

Missouri Highways and Transportation Commission
Standard Bid/Proposal Provisions, General Terms and Conditions and Special Terms and Conditions



MISSOURI DEPARTMENT OF TRANSPORTATION
INFORMAL QUOTE GUIDELINES AND DOCUMENTATION
FOR PURCHASES FROM \$3,000 TO \$24,999.99
THIS IS NOT AN ORDER

REQUEST FOR QUOTATION

It is the vendor's responsibility to read and comply with all conditions, specifications, and instructions outlined in this document. This document and any subsequent attachments, shall supersede all confirmation forms, receipts, or any other paperwork needed to secure materials, equipment, or services.

TODAY'S DATE: DECEMBER 10, 2009	QUOTE DUE BY (DATE AND TIME): DECEMBER 23, 2010 1:00 P.M. C.S.T.	F.O.B. REQUIREMENTS: DESTINATION – FULL FREIGHT ALLOWED
TO BE DELIVERED/COMPLETED NO LATER THAN: 30 DAYS ARO	QUOTATION #: D8PP-11027 THIS QUOTATION # SHOULD BE REFERENCED ON ALL MAILING LABELS, ENVELOPES, AND OTHER CORRESPONDENCE.	BUYER NAME/TELEPHONE NUMBER: RICHARD GARDNER, CPPB INTERMEDIATE PROCUREMENT AGENT 417-895-7811
District Mailing Address #: Missouri Department of Transportation M.P.O. Box 868 3025 East Kearney Springfield, MO 65803 Facsimile #: 417-895-6704		Delivery Locations: Polk County Missouri Route 83, 1 miles south of Route U.

ALL QUOTATIONS MUST BE EXTENDED AND TOTALED. DELIVERY TIME MUST BE LISTED

Quantity	U/M	DESCRIPTION (including size and/or part #'s)	UNIT PRICE	UNIT PRICE EXTENSION	DELIVERY TIME
BOX CULVERT					
1	Ea	Pre-Cast Box Culvert –8' x 5' – Total 36' in length. per attached drawings. Please include total weight per section and amount of sections.			
		Awarded vendor shall provide adequate lifting cables for unloading and placing Culvert sections.			
		Culvert shall include rubber joint material for each joint.			
		All material and construction shall meet requirements set forth in Section 733 and 1032 of the Missouri Standard Plans for Highway Construction and any revision thereto.			
<u>TOTAL ORDER EXTENSION</u>					
<i>Bidders are encouraged to obtain minority business enterprise (MBE) and women business enterprise (WBE) participation in this work through the use of subcontractors, suppliers, joint ventures, or other arrangements that afford meaningful participation for M/WBEs. Bidders are encouraged to obtain 10% MBE and 5% WBE participation.</i>					
Award of this quote will be made on an "All or Nothing" basis using the "lowest and best" principle of award.					
QUOTES MAY BE ACCEPTED BY FAX (417-895-6704) OR SCANNED AND EMAILED AS A PDF DOCUMENT TO: richard.gardner@modot.mo.gov					

VENDOR NOTES

Missouri Department of Transportation purchase orders must be issued to the invoicing company/address. If the invoicing company/address will be different from that listed in the vendor information section (below), the vendor must specify the “remit to” company/address in the vendor notes section (above).

VENDOR INFORMATION

Vendor Name/Mailing Address:	Vendor Contact Information (including area codes): Phone #: Fax #: Cellular #: Email address:						
Printed Name and Title of Responsible Officer or Employee:	Signature:						
Is your company registered/certified with the State of Missouri as a (please circle): <table style="margin-left: auto; margin-right: auto; border: none;"> <tr> <td style="padding: 0 20px;">MINORITY BUSINESS ENTERPRISE (MBE) ?</td> <td style="padding: 0 20px;">YES</td> <td style="padding: 0 20px;">NO</td> </tr> <tr> <td style="padding: 0 20px;">WOMEN BUSINESS ENTERPRISE (WBE) ?</td> <td style="padding: 0 20px;">YES</td> <td style="padding: 0 20px;">NO</td> </tr> </table>		MINORITY BUSINESS ENTERPRISE (MBE) ?	YES	NO	WOMEN BUSINESS ENTERPRISE (WBE) ?	YES	NO
MINORITY BUSINESS ENTERPRISE (MBE) ?	YES	NO					
WOMEN BUSINESS ENTERPRISE (WBE) ?	YES	NO					
If you would like information on becoming a registered/certified MBE/WBE vendor please visit MoDOT's website at the following address: http://www.modot.mo.gov/ecr/index.htm							

All responses to this Request for Quotation MUST be submitted on this form and all pages MUST be returned to the Buyer listed above at the District mailing address shown.

PREFERENCE IN PURCHASING PRODUCTS

DATE: _____

The bidders attention is directed to Section 34.076 RSMo 2000 which gives preference to Missouri corporations, firms, and individuals when letting contracts or purchasing products.

Bids/Quotations received will be evaluated on the basis of this legislation.

All vendors submitting a bid/quotation must furnish ALL information requested below.

FOR CORPORATIONS:

State in which incorporated: _____

FOR OTHERS:

State of domicile: _____

FOR ALL VENDORS:

List address of Missouri offices or places of business:

THIS SECTION MUST BE COMPLETED AND SIGNED:

FIRM NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

BY (signature required): _____

Federal Tax I.D. #: _____ **if no Federal Tax I.D. # - list Social Security #:** _____

NOTE: For bid/quotation to be considered, the "Preference in Purchasing Products" form must be on file in the General Services (Procurement) Division and must be dated in the current calendar year.

MISSOURI DOMESTIC PRODUCTS PROCUREMENT ACT

The bidder’s attention is directed to the Missouri Domestic Products Procurement Act, Sections 34.350 to 34/359, RsMO, which requires all manufactured goods or commodities used or supplied in the performance of this contract or any subcontract to be manufactured or produced in the United States.

Section 34.355, RsMO, requires the vendor or contractor to certify his compliance with Section 34.353 and, if applicable, Section 34.359, RsMO, at the time of bidding **and** prior to payment. Failure to comply with Section 34.353, RsMO, during the performance of the contract **and** to provide certification of compliance prior to payment will result in nonpayment for those goods or commodities.

Section 34.353.2, RsMO, specifies that it does not apply where the total contract is less than Twenty-Five Thousand Dollars (\$25,000.00). If your total bid is Twenty-Five Thousand Dollars (\$25,000.00) or more, you **must** complete this form as directed below.

Failure to complete and return this document with this bid will cause the State to presume the manufactured goods or products listed in the bid are not manufactured or produced in the United States, and the bid will be evaluated on that basis. Please read the certification appearing below on this form.

If all the goods or products specified in the attached bid which the bidder proposes to supply to the State shall be manufactured or produced in the “United States” as defined in Section 34.350, RsMO, check the box at left.

If only one item of any particular goods or products specified in the attached bid is manufactured or produced in the “United States” as defined in Section 34.350, RsMO, check the box at left and list the items (or item number) here:

If any or all of the goods or products specified in the attached bid which the bidder proposes to supply to the State are **not** manufactured or produced in the “United States” as defined in Section 34.350, RsMO, then: (a) check the box at left; (b) list below, by item (or item number), the country other than the United States where each good or product is manufactured or produced; and (c) check the boxes to the left of the paragraphs below if applicable and list the corresponding items (or item numbers) in the spaces provided.

Item (or item number)	Location Where Item Manufactured or Produced

(attach an additional sheet if necessary)

The following specified goods or products cannot be manufactured or produced in the United States in sufficient quantities or in time to meet the contract specifications. Items (or item numbers): _____

The following specified goods or products must be treated as manufactured or produced in the United States, in accordance with an existing treaty, law, agreement, or regulation of the United States, including a treaty between the United States and any foreign country regarding export-import restrictions or international trade. Items (or item numbers): _____

CERTIFICATION

By submitting this document, completed as directed above, with a bid, the bidder certifies under penalty of making false declaration (Section 575.060, RsMO) that the information contained in this document is true, correct and complete, and may be relied upon by the State in determining the bidders qualifications under and in compliance with the Missouri Domestic Products Procurement Act.

The bidder’s failure to complete and return this document with the bid as directed above will cause the State to presume the manufactured goods or products listed in the bid are not manufactured or produced in the United States, and the bid will be evaluated on that basis pursuant to Section 34.353.3(2), RsMO.

MISSOURI SERVICE-DISABLED VETERAN BUSINESS PREFERENCE

By virtue of statutory authority, RSMo 34.074, a preference will be given all contracts for the performance of any job or service to service-disabled veteran business either doing business as Missouri firms, corporations, or individuals; or which maintain Missouri offices or places of business, when the quality of performance promised is equal or better and the price quoted is the same or less or whenever competing bids, in their entirety, are comparable.

Definitions:

Service-Disabled Veteran is defined as any individual who is disabled as certified by the appropriate federal agency responsible for the administration of veterans' affairs.

Service-Disabled Veteran Business is defined as a business concern:

- a. Not less than fifty-one (51) percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than fifty-one (51) percent of the stock of which is owned by one or more service-disabled veterans; and
- b. The management and daily business operations of which are controlled by one or more service-disabled veterans.

If an offeror meets the definitions of a service-disabled veteran and a service-disabled veteran business as defined in 34.074 RSMo and is either doing business as a Missouri firm, corporation, or individual; or maintains a Missouri office or place of business, the offeror **must** provide the following with the proposal in order to receive the Missouri service-disabled veteran business preference over a non-Missouri service-disabled veteran business when the quality of performance promised is equal or better and the price quoted is the same or less or whenever competing proposals, in their entirety, are comparable:

- a. A copy of a letter from the Department of Veterans Affairs (VA), or a copy of the offeror's discharge paper (DD Form 214, Certificate of Release or Discharge from Active Duty) from the branch of service the offeror was in, stating that the offeror has a service-connected disability rating ranging from 0 to 100% disability; and
- b. A completed copy of this exhibit

(NOTE: For ease of evaluation, please attach copy of the above-referenced letter from the VA or a copy of the offeror's discharge paper to this Exhibit.)

By signing below, I certify that I meet the definitions of a service-disabled veteran and a service-disabled veteran business as defined in 34.074 RSMo and that I am either doing business as a Missouri firm, corporation, or individual; or maintain Missouri offices or places of business at the location(s) listed below.

Veteran Information

Business Information

Service-Disabled Veteran's Name, (Please Print)

Service-Disabled Veteran Business Name

Service-Disabled Veteran's Signature

Missouri Address of Service-Disabled Veteran Business

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STANDARD SOLICITATION PROVISIONS

- a. The Missouri Department of Transportation (MoDOT) reserves the right to reject any or all bids/quotes/proposals, and to accept or reject any items thereon, and to waive technicalities. In case of error in the extension of prices in the bid/quote/proposal, unit prices will govern.
- b. All bids/quotes/proposals must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.
- c. By virtue of statutory authority, a preference will be given to materials, products, supplies, provisions and all other articles produced, manufactured, made or grown, within the State of Missouri.
- d. Time of delivery is a part of the consideration and, if not otherwise stated in the solicitation documents, must be stated in definite terms by the Bidder/Offeror and must be adhered to. If time varies on different items, the Bidder/Offeror shall so state.
- e. If providing bids/quotes/proposals for commodities, the Bidder/Offeror will state brand or make on each item. If bidding or proposing other than the make, model or brand specified, the manufacturer's name, model number or catalog number must be given.
- f. **For bids/proposals of \$25,000 or more**, no bids/proposals by telephone, telegram or telefax will be accepted.
- g. The date specified for the returning of bids/quotes/proposals is a firm deadline and all bids/quotes/proposals must be received at the designated office by that time. The Department does not recognize the U.S. Mail, Railway Express Agency, Air Express, or any other organization, as its agent for purposes of accepting proposals. All proposals arriving at the designated office after the deadline specified will be rejected.

GENERAL TERMS AND CONDITIONS

General Performance

- a. Bidders are encouraged to obtain minority business enterprise (MBE) and women business enterprise (WBE) participation in this work through the use of subcontractors, suppliers, joint ventures, or other arrangements that afford meaningful participation for M/WBEs. Bidders are encouraged to obtain 10% MBE and 5% WBE participation.
- b. This work is to be performed under the general supervision and direction of the Missouri Department of Transportation (MoDOT) and, if awarded any portion of the work, the Contractor agrees to furnish at his own expense all labor and equipment required to complete the work, it being expressly understood that this solicitation is for completed work based upon the price(s) specified and is not a solicitation for rental of equipment or employment of labor by MoDOT, and MoDOT is to have no direction or control over the employees used by the Contractor in performance of the work.

Deliveries

- a. Unless otherwise specified on the solicitation documents or purchase order, suppliers shall give at least 24 hours advance notice of each delivery. Delivery will only be received between the hours of 8:00 a.m. to 3:00 p.m., Monday through Friday. Material arriving after 3:00 p.m. will not be unloaded until the following workday. No material will be received on Saturday, Sunday or state holidays.
- b. If the prices bid herein include the delivery cost of the material, the Contractor agrees to pay all transportation charges on the material as FOB - Destination. Freight costs must be included in the unit price bid and not listed as a separate line item.
- c. Any demurrage is to be paid by the Contractor direct to the railroad or carrier.

Nondiscrimination

- a. The Contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- b. All solicitations either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials or leases of the Contractor's obligations under this contract and the Regulations, will be relative to nondiscrimination on the grounds of race, color, or national origin.
 - 1) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, MoDOT shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - i. withholding of payments to the Contractor under the contract until the Contractor complies, and/or,
 - ii. cancellation, termination or suspension of the contract, in whole or in part.

Contract/Purchase Order

- a. By submitting a bid/quote/proposal, the Bidder/Offeror agrees to furnish any and all equipment, supplies and/or services specified in the solicitation documents, at the prices quoted, pursuant to all requirements and specifications contained therein.
- b. A binding contract shall consist of: (1) the solicitation documents, amendments thereto, and/or Best and Final Offer (BAFO) request(s) with any changes/additions, (2) the Contractor's proposal and/or submitted pricing, and (3) the MHTC's acceptance of the proposal and/or bid by purchase order or post-award contract.
- c. A notice of award does not constitute an authorization for shipment of equipment or supplies or a directive to proceed with services. Before providing equipment, supplies and/or services, the Contractor must receive a properly authorized purchase order and/or notice to proceed.
- d. The contract expresses the complete agreement of the parties and performance shall be governed solely by the specifications and requirements contained therein. Any change, whether by modification and/or supplementation, must be accomplished by a formal contract amendment signed and approved by and between the duly authorized representative of the Contractor and the duly authorized representative of the MHTC, by a modified purchase order prior to the effective date of such modification. The Contractor expressly and explicitly understands and agrees that no other method and/or no other document, including correspondence, acts, and oral communications by or from any person, shall be used or construed as an amendment or modification.

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Subcontracting

- a. It is specifically understood that no portion of the material or any interest in the contract, shall be subcontracted, transferred, assigned or otherwise disposed of, except with the written consent of MoDOT. Request for permission to subcontract or otherwise dispose of any part of the work shall be in writing to MoDOT and accompanied by documentation showing that the organization which will perform the work is particularly experienced and equipped for such work.
- b. Consent to subcontract or otherwise dispose of any portion of the work shall not be construed to relieve the Contractor of any responsibility for the production and delivery of the contracted work and the completion of the work within the specified time.
- c. All payments for work performed by a subcontractor shall be made to the Contractor to whom the contract was awarded and the purchase order issued.

Invoicing and Payment

- a. MoDOT is exempt from paying Missouri Sales Tax, Missouri Use Tax and Federal Excise Tax. However, the Contractor may themselves be responsible for the payment of taxes on materials they purchase to fulfill the contract. A Project Tax Exemption Certificate will be furnished to the successful Bidder/Offeror upon request if applicable.
- b. Each invoice should be itemized in accordance with items listed on the purchase order and/or contract. The statewide financial management system has been designed to capture certain receipt and payment information. Therefore, each invoice submitted must reference the purchase order number and must be itemized in accordance with items listed on the purchase order. Failure to comply with this requirement may delay processing of invoices for payment.
- c. Unless otherwise provided for in the solicitation documents, payment for all equipment, supplies, and/or services required herein shall be made in arrears. The Missouri Highways and Transportation Commission (MHTC) shall not make any advance deposits.
- d. The MHTC assumes no obligation for equipment, supplies, and/or services shipped or provided in excess of the quantity ordered. Any authorized quantity is subject to the MHTC's rejection and shall be returned at the Contractor's expense.
- e. The MHTC reserves the right to purchase goods and services using the state-purchasing card.

Applicable Laws and Regulations

- a. The contract shall be construed according to the laws of the State of Missouri. The Contractor shall comply with all local, state, and federal laws and regulations related to the performance of the contract.
- b. The Contractor must be registered and maintain good standing with the Secretary of State of the State of Missouri and other regulatory agencies, as may be required by law or regulations. Prior to the issuance of a purchase order and/or notice to proceed, the Contractor may be required to submit to MoDOT a copy of their current Authority Certificate from the Secretary of State of the State of Missouri.
 - 1) Prior to the issuance of a purchase order and/or notice to proceed, all **out-of-state** Contractors **providing services** within the state of Missouri must submit to MoDOT a copy of their current Transient Employer Certificate from the Department of Revenue, in addition to a copy of their current Authority Certificate from the Secretary of State of the State of Missouri.
- c. The exclusive venue for any legal proceeding relating to or arising, out of the contract shall be in the Circuit Court of Cole County, Missouri.

Executive Order

- a. The Contractor shall comply with all the provisions of Executive Order 07-13, issued by the Honorable Matt Blunt, Governor of Missouri, on the sixth (6th) day of March, 2007. This Executive Order, which promulgates the State of Missouri's position to not tolerate persons who contract with the state engaging in or supporting illegal activities of employing individuals who are not eligible to work in the United States, is incorporated herein by reference and made a part of this Agreement.
 - 1) "By signing this Agreement, the Contractor hereby certifies that any employee of the Contractor assigned to perform services under the contract is eligible and authorized to work in the United States in compliance with federal law."
 - 2) In the event the Contractor fails to comply with the provisions of the Executive Order 07-13, or in the event the Commission has reasonable cause to believe that the contractor has knowingly employed individuals who are not eligible to work in the United States in violation of federal law, the Commission reserves the right to impose such contract sanctions as it may determine to be appropriate, including but not limited to contract cancellation, termination or suspension in whole or in part or both.
 - 3) The Contractor shall include the provisions of this paragraph in every subcontract. The Contractor shall take such action with respect to any subcontract as the Commission may direct as a means of enforcing such provisions, including sanctions for noncompliance.

Preferences

- a. In the evaluation of bids/quotes/proposals, preferences shall be applied in accordance with Chapter 34 RSMo. Contractors should apply the same preferences in selecting subcontractors.

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- b. By virtue of statutory authority, RSMo. 34.076 and 34.350 to 34.359, a preference will be given to materials, products, supplies, provisions and all other articles produced, manufactured, made or grown within the State of Missouri. Such preference shall be given when quality is equal or better and delivered price is the same or less.
 - 1) If attached, the document entitled "**PREFERENCE IN PURCHASING PRODUCTS**" should be completed and returned with the solicitation documents.
 - 2) If attached, the document entitled "**MISSOURI DOMESTIC PRODUCTS PROCUREMENT ACT**" should be completed and returned with the solicitation documents. **Applies if bid is Twenty-Five Thousand Dollars (\$25,000.00) or more.**
- c. By virtue of statutory authority, RSMo 34.074, a preference will be given all contracts for the performance of any job or service to service-disabled veteran business either doing business as Missouri firms, corporations, or individuals; or which maintain Missouri offices or places of business, when the quality of performance promised is equal or better and the price quoted is the same or less or whenever competing bids, in their entirety, are comparable.
 - 1) If attached, the document entitled "**MISSOURI SERVICE-DISABLED VETERAN PREFERENCE**" should be completed and returned with the solicitation documents.
- d. In the event of a tie of low bids, the MHTC reserves the right to establish the method to be used in determining the award

Remedies and Rights

- a. No provision in the contract shall be construed, expressly or implied, as a waiver by the MHTC of any existing or future right and/or remedy available by law in the event of any claim by the MHTC of the Contractor's default or breach of contract.
- b. The Contractor agrees and understands that the contract shall constitute an assignment by the Contractor to the MHTC of all rights, title and interest in and to all causes of action that the Contractor may have under the antitrust laws of the United States or State of Missouri for which causes of action have accrued or will accrue as the result of or in relation to the particular equipment, supplies, and/or services purchased or produced by the Contractor in the fulfillment of the contract with the MHTC.
- c. In the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request MoDOT to enter into such litigation to protect the interests of the MHTC, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

Cancellation of Contract

- a. The MHTC may cancel the contract at any time for a material breach of contractual obligations or for convenience by providing the Contractor with written notice of cancellation. Should the MHTC exercise its right to cancel the contract for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the Contractor.
- b. If the MHTC cancels the contract for breach, the MHTC reserves the right to obtain the equipment, supplies, and/or services to be provided pursuant to the contract from other sources and upon such terms and in such manner as the MHTC deems appropriate and charge the Contractor for any additional costs incurred thereby.

Bankruptcy or Insolvency

- a. Upon filing for any bankruptcy or insolvency proceeding by or against the Contractor, whether voluntary or involuntary, or upon the appointment of a receiver, trustee, or assigned the benefit or creditors, the Contractor must notify MoDOT immediately. Upon learning of any such actions, the MHTC reserves the right, at its sole discretion, to either cancel the contract or affirm the contract and hold the Contractor responsible for damages.

Inventions, Patents, and Copyrights

- a. The Contractor shall defend, protect, and hold harmless the MHTC, its officers, agents, and employees against all suits of law or in equity resulting from patent and copyright infringement concerning the Contractor's performance or products produced under the terms of the contract.

Inspection and Acceptance

- a. No equipment, supplies, and/or services received by MoDOT pursuant to a contract shall be deemed accepted until MoDOT has had reasonable opportunity to inspect said equipment, supplies, and/or services.
- b. All equipment, supplies, and/or services which do not comply with the specifications and/or requirements or which are otherwise unacceptable or defective may be rejected. In addition, all equipment, supplies, and/or services which are discovered to be defective or which do not conform to any warranty of the Contractor upon inspection (or at any later time if the defects contained were not reasonably ascertainable upon the initial inspection) may be rejected.
- c. The MHTC reserves the right to return any such rejected shipment at the Contractor's expense for full credit or replacement and to specify a reasonable date by which replacements must be received.
- d. The MHTC's right to reject any unacceptable equipment, supplies, and/or services shall not exclude any other legal, equitable or contractual remedies the MHTC may have.

Warranty

- a. The Contractor expressly warrants that all equipment, supplies, and/or services provided shall: (1) conform to each and every specification, drawing, sample or other description which was furnished to or adopted by MoDOT, (2) be fit and sufficient for the purpose expressed in the solicitation documents, (3) be merchantable, (4) be of good materials and workmanship, and (5) be free from defect.
- b. Such warranty shall survive delivery and shall not be deemed waived either by reason of the MHTC's acceptance of or payment for said equipment, supplies, and/or services.

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Status of Independent Contractor

- a. The Contractor represents itself to be an independent Contractor offering such services to the general public and shall not represent itself or its employees to be an employee of the MHTC. Therefore, the Contractor shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc., and agrees to indemnify, save and hold the MHTC, its officers, agents and employees harmless from and against any and all losses (including attorney fees) and damage of any kind related to such matters.

Indemnification

- a. The Offeror shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Offeror's performance of its obligations under this Agreement.

SPECIAL TERMS AND CONDITIONS

Required Specifications

- a. All materials, equipment, and/or services bid upon must comply with the attached MoDOT Specification # 733 and 1032 of the Missouri Standard Plans for Highway Construction and any other provisions outlined in the solicitation documents.
- b. The material to be supplied under the contract will comply with the quality and gradation requirements of the **Missouri Standard Specifications for Highway Construction, Edition of 2004**, and any revisions thereto, unless modified by these specifications.

Delivery – Additional Requirements

- a. The Contractor shall furnish the Missouri Department of Transportation with a planned delivery schedule at least 16 hours before starting delivery.
 - 1) Notification should be during the normal workday preceding the day on which the Contractor desires to initiate delivery.
 - 2) It will be necessary for a representative of the Missouri Department of Transportation to be present when the material is delivered.
- b. No deliveries will be made during the period from **30 minutes before sundown to sunrise**. No deliveries will be made on **Saturdays, Sundays and holidays** unless specifically authorized by the engineer.
- c. The following days shall be construed as **official holidays** under the terms of the contract:

January 1	New Year's Day
Third Monday in January	Martin Luther King, Jr.'s Birthday
February 12	Lincoln's Birthday
Third Monday in February	Washington's Birthday
May 8	Truman's Birthday
Last Monday in May	Memorial Day
July 4	Independence Day
First Monday in September	Labor Day
Second Monday in October	Columbus Day
November 11	Veteran's Day
Fourth Thursday in November	Thanksgiving Day
December 25	Christmas Day

- d. When any of the above **holidays falls** on a **Sunday**, the holiday will be observed on the following **Monday**; when any of the above **holidays falls** on a **Saturday**, the **holiday** will be observed on the immediately preceding **Friday**.

Legal Weights

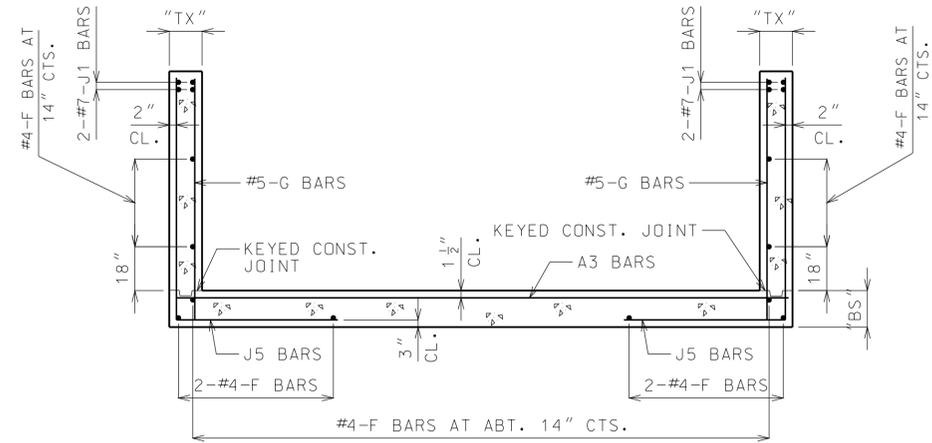
- a. Provisions of the Missouri Statutes relative to legal weights in regard to axle and gross weights, gross weights in relation to axle spacing and Supplementary Bridge limits all contained in **Sections 304.180 and 304.190 RSMo** are understood and will be abided by. The Department will not accept loads, which exceed legal weights.
- b. It is understood and agreed that the Missouri Department of Transportation may prohibit the use of large trucks hauling heavy loads of material over low type bituminous roads and during adverse weather conditions.

Increase or Decrease Quantities

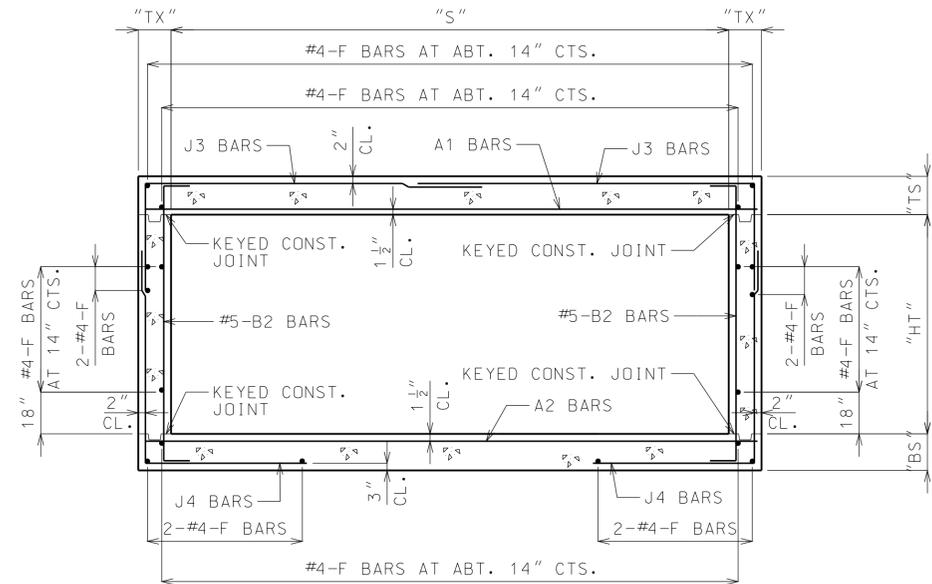
- a. The Highways and Transportation Commission reserves the right to increase or decrease the quantity of material twenty-five percent (25%), subject to the maximum quantity specified by the bidder in his proposal.
- b. The quantity finally ordered by the Commission will be furnished by the bidder at the same unit price per ton.

Cancellation of Contract

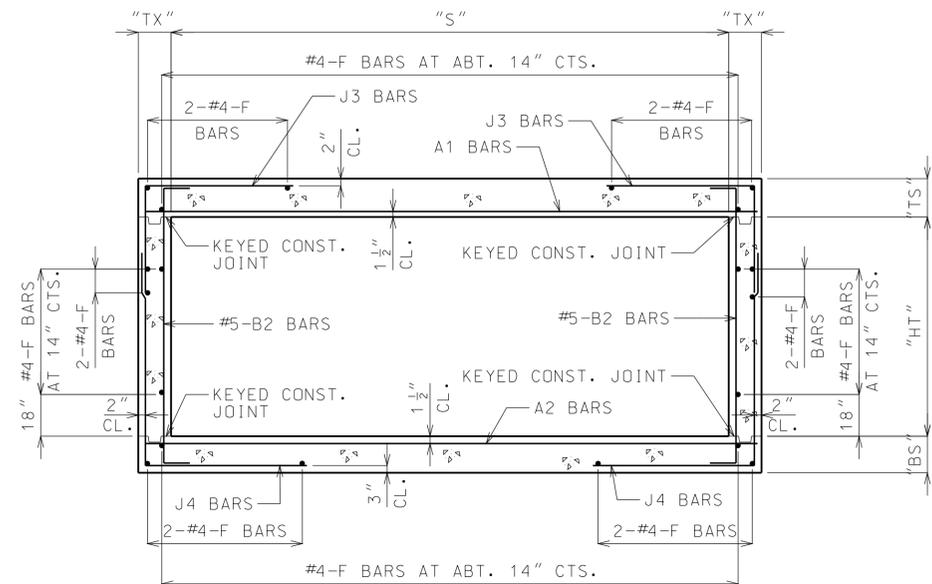
- a. If the Contractor/supplier fails to carry out the performance of the work with sufficient workmen and equipment to insure the completion of the delivery within the time specified or becomes insolvent or is adjudicated a bankrupt or commits any act of bankruptcy or insolvency or allows any final judgment to stand against him for a period of ten (10) days, the Missouri Department of Transportation may give notice in writing by registered mail to the Contractor/supplier and the surety of such delay, neglect or default.
- b. If, within ten (10) days after such notice the Contractor/supplier does not proceed to remedy to the satisfaction of the Department's representatives the faults specified in said notice, or the surety does not proceed to take over the deliveries, the Department shall have full power and authority, without impairing the obligation of the Contractor/supplier under the contract or the surety under the bond, to take over the completion of the work and arrange for the shipment of any materials necessary to complete the work and the Contractor/supplier and the surety will be responsible for any additional costs incurred by the Department in obtaining the completion of the deliveries.



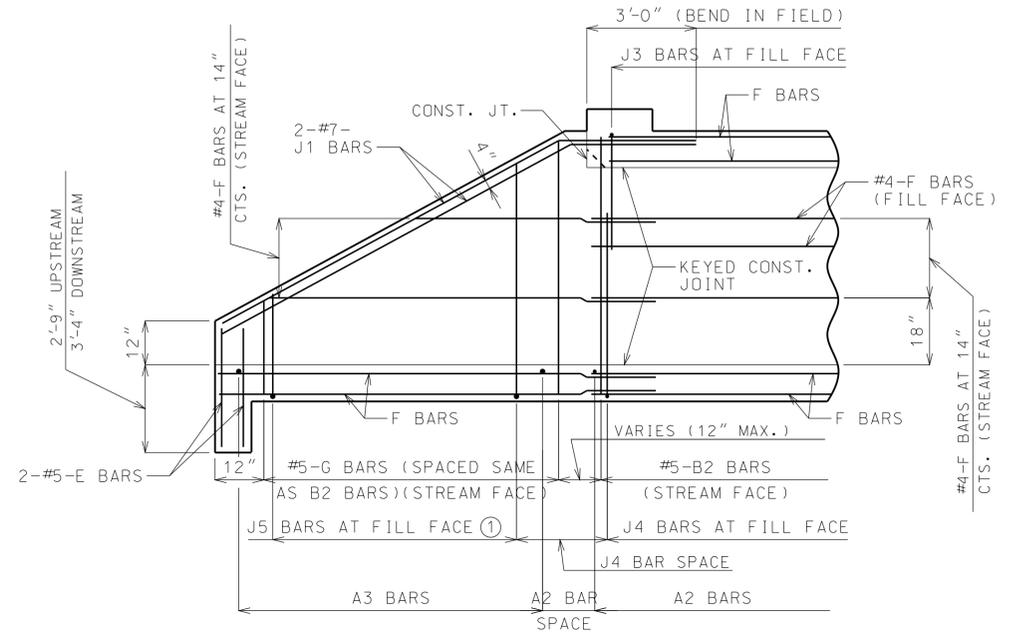
SECTION THRU WINGS (UPSTREAM SHOWN)



SECTION THRU BOX (DESIGN FILLS 2'-0" OR LESS)



SECTION THRU BOX (DESIGN FILLS OVER 2'-0")



ELEVATION OF WING (UPSTREAM SHOWN)

NOTE: CONSTRUCTION JOINT KEY OMITTED FOR CLARITY.

GENERAL NOTES:

- ALL DIMENSIONS SHOWN ARE IN INCH UNLESS OTHERWISE NOTED.
- J1 BARS MAY BE BENT IN FIELD OR SHOP.
- MINIMUM CLEARANCE TO REINFORCING STEEL SHALL BE 1-1/2" UNLESS OTHERWISE SHOWN.
- FOR DIMENSIONS AND SIZE AND SPACING OF REINFORCING STEEL, SEE STANDARD SHEET 703.15.
- ① FOR DETAILS OF REINFORCEMENT IN WINGS, SEE STANDARD SHEET 703.37.

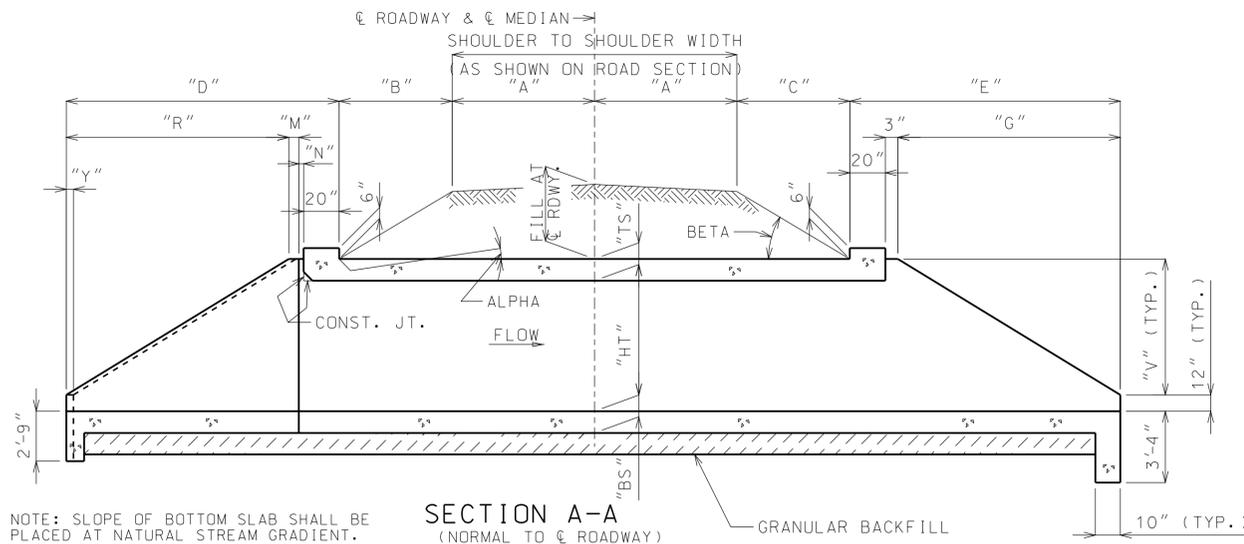
MoDOT MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
 105 WEST CAPITOL JEFFERSON CITY, MO 65102
 1-888-ASK-MODOT (1-888-275-6636)

THIS MEDIA SHOULD NOT BE CONSIDERED A CERTIFIED DOCUMENT.

CONCRETE SINGLE BOX STRUCTURE
 FLARED WINGS (SQUARE)

DATE EFFECTIVE: 10/01/2009	703.11G	SHEET NO. 2 OF 3
DATE PREPARED: 8/18/2009		

IF A SEAL IS PRESENT ON THIS SHEET IT HAS BEEN ELECTRONICALLY SEALED AND DATED.



NOTE: SLOPE OF BOTTOM SLAB SHALL BE PLACED AT NATURAL STREAM GRADIENT.

SECTION A-A
(NORMAL TO CL ROADWAY)

IF UNSUITABLE MATERIAL IS ENCOUNTERED, EXCAVATION OF UNSUITABLE MATERIAL AND FURNISHING AND PLACING OF GRANULAR BACKFILL SHALL BE IN ACCORDANCE WITH SEC. 206.

GENERAL DATA TABLE	
VARIABLE	DIMENSION (in.)
ALPHA	SEE EQUATIONS
BETA	SEE EQUATIONS
"B"	SEE EQUATIONS
"C"	SEE EQUATIONS
"D"	$R + M + N + 20$
"E"	$G + 23$
"F"	$S + 2TX$
"G"	2V
"L"	$2A + B + C + D + E$
"M"	$N(\cos 20^\circ)$
"N"	$3 + TX(\tan 10^\circ)$
"P"	$2V(\sec 20^\circ)$
"Q"	$TX(\cos 20^\circ)$
"R"	$P(\cos 20^\circ)$
"U"	$(R + M)(\tan 20^\circ)$
"V"	$HT + TS - 12$
"Y"	$TX(\sin 20^\circ)$
"KK"	$S/2 + U$

GENERAL NOTES:

DESIGN SPECIFICATIONS:

AASHTO - 2002
LOAD FACTOR DESIGN

DESIGN UNIT STRESSES:

CLASS B-1 CONCRETE $f'_c = 4,000$ psi
REINFORCING STEEL (GRADE 60),
 $f_y = 60,000$ psi

DESIGN LOADING:

EARTH 120 \#/ft.^3
EQUIVALENT FLUID PRESSURE
 30 \#/ft.^3 (MIN.) - 60 \#/ft.^3 (MAX.)

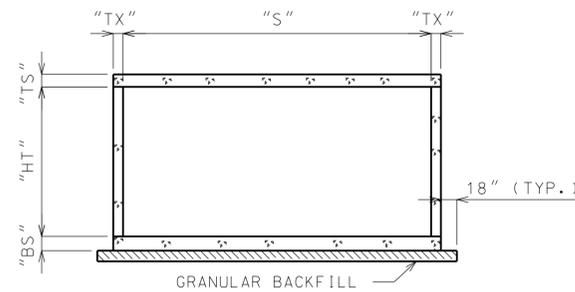
ALL DIMENSIONS SHOWN ARE IN INCHES
(in.) UNLESS OTHERWISE NOTED.

THIS DRAWING IS NOT TO SCALE.
FOLLOW DIMENSIONS.

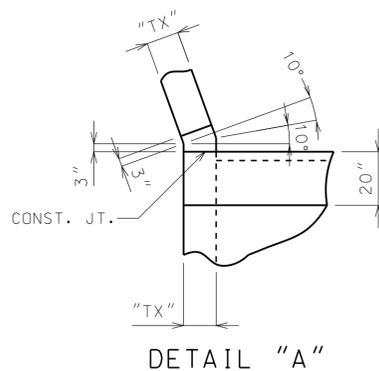
FOR DIMENSIONS NOT SHOWN, SEE
STANDARD SHEETS 703.11, SHEETS
1 & 2 OF 3 OR 703.15.

NOTE:

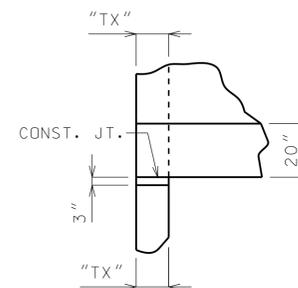
WHEN ALTERNATE PRECAST BOX SECTIONS ARE USED, THE MINIMUM BARREL LENGTH MEASURED ALONG THE SHORTEST WALL FROM THE FIRST JOINT TO THE OUTSIDE OF THE HEADWALL SHALL BE 3'-2". REINFORCEMENT AND DIMENSIONS FOR THE WINGS AND HEADWALLS SHALL BE IN ACCORDANCE WITH MISSOURI STANDARD PLANS DRAWINGS.



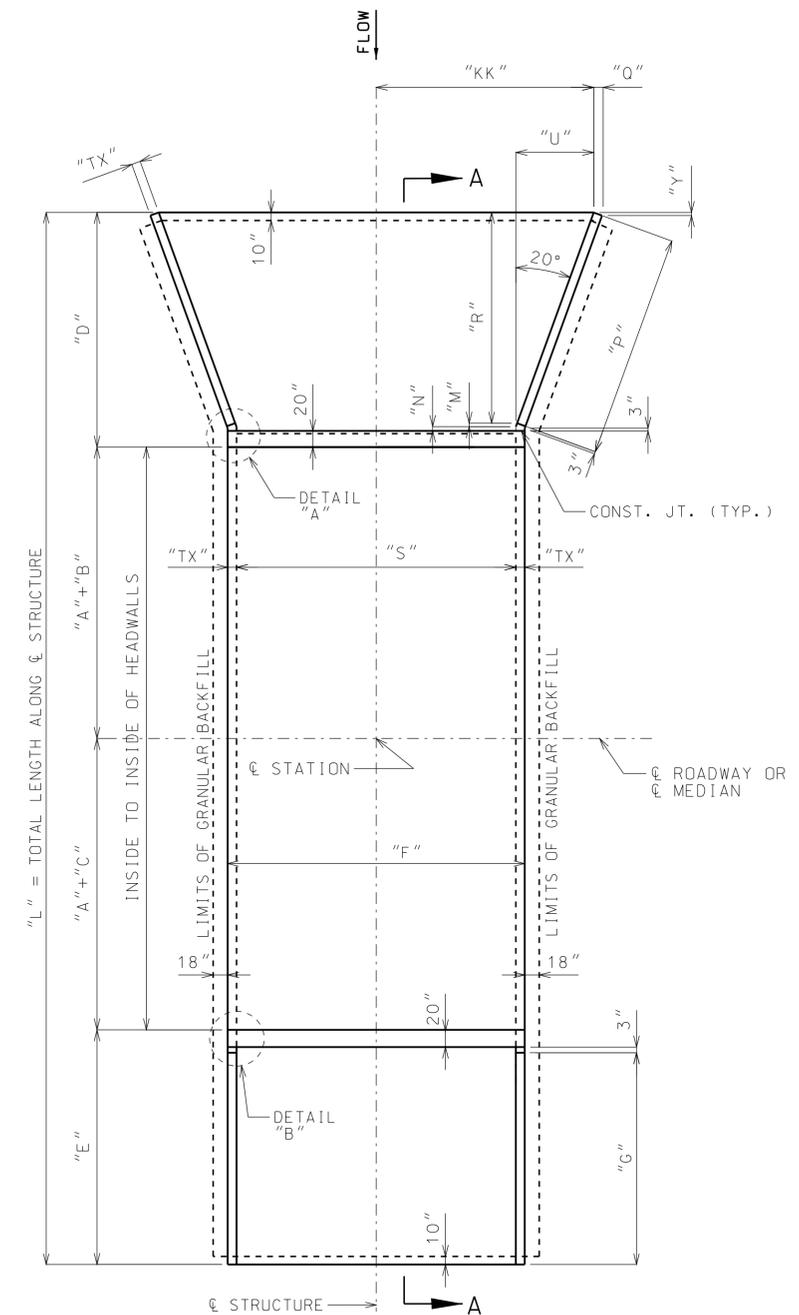
SECTION THRU BOX
(NORMAL TO CL STRUCTURE)



DETAIL "A"



DETAIL "B"



PLAN SHOWING LAYOUT DIMENSIONS

EQUATIONS FOR COMPUTING LENGTH OF BARRELS

LET ALPHA = ANGLE OF SLOPE OF BARREL WITH HORIZONTAL ALONG CL OF CULVERT.

LET BETA = ANGLE OF SLOPE OF FILL NORMAL TO CL ROADWAY.

$$"B" \text{ OR } "C" = \frac{(\text{FILL AT CL ROADWAY}) \pm (\text{CROSS-SLOPE}) \times "A" \pm A \tan(\text{ALPHA})}{\tan(\text{BETA}) \pm \tan(\text{ALPHA})}$$

"B" OR "C" = HORIZONTAL DISTANCE FROM EDGE OF SHOULDER TO HEADWALL NORMAL TO CL OF ROADWAY.

DEFINITIONS

CROSS-SLOPE: SLOPE OF EACH PART OF THE ROADWAY INCLUDING ROADWAY CROWN, SHOULDER SLOPE, AND/OR SUPERELEVATION. SEE DESIGN ROADWAY CROSS SECTION FOR LANE AND SHOULDER WIDTHS AND SLOPES.

MoDOT MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
105 WEST CAPITOL
JEFFERSON CITY, MO 65102
1-888-ASK-MODOT (1-888-275-6636)

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CONCRETE SINGLE BOX STRUCTURE
FLARED WINGS (SQUARE)

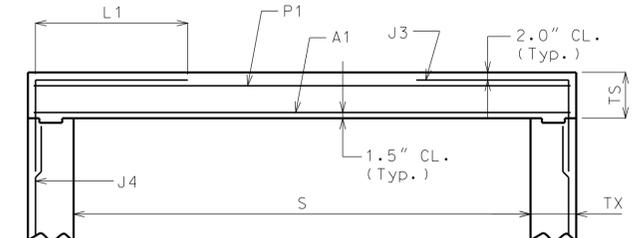
DATE EFFECTIVE: 10/01/2009
DATE PREPARED: 8/18/2009

703.11G

SHEET NO.
3 OF 3

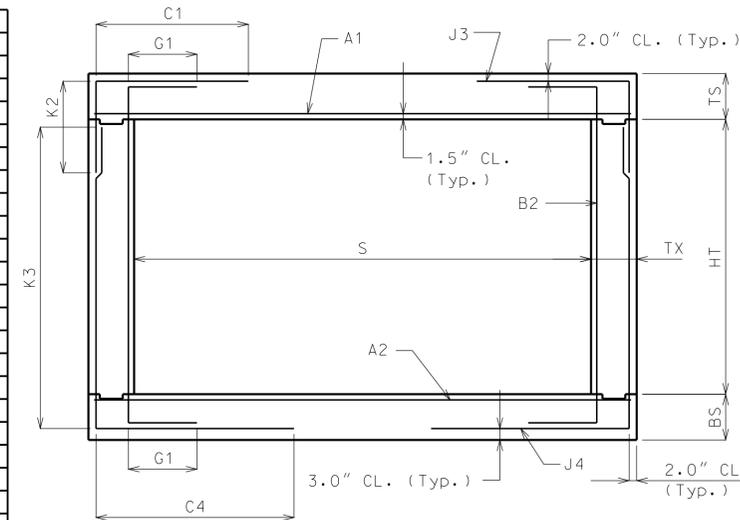
IF A SEAL IS PRESENT ON THIS SHEET IT HAS BEEN ELECTRONICALLY SEALED AND DATED.

DESIGN FILL	MEMBER THICKNESSES			Spans (S) = 8 ft																					
				HT (ft) = 5 or 6 or 7												"C" Multiplier		"K" Multiplier							
	TS	BS	TX	TOP SLAB BARS				BOTTOM SLAB BARS				WALL BARS				COEFFICIENTS (see note)				S = 8 ft	HT = 5 ft	HT = 6 ft	HT = 7 ft		
(ft-in)	Thick.	Thick.	Thick.	A1 Bars	J3 Bars	A2 Bars	J4 Bars	B2 Bars	F Bars	K3	C4	K2	C1	in	in	in	in								
HS20	0'-9"	11	10	8	5	6.5	4	10.5	5	6.0	4	6.5	12	5	11.5	4	14.0	0.90	0.36	0.38	0.43	104	76	88	100
HS20	2'-6"	9	10	8	5	7.0	4	7.0	6	8.5	4	8.0	12	5	11.5	4	14.0	0.92	0.32	0.36	0.34	104	74	86	98
HS20	4'-2"	9	9	8	4	6.0	4	8.5	5	7.0	4	8.5	0	5	11.5	4	14.0	0.93	0.31	0.37	0.33	104	73	85	97
HS20	5'-11"	8	9	8	4	6.0	4	8.0	5	7.0	4	8.0	0	5	11.5	4	14.0	0.93	0.30	0.36	0.32	104	72	84	96
HS20	7'-6"	8	9	8	5	9.0	4	7.0	5	7.0	4	7.0	0	5	11.5	4	14.0	0.93	0.30	0.36	0.31	104	72	84	96
HS20 MOD.	0'-8"	12	10	8	6	8.0	4	9.5	6	7.0	4	6.5	12	5	11.5	4	14.0	0.90	0.35	0.39	0.44	104	77	89	101
HS20 MOD.	2'-6"	9	11	8	5	6.0	4	6.0	6	7.5	4	7.5	12	5	11.5	4	14.0	0.92	0.32	0.36	0.34	104	75	87	99
HS20 MOD.	4'-3"	8	10	8	5	8.5	4	7.0	5	7.0	4	8.0	0	5	11.5	4	14.0	0.93	0.30	0.36	0.33	104	73	85	97
HS20 MOD.	5'-11"	8	9	8	5	9.0	4	7.0	5	7.0	4	7.5	0	5	11.5	4	14.0	0.93	0.30	0.36	0.32	104	72	84	96
HS20 MOD.	7'-6"	8	9	8	5	8.5	4	7.0	5	6.5	4	7.0	0	5	11.5	4	14.0	0.93	0.30	0.36	0.31	104	72	84	96
HS20 or HS20 MOD.	9'-2"	8	9	8	4	6.5	4	8.0	5	7.5	4	7.5	0	5	11.5	4	14.0	0.93	0.29	0.36	0.30	104	72	84	96
HS20 or HS20 MOD.	10'-10"	8	9	8	5	8.5	4	7.0	5	7.0	4	7.0	0	5	11.5	4	14.0	0.93	0.29	0.36	0.30	104	72	84	96
HS20 or HS20 MOD.	12'-5"	8	10	8	5	7.5	5	9.0	5	6.5	4	7.0	0	5	11.5	4	14.0	0.93	0.28	0.35	0.31	104	73	85	97
HS20 or HS20 MOD.	14'-1"	8	10	8	5	7.0	5	8.0	6	8.5	4	6.0	0	5	11.5	4	14.0	0.93	0.27	0.41	0.31	104	73	85	97
HS20 or HS20 MOD.	15'-8"	9	11	8	5	6.5	5	7.5	6	8.5	4	6.0	0	5	11.5	4	14.0	0.92	0.27	0.42	0.30	104	75	87	99
HS20 or HS20 MOD.	17'-3"	10	11	8	5	6.5	5	8.0	6	7.5	5	8.5	0	5	11.5	4	14.0	0.91	0.27	0.37	0.29	104	76	88	100
HS20 or HS20 MOD.	18'-10"	10	12	8	5	6.0	5	7.0	6	7.5	5	9.0	0	5	11.5	4	14.0	0.92	0.26	0.42	0.29	104	77	89	101
HS20 or HS20 MOD.	20'-5"	11	12	8	6	8.5	5	7.0	6	7.0	5	7.5	0	5	11.5	4	14.0	0.91	0.27	0.43	0.28	104	78	90	102
HS20 or HS20 MOD.	22'-1"	11	13	8	6	8.0	5	7.0	6	7.0	5	8.0	0	5	11.5	4	14.0	0.91	0.26	0.42	0.28	104	79	91	103
HS20 or HS20 MOD.	23'-8"	11	13	9	6	7.0	5	7.0	6	7.0	5	8.5	0	5	11.5	4	14.0	0.91	0.27	0.42	0.29	105	79	91	103
HS20 or HS20 MOD.	25'-3"	12	14	9	6	7.5	5	7.0	6	7.0	5	8.5	0	5	11.5	4	14.0	0.90	0.26	0.42	0.28	105	81	93	105
HS20 or HS20 MOD.	26'-11"	12	14	9	6	7.0	5	6.5	6	6.5	5	8.0	0	5	11.5	4	14.0	0.90	0.26	0.42	0.28	105	81	93	105
HS20 or HS20 MOD.	28'-5"	13	15	9	6	7.0	5	7.0	6	6.5	5	8.5	0	5	11.5	4	14.0	0.89	0.26	0.42	0.28	105	83	95	107
HS20 or HS20 MOD.	30'-1"	13	15	10	6	6.5	5	7.0	6	6.5	5	8.5	0	5	11.5	4	14.0	0.89	0.27	0.42	0.29	106	83	95	107
HS20 or HS20 MOD.	31'-8"	14	16	10	6	6.5	5	7.0	6	6.0	5	8.5	0	5	11.5	4	14.0	0.89	0.26	0.43	0.28	106	85	97	109



PART SECTION THRU BOX FOR MODIFIED J3 ALTERNATIVE (B2 BAR NOT SHOWN FOR CLARITY)

DESIGN FILL	MEMBER THICKNESSES			Spans (S) = 8 ft																				
				HT (ft) = 8 or 9												"C" Multiplier		"K" Multiplier						
	TS	BS	TX	TOP SLAB BARS				BOTTOM SLAB BARS				WALL BARS				COEFFICIENTS (see note)				S = 8 ft	HT = 8 ft	HT = 9 ft		
(ft-in)	Thick.	Thick.	Thick.	A1 Bars	J3 Bars	A2 Bars	J4 Bars	B2 Bars	F Bars	K3	C4	K2	C1	in	in	in	in							
HS20	0'-9"	11	10	9	5	6.0	4	9.5	6	7.5	4	6.5	12	5	11.5	4	14.0	0.92	0.44	0.26	0.61	105	112	124
HS20	2'-6"	9	10	9	5	7.0	4	7.0	6	8.0	4	7.0	12	5	11.5	4	14.0	0.95	0.41	0.24	0.43	105	110	122
HS20	4'-3"	8	9	9	4	6.0	4	8.0	5	7.0	4	7.0	0	5	11.5	4	14.0	0.95	0.38	0.24	0.39	105	108	120
HS20	5'-11"	8	9	9	4	6.0	4	7.5	5	7.0	4	7.0	0	5	11.5	4	14.0	0.95	0.36	0.24	0.37	105	108	120
HS20	7'-6"	8	9	9	5	9.0	4	7.0	5	6.5	4	6.0	0	5	11.5	4	14.0	0.95	0.35	0.24	0.36	105	108	120
HS20 MOD.	0'-8"	12	10	9	6	7.5	4	9.0	6	7.0	4	6.0	12	5	11.5	4	14.0	0.92	0.45	0.27	0.61	105	113	125
HS20 MOD.	2'-6"	9	11	9	5	6.0	4	6.0	6	7.0	4	7.5	12	5	11.5	4	14.0	0.94	0.42	0.24	0.45	105	111	123
HS20 MOD.	4'-3"	8	9	9	5	8.0	4	7.0	5	6.0	4	7.0	0	5	11.5	4	14.0	0.95	0.38	0.24	0.39	105	108	120
HS20 MOD.	5'-11"	8	9	9	5	8.5	4	7.0	5	6.5	4	6.5	0	5	11.5	4	14.0	0.95	0.36	0.24	0.37	105	108	120
HS20 MOD.	7'-6"	8	10	9	5	8.0	4	6.5	5	6.0	4	6.5	0	5	11.5	4	14.0	0.95	0.35	0.24	0.36	105	109	121
HS20 or HS20 MOD.	9'-2"	8	9	9	4	6.5	4	7.0	5	7.5	4	6.0	0	5	11.5	4	14.0	0.95	0.34	0.24	0.35	105	108	120
HS20 or HS20 MOD.	10'-10"	8	10	9	5	8.5	4	6.5	5	6.5	4	6.0	0	5	11.5	4	14.0	0.95	0.33	0.24	0.34	105	109	121
HS20 or HS20 MOD.	12'-5"	8	10	9	5	7.5	5	8.5	5	6.5	5	9.0	0	5	11.5	4	14.0	0.95	0.34	0.28	0.35	105	109	121
HS20 or HS20 MOD.	14'-1"	8	11	9	5	7.0	5	7.0	5	6.0	5	8.5	0	5	11.5	4	14.0	0.95	0.33	0.28	0.35	105	110	122
HS20 or HS20 MOD.	15'-8"	9	11	9	5	6.5	5	7.0	6	8.5	5	7.5	0	5	11.5	4	14.0	0.94	0.33	0.28	0.34	105	111	123
HS20 or HS20 MOD.	17'-3"	10	12	9	5	6.5	5	7.0	6	8.5	5	7.0	0	5	11.5	4	14.0	0.93	0.33	0.29	0.34	105	113	125
HS20 or HS20 MOD.	18'-10"	10	12	9	5	6.5	5	6.5	6	8.0	5	7.0	0	5	11.5	4	14.0	0.93	0.32	0.29	0.33	105	113	125
HS20 or HS20 MOD.	20'-5"	11	13	10	5	6.5	5	7.0	6	8.0	5	7.5	0	5	11.5	4	14.0	0.93	0.33	0.29	0.34	106	115	127
HS20 or HS20 MOD.	22'-1"	11	13	10	6	8.5	5	7.0	6	7.5	5	7.0	0	5	11.5	4	14.0	0.93	0.32	0.29	0.34	106	115	127
HS20 or HS20 MOD.	23'-8"	11	14	10	6	8.0	5	6.0	6	7.5	5	7.0	0	5	11.5	4	14.0	0.93	0.32	0.29	0.34	106	116	128
HS20 or HS20 MOD.	25'-3"	12	14	11	6	8.0	5	7.0	6	7.0	5	7.0	0	5	11.5	4	14.0	0.92	0.32	0.29	0.34	107	117	129
HS20 or HS20 MOD.	26'-11"	12	15	11	6	7.5	5	6.5	6	7.0	5	7.0	0	5	11.5	4	14.0	0.92	0.32	0.29	0.34	107	118	130
HS20 or HS20 MOD.	28'-5"	13	15	11	6	7.5	5	6.5	6	7.0	5	7.0	0	5	11.5	4	14.0	0.91	0.32	0.30	0.33	107	119	131
HS20 or HS20 MOD.	30'-1"	13	15	12	6	7.5	5	7.0	6	7.0	5	7.0	0	5	11.5	4	14.0	0.91	0.32	0.30	0.34	108	119	131
HS20 or HS20 MOD.	31'-8"	14	16	12	6	7.5	5	6.5	6	7.0	5	7.0	0	5	11.5	4	14.0	0.91	0.32	0.30	0.33	108	121	133



SECTION THRU BOX

NOTE:

IF DESIGN FILL FALLS BETWEEN TABULATED FILLS, USE THE ADJACENT TABULATED FILL WHICH YIELDS THE GREATER MEMBER THICKNESS. IF THE MEMBER THICKNESSES ARE EQUAL, USE THE ADJACENT TABULATED FILL WHICH YIELDS THE GREATER AREA OF REINFORCEMENT.

SPECIAL DESIGNS ARE REQUIRED WHEN THE DESIGN FILL IS OUTSIDE THE RANGE OF TABULATED FILLS.

ALL DIMENSIONS ARE IN INCH UNLESS OTHERWISE SPECIFIED.

COEFFICIENTS: DIMENSIONS MARKED WITH C# OR K# ARE THE PRODUCT OF THE COEFFICIENT AND ITS ASSOCIATED MULTIPLIER.

DESIGN FILL HEIGHT GIVEN IN THE TABLES IS THE HEIGHT FROM THE TOP OF THE EARTH FILL OR ROADWAY TO THE TOP OF THE TOP SLAB.

ALL CULVERTS MEET STRENGTH REQUIREMENTS FOR MILITARY 24 kips TANDEM AXLE LOADING.

AT CONTRACTOR'S OPTION, A MODIFIED J3 ALTERNATIVE MAY BE UTILIZED WHEN THE DISTANCE BETWEEN THE ENDS OF J3 BARS AT TOP SLAB IS LESS THAN 2'-0". J3 BARS WITH HORIZONTAL LENGTH L1 (INSTEAD OF C1) MUST BE USED, WHERE L1 IS EQUAL TO 18", 22" AND 28" FOR #4, #5 AND #6 BARS, RESPECTIVELY. ADDITIONAL P1 BAR IS REQUIRED WITH THE MODIFIED J3 BAR WITH A LENGTH EQUAL TO A1 BAR. NO ADDITIONAL PAYMENT WILL BE MADE FOR THIS SUBSTITUTION.



MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION

105 WEST CAPITOL
JEFFERSON CITY, MO 65102
1-888-ASK-MODOT (1-888-275-6636)

CONCRETE SINGLE BOX CULVERT MEMBER SIZES AND REINFORCEMENT

(HS20 & HS20 MOD. LOADING)

(8 FOOT SPAN)

THIS MEDIA SHOULD NOT BE CONSIDERED A CERTIFIED DOCUMENT.

DATE EFFECTIVE: 10/01/2009

DATE PREPARED: 8/18/2009

703.15C

SHEET NO.
8 OF 23

IF A SEAL IS PRESENT ON THIS SHEET IT HAS BEEN ELECTRONICALLY SEALED AND DATED.