



November 15, 2013

Missouri Department of Transportation  
105 W. Capitol Ave.  
Jefferson City, MO 65102

SUBJECT: LPA On-Call: Construction Inspection

Dear Selection Committee:

creating remarkable solutions  
for a higher quality of life

GBA has been performing construction observation and administration for more than 30 years on all varieties of infrastructure construction projects and we are on MoDOT's Approved Consultant Prequalification List. The depth of our staff assures a high degree of training and experience with all aspects of a project. Our 12 inspectors have combined experience that exceeds 150 years.

With offices in both the Kansas City and St. Louis metro areas, we have completed several successful LPA projects for multiple clients. We are in close proximity to the communities we work for and have a proven track record of responsiveness.

Our approach to this work is to provide the highest level of service while representing the Client's interests at all times. We match our field staff with the appropriate experience and skillset to each project, and provide the necessary project management and oversight.

9801 Renner Boulevard  
Lenexa, Kansas  
66219-9745

GBA's management team supports our construction observers by providing a responsible professional engineer for technical interpretation and quality control.

913.492.0400  
913.577.8200 fax

John Cooper, P.E., with 20 years' experience, would be assigned as the primary point of contact resulting in streamlined project communications. John will be on-call at all times, will meet with the Client's project managers regularly and will oversee GBA's daily responsibilities and testing protocols as well as oversight of project documentation.

GBA Companies  
Lenexa, KS  
Kansas City, MO  
O'Fallon, MO  
St. Louis, MO  
St. Joseph, MO  
Omaha, NE  
Rock Island, IL  
Broomfield, CO

In addition, John's professional attitude will be an asset when dealing with the public. We understand the value of public perception so we put every effort into maintaining a positive project image throughout the construction process.

At GBA, we have 12 experienced and certified construction observers. We will gladly provide resumes for our staff members upon request. We are confident that these observers will be able to meet and exceed your expectations. All GBA observers have experience with state heavy highway construction and documentation processes and possess field experience with urban and rural construction management. Our culture is one of proactive, thorough and professional services.

Our staff qualifications include various components of all types of infrastructure construction – earthwork, bridges, asphalt pavement, concrete pavement, curb and gutter, sidewalk, storm sewer, utility relocation coordination, landscaping, etc.

[www.gbateam.com](http://www.gbateam.com)

Contract enforcement is key to a high quality product and we back ours up with substantive documentation. We are familiar with MoDOT's specifications and documentation procedures in addition to being certified by ACI, OSHA, APWA, KDOT CIT and MoDOT.

GBA's staff will participate in the project meetings and will also organize, schedule and administer the meetings if requested. We look forward to the opportunity to meet with Federal, State and local officials, property owners, business owners or concerned citizens affected by a project to keep them apprised of the construction progress and answer their questions. Our business cards are distributed and we encourage stakeholders to contact us with any questions or concerns.

The construction observation services that GBA offers include the following:

- Preliminary construction documentation preparation (field books and electronic format)
- Project bid item quantity review and verification
- Utility relocation coordination and observation during relocation
- Project inspection for compliance with specifications
- Plan and specification interpretation
- Materials testing
- Traffic control inspection
- Erosion control inspection
- ADA compliance inspection
- Thorough and accurate project documentation – including daily project diaries, quantity tracking, change order and pay application reviews
- Public relations with affected stakeholders during construction, including problem resolution
- Liaison between owner, contractor and other affected parties
- Review of project submittals (shop drawings, pay estimates, change orders, RFIs, etc.)
- Preparation of project punch list and documentation of corrective work
- Project close out documentation

Should complications arise on the project, we work diligently to resolve issues in a timely manner. Should it be necessary to approach the Client about a project related problem, we will bring recommendations for potential solutions. The problem resolution approach can be tailored to the specific project needs. Communications will follow the proper chain of command and the issues and resolution will be documented thoroughly.

Our staff philosophy is to work with contractors to provide the highest quality finished product. We are firm but fair. We focus on effective communication – both verbal and written – between all parties. We emphasize cooperation and partnering. Our documentation is precise, concise and relevant. We don't just do the job – we do it well.

We are excited about the opportunity to demonstrate our construction management

capabilities for you and provide you with the comforting knowledge that any project we are associated with was constructed with MoDOT and the LPAs interest at the forefront.

GBA is an Equal Opportunity Employer, with a commitment to workforce diversity through recruiting and placing the most qualified persons, regardless of race, religion, color, national origin, age, sex, marital status, disability, veteran status or genetic information.

Thank you for considering GBA. We look forward to hearing from you.

Sincerely,

GEORGE BUTLER ASSOCIATES, INC.



Timothy J. Ross, P.E.  
Senior Vice President/Principal



John C. Cooper, P.E.  
Project Manager

Firm Profile

GBA is a full-service professional design firm providing a wide range of engineering and architectural services to clients in the public and private sectors. These clients include cities, counties, state and federal agencies, school districts, commercial and residential developers, major corporations, hospitals, educational institutions, utility companies, professional service firms, and contractors.

Since GBA's establishment in 1969, the firm has grown dramatically in both size and capability. Some of this growth can be attributed to the expanded use of services by many of GBA's earliest clients. GBA's growth is also the result of the firm's ability to attract a highly qualified staff of professionals representing a broad spectrum of design and planning disciplines. This enables GBA to organize "in-house" project teams with the specialized experience uniquely suited for each project. With an experienced multi-disciplined staff, GBA provides clients with a wide range of project types and design capabilities including:

- Traffic analysis and engineering
- Roadways and bridges
- Construction Inspection
- Surveys
- Storm water management
- Water treatment and distribution
- Sewage collection and treatment
- Lake and dam design & restoration
- Building design and space planning
- Business and industrial parks
- Commissioning
- Environmental studies and permitting
- Energy studies and retrofit
- HVAC systems
- Utility studies and systems
- Fire protection and life safety
- Park and recreation facilities
- Residential development
- Renewable energy feasibility studies and turnkey projects

GBA has worked hard to establish and maintain a reputation for uncompromising quality, on-time project completion, and fair and reasonable fees.

Each project is considered in its entirety, within the boundaries specified by the client and with the comprehensive experience and expertise of the GBA staff. The result is an innovative, functional, and cost-effective design.

