROUGH 399) INCLUDING HIGHWAY RELATED PORTIONS OF THE FEDERAL HAZARDOUS MATERIALS REGULATIONS (49 CFR 107,171-173,177 AND 178) OR COMPATIBLE STATE RULES, REGULATIONS, STANDARDS, AND ORDERS APPLICABLE TO MOTOR CARRIER SAFETY, INCLUDING HIGHWAY TRANSPORTATION AND HAZARDOUS MATERIALS.

3. THE UNDERSIGNED, UNDER OATH, SWEARS UNDER PENALTY OF PERJURY OF THE LAWS OF THE STATE OF MISSOURI IN REGARD TO MAKING A FALSE DECLARATION TO A PUBLIC OFFICIAL, THAT MY FUTURE VEHICLE REGISTRATION FORM(S), FOR THE ABOVE REFERENCED YEAR, WILL BE TRUE AND CORRECT AND THAT VEHICLE FINANCIAL RESPONSIBILITY REQUIRED BY STATE LAW WILL BE IN EFFECT AND MAINTAINED ON VEHICLES LISTED ON THESE APPLICATIONS.

4. THE SIGNATURE BELOW SHALL BE CONSIDERED A SIGNATURE TO UNSIGNED VEHICLE REGISTRATION FORM(S) AND BECOMES PART OF YOUR INTERNATIONAL REGISTRATION PLAN (IRP) ACCOUNT. I UNDERSTAND THAT I AM REQUIRED TO PERSERVE THE INDIVIDUAL VEHICLE DISTANCE RECORDS AND SOURCE DOCUMENTS ON WHICH MY INTERNATIONAL REGISTRATION PLAN IS BASED FOR THREE YEARS.

**AUTHORIZED SIGNATURE**

X \_\_\_\_\_

**DATE**



# MILEAGE REGISTRATION FORM – INSTRUCTIONS

## Carrier Information Section

Name of Registrant/Motor Carrier - Enter the name in which you are applying for plates. This name must be identical to the name listed with the Federal Motor Carrier Safety Administration (FMCSA) and the Missouri Secretary of State.

Account Number - Enter the number assigned by Motor Carrier Services (If new, leave blank).

Fleet Number - Enter the number assigned by the Motor Carrier Services. (If new, leave blank).

Registration Year - Enter all four digits of the registration year

Doing Business As – If applicable, enter the name in which the registrant/motor carrier does business.

## General Information on Mileage Reporting

A “**New Operation**” is a fleet of vehicles not previously registered. It does not include an existing fleet that is expanding its area of operation. First-time registrants with no mileage to report may estimate mileage using the Estimated Mileage Chart for Jurisdictions shown on the back of the mileage registration form or if you wish to estimate your own mileage, you must complete the Scope of Operation Section (located on the front of the Mileage Registration Form) detailing the scope of your operation pertaining to any estimated mileage. If a “New Operation” begins after July 1 the registrant is allowed to estimate mileage when renewing for the first time on January 1. This is because the registrant will have no actual mileage data for the reporting period.

**NOTICE: Missouri will not accept the same mileage estimate for all jurisdictions or mileage that appears to be unreasonable causing a low fee in high rate jurisdictions and high fee in low rate jurisdictions.**

A “**Renewal**” is a fleet that has operated during the reporting period. [The reporting period is from July 1 of the previous calendar year through June 30 of the current year.](#) All mileage operated including operation on trip permits and mileage operated in jurisdictions that are no longer being operated, must be reported for each jurisdiction. Carriers that did not operate the full reporting period must report only the mileage traveled. Actual miles also apply to all registrants/motor carriers who are licensing in Missouri, but operated with an apportioned license plate from any other member jurisdiction. Rounding of mileage is not allowed. In those cases where the registrant operated a fleet of apportioned vehicles in jurisdictions that require no apportionment and grant reciprocity, the miles may be added to the base jurisdiction mileage.

An “**Expanded Operation**” is the expansion of the operation into additional IRP jurisdiction(s). If the registrant did not generate miles during the previous mileage-reporting period, the registrant must estimate the mileage for the jurisdiction being added by using the Estimated Mileage Chart for Jurisdictions shown on the back of the mileage registration form or if you wish to estimate your own mileage, you must complete the Scope of Operation Section (located on the front of the Mileage Registration Form) detailing the scope of your operation pertaining to any estimated mileage.

A “**Reduced Operation**” is the elimination of operation in jurisdictions previously registered. If an operation ceases, miles operated (including trip permit miles) into such IRP jurisdictions(s) during the previous mileage reporting period are reported on the application (Mileage Registration Form) but shall not be part of in-jurisdiction miles. If the jurisdiction is added back during the registration year, the miles previously operated are used when determining the mileage percentage for the added jurisdiction and fees will be computed over 100%.

**Combining Existing Multiple Fleets** – There are two basic reasons for combining multiple fleets:

- **Cessation or reduction** – The miles that should be reported to the base jurisdiction for the renewal registration year should be only those miles that were operated during the mileage-reporting period by the surviving fleet. In other words, you are eliminating fleets 02, 03, etc. and moving the equipment from those fleets into the operation of the surviving fleet. You are adding vehicles to the surviving fleet the same as if they were newly acquired vehicles.
- **Consolidation** is no change in the operation of the vehicles and the consolidation into a single fleet is for administrative and management purposes only. A “new” fleet should be formed containing all the vehicles and all the miles operated by those vehicles into one report and used for the renewal registration year. If possible, the miles to be reported are the miles actually traveled by the vehicles comprising this consolidated fleet.

## Mileage Reporting Section

List actual mileage operated (do not round) in each jurisdiction in which the fleet traveled [from July 1 of the previous calendar year through June 30 of the current year](#) for all vehicles in the fleet. Actual miles also apply to all registrants/motor carriers who are licensing in Missouri, but operated with an apportioned license plate from any other member jurisdiction

- **Mark the “Apportion” column with an “A” if registration is desired**
- **Mark the “Apportion” column with an “N” if registration is not desired**

List estimated mileage for jurisdictions in which no mileage was operated if you wish to retain or add the jurisdiction on your cab card Refer to the estimated mileage chart [or](#) if you wish to estimate your own mileage, you must complete the Scope of Operation Form.

**Mark the “Apportion” column with an “E”**

Total Fleet Mileage equals the mileage for jurisdictions marked with an “A” or an “E”

Signature – The application must be signed.

Date – The date you signed the mileage registration form.