



ANSWER: **BUSINESS ASSISTANCE CENTER IS A DESCRIPTIVE TERM AS USED IN THIS RFP. AN OFFEROR WILL NOT BE SOLICITED TO MANAGE AND STAFF A FACILITY TERMED "BUSINESS ASSISTANCE CENTER." MODOT'S OFFICE OF EXTERNAL CIVIL RIGHTS MAINTAINS A COMMUNITY BASED FACILITY WHERE MODOT CERTIFIED DISADVANTAGED BUSINESSES (DBEs) WILL HAVE ACCESS TO COMPUTER WORKSTATIONS, PLANS, ETC., IN THE WESTERN REGION. A SIMILAR FACILITY MAY ALSO BE MAINTAINED IN THE EASTERN AND CENTRAL REGIONS. ALL FACILITIES WILL BE MANAGED AND STAFFED BY MODOT'S OFFICE OF EXTERNAL CIVIL RIGHTS.**

QUESTION: Under Scope of Work, Page 7, paragraph A: The Kauffman Foundation's FastTrac training module will be used. Is it to be taught in ten sessions over a 10-week period as the original Kauffman FastTrac Program?

ANSWER: **THE DBE SUPPORTIVE SERVICES PILOT PARTNERSHIP PROGRAM, SCOPE OF SERVICES-ITEM (A) STATES: THE PILOT PARTNERSHIP PROGRAM IS A STATEWIDE INITIATIVE USING THE KAUFFMAN FOUNDATION'S FASTTRAC TRAINING MODULE. THE OFFEROR SHALL PROVIDE FASTTRAC TRAINING OR AN APPROVED EQUIVALENT..." THE OFFEROR MAY USE DISCRETION IN RECOMMENDING A CURRICULUM AND THE LENGTH OF TRAINING. HOWEVER, THE PILOT PARTNERSHIP PROGRAM WILL LAST FOR 24 MONTHS AND A 2-YEAR CURRICULUM IS PREFERRED.**

QUESTION: Under the Payment Section, the offeror shall offer a firm fixed price. Please explain. Is this price to be divided over equal months? Is this price to be divided per region, then over equal months of payments?

ANSWER: **A FIRM FIXED PRICE DENOTES THE OFFEROR WILL NOT EXCEED THE AMOUNT SHOWN. THE OFFEROR IS TO PROVIDE THE BEST ESTIMATE USING TODAY'S PRICING OF ALL COSTS, EXPENSES, TRAVEL, ETC. TO PROVIDE A DOLLAR AMOUNT DURING THE LIFETIME OF THE CONTRACT THAT WILL NOT BE EXCEEDED.**

QUESTION: Is this price to be divided over equal months? Is this price to be divided per region, then over equal months of payments?

ANSWER: **IT IS NOT TO BE DIVIDED OVER EQUAL MONTHS SINCE THE REQUIREMENTS SECTION STATES ITEMIZED INVOICES REFLECTIVE OF ACTUAL SERVICES PROVIDED WITH A BREAKDOWN IN HOURS, SERVICE AND LABOR. FOR EXAMPLE, IF THE OFFEROR'S FIRM FIXED PRICE IS \$100,000 FOR THE EASTERN REGION THAT WILL NOT MEAN FOR THE ORIGINAL CONTRACT PERIOD, 24 MONTHS, THERE WILL BE EQUAL PAYMENTS OF \$4,166. INSTEAD, THE OFFEROR WILL PROVIDE AN ITEMIZED BREAKDOWN REFERENCING ACTUAL HOURS OF PERFORMANCE, EXPENSES, ETC. AGAIN FOR EXAMPLE, IN ONE MONTH, THE OFFEROR MAY HAVE AN ITEMIZED INVOICE OF \$2,000 AND IN ANOTHER MONTH, AN ITEMIZED INVOICE OF \$3,563. ALL INVOICES SHOULD NOT EXCEED AN AMOUNT OF ESTIMATED FIRM FIXED PRICE OF \$100,000 FOR THE EASTERN REGION. (PLEASE BE ADVISED THAT THESE ARE EXAMPLES ONLY, AND ARE NOT INTENDED AS SUGGESTIONS OR RECOMMENDATIONS.)**

**IN THE INITIAL START UP PERIOD OF THE CONTRACT, THE MHTC ADMINISTRATOR WILL FURTHER ADDRESS HOW MONTHLY ITEMIZED INVOICE STATEMENTS SHOULD BE SUBMITTED AND WHAT INFORMATION MUST BE CONTAINED IN THE INVOICE.**

QUESTION: Will the MHTC consider multiple awards based upon region and scope of services?

ANSWER: **YES. THE MHTC WILL CONSIDER MAKING MULTIPLE AWARDS BASED UPON A SPECIFIC REGION OR REGIONS AND/OR SCOPE OF SERVICES, BASED ON EVALUATION FACTORS. FOR EXAMPLE, AN OFFEROR MAY SUBMIT A RESPONSE TO PROVIDE SERVICES FOR THE DBE SUPPORTIVE SERVICES PILOT PARTNERSHIP PROGRAM FOR THE EASTERN REGION ONLY. OR AN OFFEROR MAY SUBMIT A RESPONSE TO PROVIDE SERVICES FOR THE BUSINESS CONSULTATION PROGRAM STATEWIDE, ETC. (PLEASE BE ADVISED THAT THESE ARE EXAMPLES ONLY, AND ARE NOT INTENDED AS SUGGESTIONS OR RECOMMENDATIONS.)**

QUESTION: On page 15, section b, it reads: "The Offeror shall be paid monthly from the total amount specified on the Pricing Page of the RFP for consulting services actually provided." Please explain.

ANSWER: **THIS IS BOTH A CLARIFICATION AND AN ADDENDUM. THE PRICING PAGE, PAGE 22, GIVES THE OFFEROR THE OPPORTUNITY TO APPLY THE ESTIMATED TOTAL COST; I.E. TRAVEL EXPENSES, SALARIES, ETC. IN TODAY'S PRICING. THE AWARD OF THE RFP TAKES INTO CONSIDERATION THE TOTAL COST PER REGION AND/OR SCOPE OF SERVICES AND OTHER FACTORS. THE TOTAL COST IS THE OFFEROR'S BEST ESTIMATE OF ALL COSTS TO PROVIDE THE SERVICES SHOWN IN THE RFP AND THIS COST WILL NOT BE EXCEEDED. THE OFFEROR WILL PROVIDE MONTHLY-ITEMIZED INVOICES ONLY REFLECTIVE OF ACTUAL SERVICES PROVIDED. IN THE INITIAL START UP PERIOD OF THE CONTRACT, THE MHTC ADMINISTRATOR WILL FURTHER ADDRESS HOW TO ISSUE MONTHLY-ITEMIZED INVOICE STATEMENTS.**

QUESTION: In section B, page 4 of the RFP, there is mention of a recent MoDOT Availability Study; do you have a copy I can see?

ANSWER: **YES, THE STUDY WILL BE POSTED AS ATTACHMENT I**

QUESTION: How will the RFP be awarded?

ANSWER: **REFERENCE SECTION 10, PAGE 15 AND SECTION C-1, PAGE 21. MULTI – AWARDED PER REGION AND/OR SCOPE OF SERVICES, BASED ON EVALUATION FACTORS.**