

**Missouri Department of Transportation**  
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**ADDENDUM 001**  
**REQUEST FOR BIDS**  
Kansas City Scout Hardware Maintenance Services  
Request for Bid KC-B15-025

Bidders should acknowledge receipt of Addendum 001 (ONE) by **signing** and **including it** with the original bid. The due date for receipt of bids remains **unchanged** by this Addendum. Accordingly, the following clarifications, questions and answers are believed to be of general interest to all potential Bidders. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority  <b>Judy M. Franke, CPPB</b> <b>Senior Procurement Agent</b>
Contractor/Offeror Signature  _____ (Signature of person authorized to sign)	Department of Transportation  <i>Judy M. Franke, CPPB</i> (Authorizing Signature)
Date Signed:	Date Signed: July 15, 2015
<b>Deadline for MoDOT Issuing Responses to Written Comments, July 15, 2015, 1:00 PM</b>	

### RFB QUESTIONS AND ANSWERS

The answer to each question immediately follows each question.

### **THIS PAGE MUST BE SIGNED AND RETURNED WITH ORIGINAL RFB**

**QUESTION 1:**

Page 5 (A): Who and how is to determine who is a "qualified organization" for this bid? Will this requirement apply to the bid submittals or after the bid is opened?

**RESPONSE 1:**

"Qualified Organization" is a **standard term** used within Missouri Department of Transportation's (MoDOT) "Request for Bid" (RFB) solicitation documents. It is a statement that vendors will meet all specifications, insurance certification, E-Verify certification, wage orders(s), scope of work descriptions and requirements, etc. listed throughout the document. When a vendor places prices on the pricing pages and signs the solicitation documents the vendor is stating they meet all specifications and requirements to perform the services. That constitutes a qualified vendor. The tasks required throughout the contract will be inspected prior to payment for work performed.

**QUESTION 2:**

Page 6 (E) last sentence: What constitutes "documentation of a need" when referring to the optional 1 year of maintenance?



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**RESPONSE 2:**

In the event the contractor requests a price increase during any contract renewal period, the contractor must provide a written request and documentation justifying the need for a price increase may include, but not limited to (i.e. economic analysis, fuel prices, freight prices, abnormal increase in product and equipment costs being supplied due to an uncontrollable event such as but not limited to a disaster beyond the vendor's control, etc.. MoDOT will review the contractor's written request and documentation, and determine if a price increase is to be granted at that particular time. MoDOT utilizes the Consumer Price Index (CPI) as a guide when evaluating any increases.

**QUESTION 3:**

Page 15 1.7 A.: Will all HAR equipment be in working order at the time of new contract acceptance? Also who does KC Scout have as a primary contact for the HAR manufacturer representative that bidders should contact prior to the bid?

**RESPONSE 3:**

All HAR equipment will be operational and in working order before a work order is issued by Scout for the annual periodic preventative maintenance of the Scout HAR equipment. Scout may issue hourly contractor repair work orders in order to facilitate the repair of some HAR transmitters that are currently not functioning. Scout recommends that contractors contact Mike Jaegers, Missouri Territory Manager for The Hoosier Company, since they manage the support for M.H. Corbin who provided all of the Scout HAR transmitters. Mike Jaegers can be reached at 573-707-0129 and at [mjaegers@hoosierco.com](mailto:mjaegers@hoosierco.com).

**QUESTION 4:**

Page 21 yellow highlighted paragraph contradicts page 27 (X) 4. : The allowed certification descriptions conflict; will the "another recognized certification organization" page 27 overrule page 21 description? Will a Corning Fiber Training class suffice for this?

**RESPONSE 4:**

**Page 21 Revised to read** - Personnel performing fiber optic cable installation, splices, terminations, and testing shall have a minimum of five (5) years' work experience with the installation, splicing, termination, and testing of active fiber optic cable and shall be a Certified Fiber Optic Specialist by the Fiber Optic Association, Inc., Boston, MA or certified as a Fiber Optic Installer by the Electronics Technicians Association, International **or another recognized certification organization as long as the organization meets MoDOT's approval prior to award.** The experience shall have occurred within the last five (5) years. **The contractor shall understand and agree that MoDOT's decision shall be final and without recourse.**

**QUESTION 5:**

Page TASK 2, CONTRACTOR REPAIR RATES, TABLE 2 PRICING PAGE 2 of 3 rows Fiber Splicing (per Fiber Splice), Fiber Termination (per Fiber Termination), Fiber Testing-One Direction (per Fiber Test), Fiber Mobilization (per Event): The units listed for each category line up under a column header "Estimated Hours Year 1", but the descriptions say "per Fiber....."; which governs the hourly rate or per unit rate for work description?

**RESPONSE 5:**

Revised **PRICING PAGES** have been placed on the web posted below the addendum.  
**Please print all (5) five Revised Pricing/Staffing Qualification pages.**

**QUESTION 6:**

Page 22 (D): The description indicates that a Missouri tax exempt certification will be supplied if requested; what about work and materials done on the Kansas side of KC Scout system, will a Kansas tax exempt certification be supplied as well for materials and labor?

**RESPONSE 6:**

A Kansas Tax Exempt Certification will be supplied if requested for work to be completed in the counties with the state of Kansas.

**QUESTION 7:**

Page 27 (X) 3 "Contractors are urged to adjust categories in order to determine..." does this reference mean to adjust our bid proposals going into the bid or does it mean after a bid award and during actual work processes?

**RESPONSE 7:**

Page 27, Section X, Number 3 **Revised to read:** The labor categories and equipment descriptions on the pricing pages are only provided as a general guidance. **Although The estimated total hours listed for labor and equipment for each year should be maintained MUST have fixed prices listed in all categories or your bid will be rejected. Contractors are urged to adjust the categories in order to demonstrate how they propose. Based on historical data Scout has estimated the needs to best serve and maintain the Scout ITS equipment. Any additional costs or needs exceeding these estimates will only be authorized with a pre-approved change order prior to the work.**

**QUESTION 8:**

3.0 Task 3. It is stated that we need to provide 2 – 40' Storage Containers with double doors on both ends. Do these Storage Containers need to be New or can they be used ones?

**RESPONSE 8:**

Used containers can be utilized upon inspection by a Scout Representative for general appearance, weatherproof and secure locking devices to protect all equipment and products.

**QUESTION 9:**

Do you have a copy of the current Stock Material List?

**RESPONSE 9:**

A list of the current "Stock Material List" has been placed on the web posted below the addendum.

**Please print all (3) three Stock Material List pages.**

**QUESTION 10:**

In the Appendix's under the Camera's, there are a couple of camera's that is listed as "Not Operational". Can you give us a System Wide Operational Status of all the components and whether they are fully operational?

**RESPONSE 10:**

The lists of devices in the appendices are intended only to provide the bidding organizations with an idea of the locations and number of devices to be maintained throughout the Kansas City Metropolitan area. The number of operational devices varies on a daily basis, so providing a list of current operational status would not have any meaning at the time of contract signing.

**QUESTION 11:**

What is the scoring Matrix for determining the award of this contract? Fee Only?

**RESPONSE 11:**

See page 28, Section 4 (BID SUBMISSION INFORMATION), Section A (SUBMISSION OF BIDS), Number 2: **"Submission of All Data Required:** The Offeror must respond to this RFB by submitting all data required in paragraph (B) below for its bid to be evaluated and considered for award. Failure to submit such data shall be deemed sufficient cause for disqualification of a bid from further consideration." **Further clarification: the current bid is a Request for Bid (RFB), instead of a Request for Proposal (RFP) as was issued two years ago. The award of the RFB Bid will be made on an "All or Nothing" bases using the "lowest and best" principle of award.**

**See award comments and further clarifications added to NEW Pricing Pages.**

**QUESTION 12:**

Task 2 Contractor Repair Rates, Table 2 Pricing. For the items of Fiber Splicing, Fiber Termination, and Fiber Testing – One Direction – are these per hour as stated at the top column or is the quantity to be per splice, termination, or testing?

**RESPONSE 12:**

Revised PRICING PAGES have been placed on the web posted below the addendum.

**Please print all (5) five Revised Pricing/Staffing Qualification pages.**

**QUESTION 13:**

Specialty Equipment Rates: Will this be negotiated between KC Scout and the Contractor as they arise?

**RESPONSE 13:**

Specialty equipment will be avoided as much as possible. If the successful low bid Contractor receives a Contractor Repair hourly work order and they identify that specialty equipment will be needed in order to successfully and efficiently complete the repair task, then the Contractor is required to immediately notify Scout staff and place the work order on hold until a negotiated specialty rate is formally approved by Scout staff in writing. Once Scout staff has formally approved the Contractor's specialty equipment rate in writing, with rates identified for both the first and second years of the contract, then the Contractor can proceed with re-activating and completing the work order. Since specialty equipment is expected to be used only in extreme circumstances, prior written approval from Scout staff is required every single time that the Contractor identifies the need for specialty equipment.

**QUESTION 14:**

Can any of the documentation in the form of reports be changed from 3 ring binders to CD?

**RESPONSE 14:**

Either Binder or CD is acceptable

**QUESTION 15:**

(1.0) Task 1.7 HAR Transmitters. Do you have a list of the HAR equipment and manufacturers that are currently in use for KC Scout?

**RESPONSE 15:**

All HAR transmitters were provided by M.H. Corbin who used to be name HIS. The HAR beacon controllers have been provided by multiple manufacturers, but those differences should not affect the annual HAR preventative maintenance.

**QUESTION 16:**

**Section 1.4 "Service Field installed UPS Units"** Page 12, under subsection C. Construction Methods, bullet Operational Integrity Checks. It states that the "The Offeror shall maintain a full set of UPS batteries charged and ready to install in the field UPS. Kansas City Scout will be responsible for providing the Offeror one set of extra hot-swappable UPS batteries." Can you clarify that KC Scout will provide one set of hot-swappable batteries or one set of hot-swappable batteries for each UPS unit?

**RESPONSE 16:**

Scout will provide one set of hot-swappable batteries that fits all UPS units. The various UPS units **do not** require different type batteries, per unit.

**QUESTION 17:**

**Section 4 "Bid Submission Information"** Page 29, under subsection (B) Required Elements of Bid it states that the "bids shall be limited to 10 single sided pages in length". Item 4 of the Elements requires the attachment of the Affirmative Action Plan, which our plan is greater than 10 pages alone. We would ask that this attachment does not count toward the Bid page count?

**RESPONSE 17:**

Affirmative Action Program pages can be separate from the 10 single sided page limitations. Also see answer to question 18 below concerning number of pages.

**QUESTION 18:**

Would you confirm on the bid, you want 5 copies of every document (all 10 pages). Is this correct? Does this include one original? Also, the tables 1-4 actually account for 5 pages (5 of the 10) and do you want the tables packaged separately inside the submittal (referencing the comment in 'Required Elements of Bid #3')? Meaning a separate envelope inside the entire package?

**RESPONSE 18:**

The (5) five “Pricing and Staffing Qualifications” pages” can be separate from the 10 single sided page limitations.

It is not Scout’s intention to limit the necessary documents needed to place your bid for this service. When Scout switched bid processes from a “RFP” to a “RFB” the need to limit the number of pages became less significant. We ask that vendors keep the employee resumes brief to facilitate the amount of time it takes to read and process all documents. It is not necessary to place the pricing sheets in a separate envelop or package, unless you are binding your bid together in a book bound type of package. It’s not necessary and is more advantageous to Scout if the bid documents are not bound together in a booklet form.

**QUESTION 19:**

**Invoice payment terms:** The term for payment of invoices is not noted in the RFB. Is the invoice payment term Net 30?

**RESPONSE 19:**

There is payment terms located throughout the bid document, per each Specific Requirements (task), which differs per said task. MoDOT utilizes an electronic payment system and payments are to be processed within a 30 day period.

**ADDITIONAL FEDERAL LAWS AND REGULATIONS**

**Federal Language required for ITS Projects per 23 CFR 645 for all CONSTRUCTION PURCHASES**

**FEDERAL AND STATE INSPECTION:** The Federal Government is participating in the cost of construction of this project. All applicable Federal laws, and the regulations made pursuant to such laws, shall be observed by the contractor, and the work will be subject to the inspection of the appropriate State or Federal Agency in the same manner as provided in Sec 105.10 of the Missouri Standard Specifications for Highway Construction with all revisions applicable to this bid and contract.

[http://www.modot.org/business/standards\\_and\\_specs/Sec0105.pdf](http://www.modot.org/business/standards_and_specs/Sec0105.pdf)

**BUY AMERICA REQUIREMENTS:** Construction contracts shall assure compliance with Section 165 of the Surface Transportation Assistance Act of 1982, Section 337 of the Surface Transportation and Uniform Relocation Assistance Act of 1987, and 23 CFR 635.410 regarding Buy America provisions on the procurement of foreign products and materials. On all contracts involving Federal-aid, all products of iron, steel, or a coating of steel which are incorporated into the work must have been manufactured in the United States. The Contracting Authority may allow minimal amounts of these materials from foreign sources, provided the cost does not exceed 0.1 percent of the contract sum or \$2,500, whichever is greater. The Contractor certifies that these materials are of domestic origin. Additional information regarding the “Buy America” requirements can be found at:

<http://www.fhwa.dot.gov/programadmin/contracts/b-amquck.cfm>

**FHWA 1273 FORM “Required Contract Provisions Federal and Construction Contracts”** has been placed on the web posted below the addendum.

**Please print all (11) eleven pages pertaining to Federal Laws and Regulations.**

**END OF ADDENDUM 001**