

Waste Tire Transporter Permit – Online Procedures

All motor carriers who transport waste tires (tires that are no longer suitable for their intended purpose because of wear, damage, or defect) must obtain a Waste Tire Transporter Permit. A Waste Tire Transporter Permit can be requested by filling out a WT-1 form located on the Waste Tire Transporters tab of our website at www.mcs.modot.mo.gov/mcs, or online through MoDOT Carrier Express.

A Waste Tire Transporter Permit is valid for one year from the date of issuance.

MoDOT Motor Carrier Services is responsible for the administration of the Waste Tire Permitting Program, however all fees are transferred to and retained by the Missouri Department of Natural Resources. The DNR reviews and approves or denies each application for a Waste Tire Transporter Permit.

ONLINE INSTRUCTIONS

[Click Here](#) to apply for a NEW Waste Tire Transporter Permit.

[Click Here](#) to apply for a RENEWAL of a current permit.

[Click Here](#) to Add or Replace vehicles on a current permit.

CONTACT US

Address: 830 MoDOT Drive, PO Box 270
Jefferson City, MO 65102-270

Phone: 866.831.6277, option 3

Fax: 573.522.6708

Waste Tire Transporter Permit – Online Procedures

NEW HAZARDOUS WASTE TRANSPORTER LICENSE

1. Access MoDOT Carrier Express (MCE) by clicking on the following button on the MCS homepage:
(www.mcs.modot.mo.gov/mcs).



2. Enter the User ID and Password provided to you by MoDOT Motor Carrier Services:

Sign in to begin using MoDOT Carrier Express.

User ID:

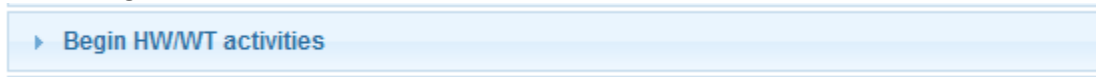
Password:

- If you don't have a user id and password fill out a paper version of the WT-1 Form. This will allow for your company to be entered into the MCE system and a user id and password will be provided to you for future use.
- If you do not remember your user id or password and cannot reset it electronically visit www.modot.org/mcs/MotorCarrierExpress.htm to request to have it reset.
Note: Only one username and password is created per company, so make sure no other company official has the correct username and password before resetting it.

3. Your Account Name, Customer ID, and USDOT Number will show at the top of the page:

Account Name: QUALITY CARRIERS INC
Customer ID: 3606 USDOT Number: 76600

4. Click on Begin HW/WT Activities:



5. Click on **Waste Tire** located under New Application:

New Application

Haz Waste

Waste Tire

Open Last

Recall

Renewal

Supplement

Search

Worklist

Help

No Announcements

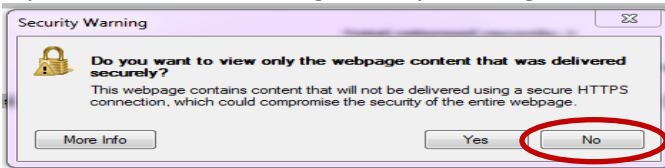
Worklist Results

Total returned records: 1

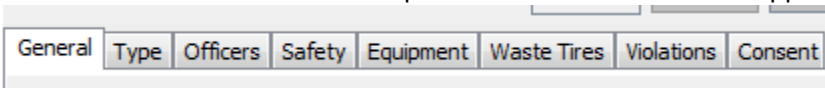
Open for Viewing Open for Editing View PDF

▼ App# ▼	Status	Carrier Name	App type	Lic No	Lic Type	USDOT	Expiration
1003106	PENDING	HULCHER SERVICES INC	NEW		HAZ WASTE	78783	21-JUL-2015

6. If you receive the following Security Warning – CLICK NO:



7. There are 8 tabs that must be completed in order to submit the application successfully:



Waste Tire Transporter Permit – Online Procedures

GENERAL TAB

The General Tab collects basic information about your company.

The screenshot shows a web form for a Waste Tire Transporter Permit application. The form is divided into several sections:

- Applicant:** Fields for USDOT # (2302118), Name (ADVANCED METAL TREATING BUTLER INC), DBA, and EPA ID.
- Mailing address:** Fields for Street (PO BOX 325), City (BUTLER), ZIP (53007), and State (WI).
- Business address:** Fields for Street (4501 N 127TH ST), City (BUTLER), ZIP (53007), and State (WI).
- Contact Information:** Fields for Phone ((555)291-2175), Fax ((555)896-8818), and Email (RYBU23@GMAIL.COM).
- Missouri Terminals:** A table with columns for Street, City, State, ZIP, Phone Number, and EPA ID. The first row contains: 4501 N 127TH STREET, BUTLER, WI, 53007. Below the table are "Add Row" and "Delete Row" buttons.
- Form of Business:** Fields for Type (Corporation), Date Inc, MO Sec. Reg. No, and MO Sec. Reg. No(Corporate DBA). A dropdown menu for "If your company is organized outside of MO, what is the state of Incorporation" is set to WI.

Some information will auto populate based upon what is available in MCE.

The following fields – USDOT, Name, DBA Name, Business Type – are READ-ONLY and cannot be changed from this screen. If any of this information needs to be changed you must contact MoDOT MCS **prior to submitting the application.**

The following fields – Address, Phone, Fax, E-mail – can be changed. Changing this information here WILL NOT change what MCE has on file for your company. If you need to change this information permanently you must contact MoDOT MCS **prior to submitting the application.**

8. The following fields are REQUIRED:

- USDOT
- Name
- Business Address
- Mailing Address
- Phone Number
- Form of Business (will populate automatically based upon what is in MCE, and cannot be changed here.)

9. Enter the following information that is applicable to your company:

- EPA ID Number
- Fax Number
- E-mail
- Terminal Address – list all branch offices, terminals or transfer stations in Missouri

To add a Terminal Address select "Add Row"

This is a close-up of the "Missouri Terminals" table from the form. The table has columns for Street, City, State, ZIP, Phone Number, and EPA ID. The first row contains: 4501 N 127TH STREET, BUTLER, WI, 53007. Below the table are "Add Row" and "Delete Row" buttons. The "Add Row" button is circled in red.

THE INFORMATION ENTERED ON THIS SCREEN MUST MATCH WHAT IS REGISTERED WITH YOUR USDOT NUMBER AND THE MISSOURI SECRETARY OF STATE'S OFFICE, IF APPLICABLE. IF ALL INFORMATION DOES NOT MATCH PROCESSING OF THE APPLICATION WILL BE DELAYED.

Waste Tire Transporter Permit – Online Procedures

TYPE TAB

The Type Tab collects information about the reason for the application and how you would like to receive your permit.

The following fields are REQUIRED:

10. Purpose for which you are requesting a Permit

The 2nd box “Transportation of Waste Tires in Missouri” is already selected for you:

Applicant requests approval of this application for	
<input type="checkbox"/>	Transportation of waste regulated under the Federal RCRA.
<input checked="" type="checkbox"/>	Transportation of waste tires in Missouri.
<input type="checkbox"/>	Applicant transports hazardous waste or other licensed materials within the state of MO.
<input type="checkbox"/>	Applicant transports hazardous waste or other licensed materials in interstate commerce
<input type="checkbox"/>	Operation of a hazardous waste transfer facility in Missouri.
<input type="checkbox"/>	Washing out of cargo tanks at a Missouri terminal. Location <input type="text"/>

11. License Delivery Type – select how you would like to receive your license once it has been issued

License Delivery	
Type Email ▼	Email <input type="text"/>

- If you select **E-mail** or **Fax** you will need to enter the e-mail address or fax number where you would like the license sent.
- If you select **Preview** your license will be mailed to the address provided on the General Tab.
- DO NOT SELECT **PRINT**. You will not be able to print a license from your computer.

OFFICERS TAB

The Officers Tab collects information about the Officers and Partners in the company.

The following fields are REQUIRED:

12. Name of Company Officers or Partners

Name of company managerial officers or partners	
Name	Title
TEST OFFICER	OWNER

The Name and Title will auto populate based upon what is in MCE, and cannot be changed here. If you need to make changes or additions you must contact MoDOT MCS **prior to submitting the application.**

Waste Tire Transporter Permit – Online Procedures

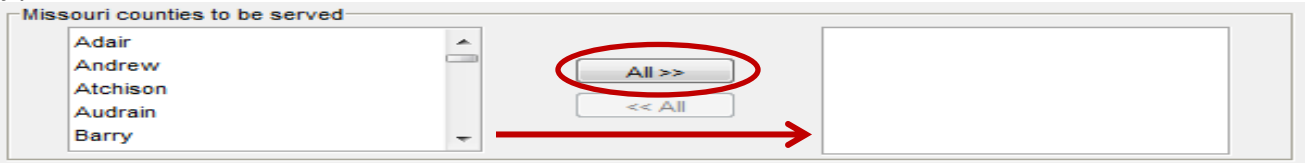
SAFETY TAB

The Safety Tab collects information about different states and counties served and safety fitness ratings.

The following fields are REQUIRED:

13. Missouri Counties that are served

Select the counties in Missouri that your company serves by clicking on the desired county to move it from the box on the left to the box on the right:
if you serve all counties click "All"

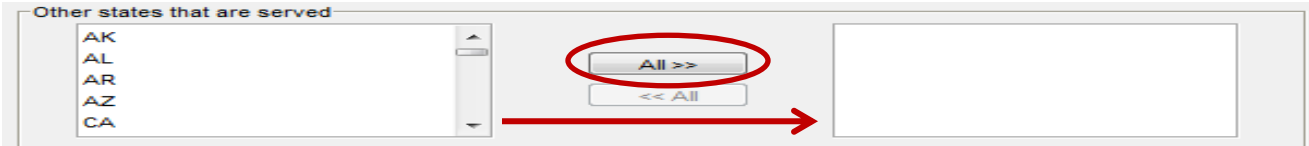


If you travel through Missouri when transporting waste tires, but make NO stops within the state to pick up or drop off materials check the box "Interstate Travel Only":

 Interstate Travel Only

14. Other States that are served

Select all states that your company serves by clicking on the desired state to move it from the box on the left to the box on the right:
if you serve all states click "All"



15. Safety Fitness

This information will auto populate based upon federal or state rating received. You cannot change this information.

Safety Fitness			
<input checked="" type="radio"/> No rating			
<input type="radio"/> US Department of Transportation	State	Date <input type="text"/>	Rating <input type="text"/>
<input type="radio"/> State Rating	State <input type="text"/>	Date <input type="text"/>	Rating <input type="text"/>

Waste Tire Transporter Permit – Online Procedures

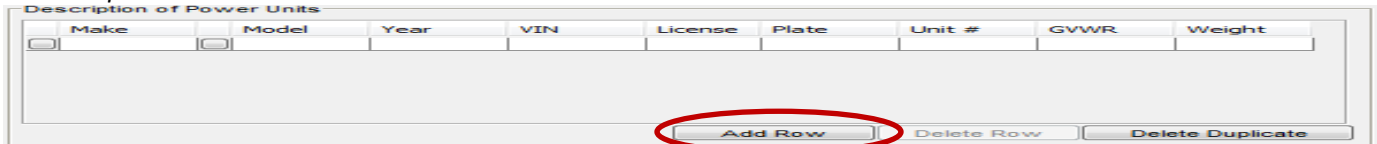
EQUIPMENT TAB

The Equipment Tab collects information about the power units used to transport hazardous waste.

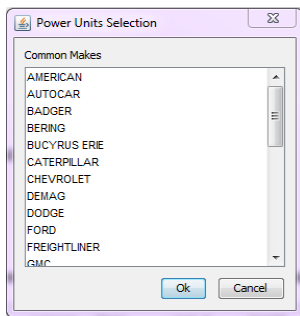
The following fields are REQUIRED:

16. Description of Power Units

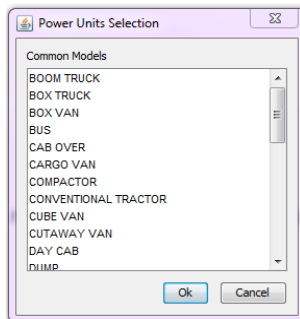
You must enter the following information for each power unit to be used to transport hazardous waste:
to add a power unit select "Add Row"



- Make – click on the button to the left of this field to choose from a list of makes:



- Model – click on the button to the left of this field to choose from a list of models:



- Year – enter the year of power unit in YYYY format.
- VIN – must be 11 characters.
- License – select the license plate state from the drop down list provided.
- Unit Number – enter the company unit number of the vehicle.
- GVWR – enter the Gross Vehicle Weight Rating.
- Weight – You must enter a Missouri applicable weight. Select from the drop down list provided. *if your licensed weight is different from the options listed, round up to the nearest listed weight.*

Waste Tire Transporter Permit – Online Procedures

WASTE TIRES TAB

The Waste Tires Tab collects information about amount of waste tires transported, drivers, and receiving facilities.

The following fields are REQUIRED:

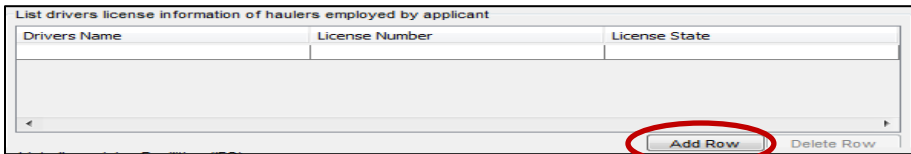
17. Number or Weight of Waste Tires

Enter the number or weight of waste tires transported **per month**. Be sure to select the appropriate measurement after the amount field:



18. Drivers

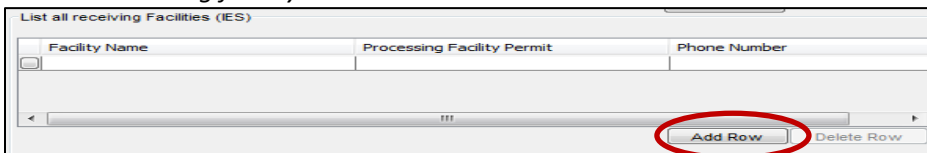
Enter the following information for all drivers employed by the company:
to add a driver select "Add Row"



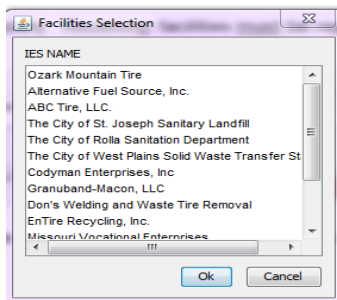
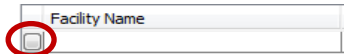
- Drivers Name
- License Number – drivers license number
- License State – select the drivers license state from the drop down list provided

19. Receiving Facilities

List all receiving facilities used by the company. Receiving facilities must be registered with the DNR:
to add a receiving facility select "Add Row"



- Click on the button to the left of the Facility Name field to choose from a list of approved receiving facilities:



- If the facility you are looking for is not listed you can type in the Facility Name, Processing Facility Number and Phone Number. **NOTE: if the facility is not approved by the DNR processing may be delayed.**

Waste Tire Transporter Permit – Online Procedures

VIOLATIONS TAB

The Violations Tab collects information about any violations your company has had pursuant to Sections 260.270 through 260.278, RSMo.

The following fields are REQUIRED:

20. If you HAVE NOT had any violations under these sections you do not enter anything on this page.

21. If you HAVE HAD violations, mark the checkbox stating such and list the following information regarding each violation:

to add a violation select “Add Row”

The screenshot shows a web form titled "Violations". At the top, there is a checkbox with the text "Check if you have ever been in violation of Sections 260.270 through 260.278 RSMO". Below this is a table with the following headers: "Number", "County", "Case Number", "Date", and "Charges". The table is currently empty. At the bottom right of the table area, there are two buttons: "Add Row" and "Delete Row". The "Add Row" button is circled in red.

- Violation Number
- County where violation occurred
- Date of violation
- Description of Charges

NOTE: Answering YES to this question WILL NOT result in denial of a waste tire permit. If you answer NO and it is determined that you have been in violation, your application WILL be denied.

Waste Tire Transporter Permit – Online Procedures

CONSENT TAB

The Consent Tab collects information about 24 hour contact person and the company's registered agent in Missouri.

The following fields are REQUIRED:

22. Applicant Consent

You must click the box indicating that you have read the consent information and agree to the terms:

I have read, understood and agreed to the above terms and conditions

the SUBMIT button will not appear on the application until you have checked this box.

23. Consenter Applicant Name

Typing your name into this field indicates your acceptance of the terms and will be considered the legal electronic equivalent of your signature:

Consenter Applicant Name

24. 24 Hour Contact Information

You must provide the name, address, and phone number of a 24 hour contact for your company:

24 Hour Contact Name	<input type="text"/>
Contact's Street	<input type="text"/>
City	<input type="text"/>
State	<input type="text"/>
ZIP	<input type="text"/>
Phone #	<input type="text"/>

25. Company Registered Agent in Missouri

You must include the name of an individual (not an organization) and a physical location (not a PO Box) where service can be made on behalf of your business.

If your business is located in the state of Missouri you can use your business address as the registered agent address.

If your business IS NOT located in the state of Missouri you must provide the name of an individual and physical location in Missouri.

Company registered agent in Missouri			
The applicant hereby designates as agents for service of process in Missouri			
Name	<input type="text"/>	Address	<input type="text"/>
City	<input type="text"/>	State :MO	ZIP <input type="text"/>

26. Your Total Due to the State of Missouri will also show on this page. This information cannot be changed:

Total due the State of Missouri
Amount <input type="text" value="100"/>

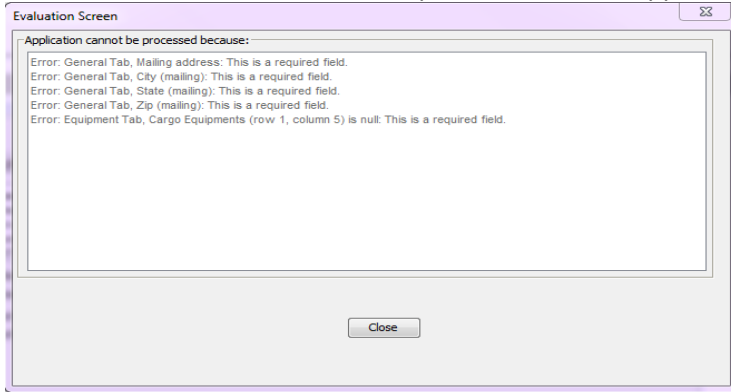
Waste Tire Transporter Permit – Online Procedures

SUBMIT APPLICATION

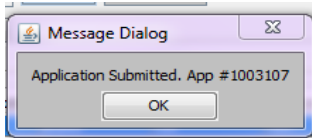
27. When you have completed information on ALL tabs select SUBMIT at the top of the application:



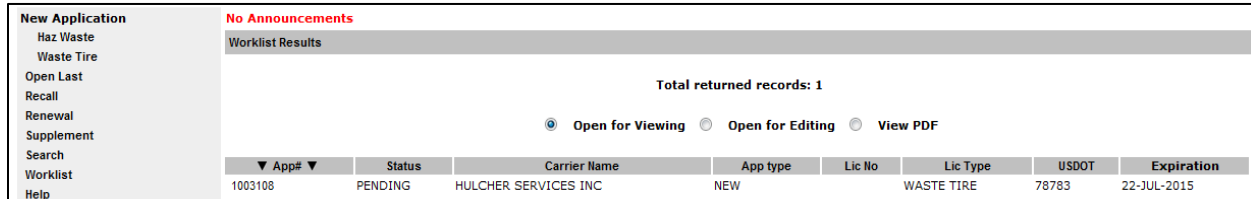
28. Your application will be evaluated. If any required information is missing you will receive a message box displaying what information needs to be completed before the application can be submitted:



29. When your application has been successfully submitted you will receive the following message with your application number:



30. You should now be able to see your pending application on the main HWWT page:



YOU WILL BE CONTACTED BY A MODOT CARRIER SERVICES REPRESENTATIVE IF MORE INFORMATION IS NEEDED AND FOR PAYMENT BEFORE YOUR PERMIT IS ISSUED.

Waste Tire Transporter Permit – Online Procedures

RENEW WASTE TIRE TRANSPORTER PERMIT

You can apply for a renewal of your Waste Tire Permit no sooner than **90 DAYS** before the expiration date of your current license.

1. Access MoDOT Carrier Express (MCE) by clicking on the following button on the MCS homepage:
(www.mcs.modot.mo.gov/mcs).



2. Enter the User ID and Password provided to you by MoDOT Motor Carrier Services:

Sign in to begin using MoDOT Carrier Express.

User ID:

Password:

- If you do not remember your user id or password and cannot reset it electronically visit www.modot.org/mcs/MotorCarrierExpress.htm to request to have it reset.
Note: Only one username and password is created per company, so make sure no other company official has the correct username and password before resetting it.

3. Your Account Name, Customer ID, and USDOT Number will show at the top of the page:

Account Name: QUALITY CARRIERS INC
Customer ID: 3606 USDOT Number: 76600

4. Click on Begin HW/WT Activities:



5. Click on **Renewal** from the main HWWT page:

New Application

- Haz Waste
- Waste Tire
- Open Last
- Recall
- Renewal**
- Supplement
- Search
- Worklist
- Help

No Announcements

Worklist Results

Total returned records: 1

Open for Viewing Open for Editing View PDF

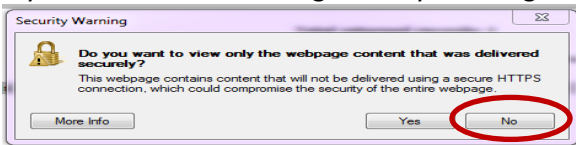
App#	Status	Carrier Name	App type	Lic No	Lic Type	USDOT	Expiration
1003106	PENDING	HULCHER SERVICES INC	NEW		HAZ WASTE	78783	21-JUL-2015

6. Your current license number will appear in the “Enter license number for renewal” field. Select Open:

Enter the license number for renewal..

if no number appears in this field you DO NOT have an active waste tire permit. Call MoDOT MCS for further information

7. If you receive the following Security Warning – CLICK NO:



Waste Tire Transporter Permit – Online Procedures

8. There are 8 tabs that must be completed in order to submit the application successfully:

Exit Remember

General Type Officers Safety Equipment Waste Tires Violations Consent

Applicant
Refresh 78783 Name HULCHER SERVICES INC
DBA EPA ID

Mailing address
Street PO BOX 271 City DENTON
ZIP 76202 State TX

Business address
Street P.O. BOX 271 City DENTON
ZIP 76202 State TX

Phone (800)659-8032 Fax (800)637-8032 Email PERMITS@HULCHER.COM

Missouri terminals

Street	City	State	ZIP	Phone Number	EPA ID

Add Row Delete Row

Form of business
Type Corporation Date Inc MO Sec. Reg. No INC123456 MO Sec. Reg. No(Corporate DBA)
If your company is organized outside of MO, what is the state of Incorporation MO

9. Information on the **GENERAL, TYPE, OFFICERS, SAFETY, EQUIPMENT, WASTE TIRES, VIOLATIONS, AND CONSENT** tabs will auto populate from the previous year's application/current permit.
- Update any necessary information on these tabs by clicking on the tab and changing or modifying information. *if the field is read-only and you cannot make needed changes, you must contact MoDOT MCS **prior to submitting the application.***
 - **For more information on what to enter on these tabs see the Apply for New Waste Tire Transporter Section above.**
10. You must make changes to the **CONSENT** tab before you can submit the application.

CONSENT TAB

The Consent Tab collects information about 24 hour contact person and the company's registered agent in Missouri.

The following fields are REQUIRED:

11. Applicant Consent

You must click the box indicating that you have read the consent information and agree to the terms:

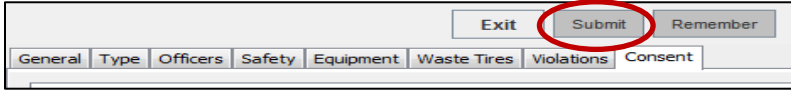
I have read, understood and agreed to the above terms and conditions

the SUBMIT button will not appear on the application until you have checked this box.

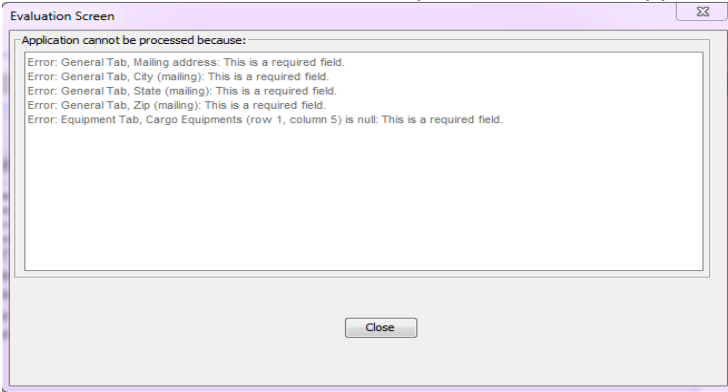
Waste Tire Transporter Permit – Online Procedures

SUBMIT APPLICATION

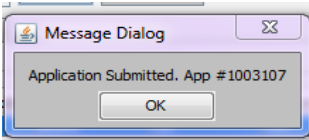
12. When you have completed information on ALL tabs select SUBMIT at the top of the application:



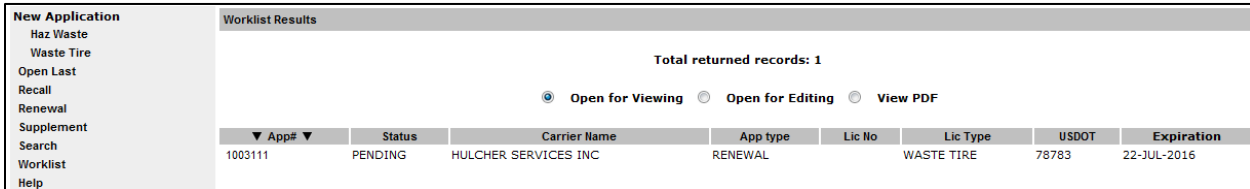
13. Your application will be evaluated. If any required information is missing you will receive a message box displaying what information needs to be completed before the application can be submitted:



14. When your application has been successfully submitted you will receive the following message with your application number:



15. You should now be able to see your pending application on the main HWWT page:



YOU WILL BE CONTACTED BY A MODOT CARRIER SERVICES REPRESENTATIVE IF MORE INFORMATION IS NEEDED AND FOR PAYMENT BEFORE YOUR RENEWAL IS ISSUED.

Waste Tire Transporter Permit – Online Procedures

ADD OR REPLACE VEHICLES ON A LICENSE

You can add or replace a vehicle during the permit period. Vehicles can be removed from a permit ONLY during the renewal process.

1. Access MoDOT Carrier Express (MCE) by clicking on the following button on the MCS homepage:
(www.mcs.modot.mo.gov/mcs).



2. Enter the User ID and Password provided to you by MoDOT Motor Carrier Services:

Sign in to begin using MoDOT Carrier Express.

User ID:

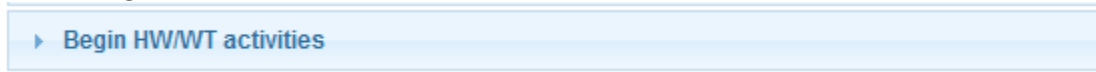
Password:

- If you do not remember your user id or password and cannot reset it electronically visit www.modot.org/mcs/MotorCarrierExpress.htm to request to have it reset.
Note: Only one username and password is created per company, so make sure no other company official has the correct username and password before resetting it.

3. Your Account Name, Customer ID, and USDOT Number will show at the top of the page:

Account Name: QUALITY CARRIERS INC
Customer ID: 3606 USDOT Number: 76600

4. Click on Begin HW/WT Activities:



5. Click on **Supplement** from the main HWWT page:

New Application

- Haz Waste
- Waste Tire
- Open Last
- Recall
- Download
- Supplement**
- Search
- Worklist
- Help

No Announcements

Worklist Results

Total returned records: 1

Open for Viewing Open for Editing View PDF

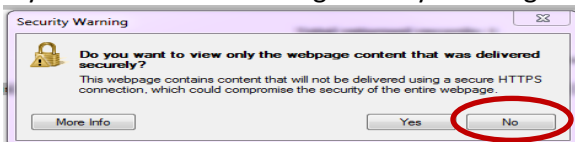
App#	Status	Carrier Name	App type	Lic No	Lic Type	USDOT	Expiration
1003106	PENDING	HULCHER SERVICES INC	NEW		HAZ WASTE	78783	21-JUL-2015

6. Your current license number will appear in the “Enter license number to supplement” field. Select Open:

Enter the license number for renewal..

if no number appears in this field you DO NOT have an active waste tire permit. Call MoDOT MCS for further information

7. If you receive the following Security Warning – CLICK NO:



Waste Tire Transporter Permit – Online Procedures

8. There are 2 tabs on the Add or Replace Vehicle Supplement:

Exit Submit

General Fee

License Information

Requesting a 30 day temporary license - \$50.00. Starting date 07/30/2014

Adding power units transporting waste tires - No fee charge

Adding power units transporting hazardous waste - Calculate fee below

Replacing a power unit at no fee

Complete listing of Vehicle(s) added or replaced

Make	Model	Year	VIN	License	Plate	Unit #
------	-------	------	-----	---------	-------	--------

Delete Duplicate Add Row Delete Row

Main license information

License # 14H22002000 USDOT # 78783 Refresh

Name HULCHER SERVICES INC Address P.O. BOX 271

City DENTON State TX ZIP 76202

Phone # 8006598032

Delivery Type Email Email Address

GENERAL TAB

The following fields are REQUIRED:

9. License Information

Select the radio button for the action you are requesting:

License Information

Requesting a 30 day temporary license - \$50.00. Starting date 07/30/2014

Adding power units transporting waste tires - No fee charge

Adding power units transporting hazardous waste - Calculate fee below

Replacing a power unit at no fee

10. Listing of Vehicle(s)

List the vehicle information for the unit you are adding or replacing:
to add a power unit select "Add Row"

Make	Model	Year	VIN	License	Plate	Unit #
------	-------	------	-----	---------	-------	--------

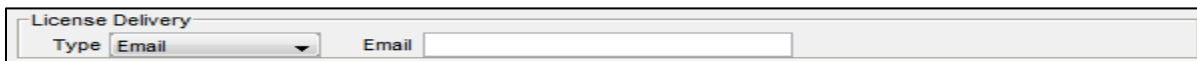
Delete Duplicate Add Row Delete Row

- Make – click on the button to the left of this field to choose from a list of makes.
- Model – click on the button to the left of this field to choose from a list of models.

Waste Tire Transporter Permit – Online Procedures

- Year – enter the year of power unit in YYYY format.
- VIN – must be 11 characters.
- License – select the license plate state from the drop down list provided.
- Unit Number – enter the company unit number of the vehicle.
- GVWR – enter the Gross Vehicle Weight Rating.
- Weight – You must enter a Missouri applicable weight. Select from the drop down list provided. *if your licensed weight is different from the options listed, round up to the nearest listed weight.*

11. License Delivery Type – select how you would like to receive your license once it has been issued



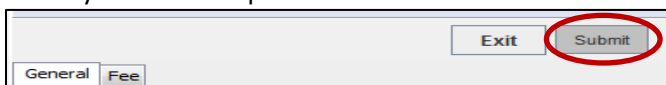
- If you select **E-mail** or **Fax** you will need to enter the e-mail address or fax number where you would like the license sent.
- If you select **Preview** your license will be mailed to the address provided on the General Tab.
- DO NOT SELECT **PRINT**. You will not be able to print a license from your computer.

FEE TAB

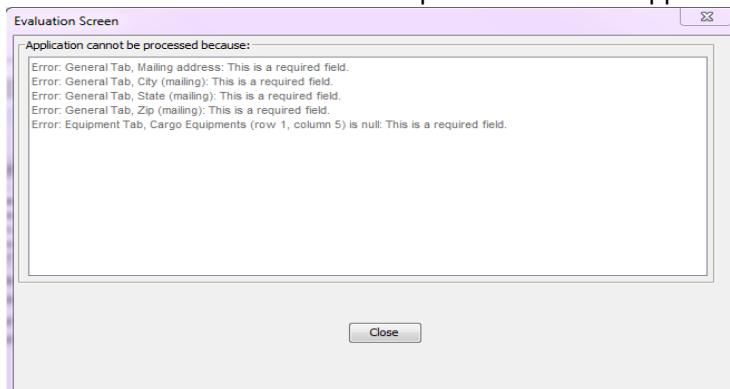
The Fee Tab will not be active. There is no charge to add or replace a unit on a waste tire permit.

SUBMIT APPLICATION

13. When you have completed information on ALL tabs select SUBMIT at the top of the application:

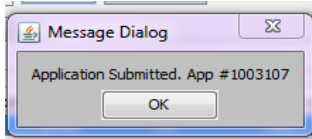


14. Your application will be evaluated. If any required information is missing you will receive a message box displaying what information needs to be completed before the application can be submitted:



Waste Tire Transporter Permit – Online Procedures

15. When your application has been successfully submitted you will receive the following message with your application number:



16. You should now be able to see your pending application on the main HWWT page:

New Application							
Worklist Results							
Haz Waste							
Waste Tire							
Open Last							
Recall							
Renewal							
Supplement							
Search							
Worklist							
Help							
Total returned records: 1							
<input checked="" type="radio"/> Open for Viewing <input type="radio"/> Open for Editing <input type="radio"/> View PDF							
App#	Status	Carrier Name	App type	Lic No	Lic Type	USDOT	Expiration
1001712	PENDING	HULCHER SERVICES INC	SUPPLEMENT		HAZ WASTE	78783	30-JUL-2014

YOU WILL BE CONTACTED BY A MODOT CARRIER SERVICES REPRESENTATIVE IF MORE INFORMATION IS NEEDED AND FOR PAYMENT BEFORE A NEW PERMIT IS ISSUED.