



1330 S. Big Bend Blvd.
Richmond Heights, MO 63117-2202

March 22, 2011

Dear Consultant:

The City of Richmond Heights is requesting the services of a consulting engineering firm to perform the described services for the Dale Avenue Great Street Project, Phase 1. Details of the project are shown on the attached sheet.

Please limit responses in the form of a letter of interest to no more than two pages for this project. This letter should include a statement to indicate why your firm is interested in this project. It should also include any other information which might help us in the selection process, such as the persons or team you would assign to the project, backgrounds of those individuals, and other projects your company has recently completed or are now active. Also please indicate your familiarity of the project area and past work in the corridor, as well as Great Street Initiative or Complete Street oriented projects.

A DBE goal has been established at 15% for this project. DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE goal. We encourage DBE firms to submit letters of interest as prime consultants for the project if they feel they can manage the project.

The City of Richmond Heights will evaluate firms based on, a) experience and competence, b) the capacity of the firm to perform the work in the timeline needed, c) past performance, and d) proximity to and familiarity with the project area.

It is required that your firm's Statement of Qualifications and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with the letter of interest.

If your firm is interested in being considered for this project, please submit four (4) copies of the two page letter of interest by 3:00 p.m. on April 19, 2011 to:

Bruce E. Murray, Director of Public Works
8108 Elinor Avenue
Richmond Heights, MO 63117

Selection will be made from the page letter of interest.

Sincerely,



Bruce Murray
Director of Public Works

Attachment

DETAILED SCOPE OF SERVICES

<i>City of Richmond Heights, Missouri /Dale Avenue Great Street Project (Phase1)</i>	
Federal Aid No.:	TIP CFDA #20.205// STP- 5412(603)
Location:	East of Hanley Road to Big Bend Boulevard
Proposed Improvement:	<p>The scope of the work will be: survey work design, plan sheet development, hydraulic studies, drainage design, subsurface investigation, construction engineering, testing and inspections, documentation/diaries, construction administration.</p> <p>Streetscape design including traffic calming, pedestrian design to current ADA standards, bicycle facility design all in coordination with future land use plan adopted by the City of Richmond Heights for the Dale Avenue corridor.</p>
Length:	Approximately .95 miles
Approximate Construction Cost:	\$2,058,955.00
DBE Goal Determination	<u>15</u> %
Consultant Services Required:	Validation of conceptual design, preliminary, and final design plan preparation. CE2 documentation, construction engineering, right-of-way acquisition, and community engagement.
Other Comments:	
Contact:	Mr. Bruce E. Murray, Director of Public Works 8108 Elinor Avenue City of Richmond Heights, Missouri 63117 Office: (314) 645-2277 ext. 190 Mobile: (314) 267-7176 E-mail: bmurray@richmondheights.org
Deadline:	3:00 p.m. on April 19, 2011