



MOTOR CARRIER SERVICES

MoDOT CARRIER EXPRESS
International Registration Plan

Acceptable Supporting
Documents

FOR INITIAL APPLICATION AND RENEWAL OF INTERNATIONAL REGISTRATION PLAN LICENSE PLATES, THE FOLLOWING SUPPORTING DOCUMENTS ARE REQUIRED

Title or Validated Titling Receipt

A copy of the current owner's title or validated title receipt

Owned Vehicle

If the vehicle is owned by the registrant/motor carrier, the owner must present a Missouri title in their name or a Missouri validated titling receipt indicating they have applied for title in their name. The name on the title must match the name on the filing documents for the USDOT number, the MC number and Secretary of State documents, if applicable.

Leased Vehicle

If vehicle is leased, a copy of the current owner's title must be submitted. This may be an out of state title. An out of state validated title receipt can be used if the validation can be determined.

Note: In no case will MCS accept a title which is "signed over" to the new owner. A new owner must apply for title in their name prior to being licensed.

Lease Agreement

If the vehicle is leased (not titled to registrant/motor carrier), a lease agreement between the two parties must be submitted with the following:

- Must identify the parties in agreement.
- Must identify units by VIN
- Both parties must sign the lease.
- In some cases there may be a third party involved. In this case, an additional lease agreement may be required.

Note: There must be a full connection of lease agreements from the owner on the title to the registrant/motor carrier purchasing the license plate.

Personal Property Tax Receipt – Trailers do not have to be verified

A copy of the prior year personal property tax receipt or a tax waiver, in the name of the titled owner and the carrier purchasing the plates, for all power units (owned and leased) must be submitted. If the receipt is not detailed, showing the applicable vehicles, a copy of the same year assessment listing must also be provided for verification.

A waiver may be submitted if the carrier has not been assessed any property tax.

Note: If the vehicle purchase date is in the current year (i.e. 2014) or one-year prior (i.e. 2013) it will not be required to appear on the current year (i.e. 2013) paid receipt. If no taxes were owed then a copy of a tax waiver must be provided.

Heavy Vehicle Use Tax Receipt IRS Form 2290

Required only on power units licensed over 54,000 lbs. – buses are excluded

Acceptable proof of payment:

A copy of the 2290 that (identifies VIN's) stamped receipted by the IRS or online validation (e-file)

A copy of the completed 2290 and 2290 Schedule I form with a copy of a cashier's check/money order or the front and back of the personal/company cancelled check

Note: Units being newly placed into service have until the last day of the following month they are put into service before they are required to pay the heavy vehicle use tax. *Refer to the table below*

Month unit first operated in...	2290 must be paid by...	Enter this date on 2290, line 1
January	February 28/29	yyyy / 01
February	March 31	yyyy / 02
March	April 30	yyyy / 03
April	May 31	yyyy / 04
May	June 30	yyyy / 05
June	July 31	yyyy / 06

Month unit first operated in...	2290 must be paid by...	Enter this date on 2290, line 1
July	August 31	yyyy / 07
August	September 30	yyyy / 08
September	October 31	yyyy / 09
October	November 30	yyyy / 10
November	December 31	yyyy / 11
December	January 31	yyyy / 12