



New Franklin, Mo.

E S T A B L I S H E D 1 8 2 8

P. O. Box 96 + New Franklin, MO + 65274

City Hall: 660 848 2288 + Fax: 660 848 2183

C. Frank Frevert
Mayor

Patricia A. Cunningham
City Administrator
City Clerk

Mary Ann Wolpers
City Collector

Jason W. Wells
Chief of Police
660 848 2075

Dan Durdle
City Services Director
660 848 2206

February 24, 2012

Dear Consultant:

The **City of New Franklin, MO** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 3 pm, (03/16/2012) at 130 E Broadway, P O Box 96, New Franklin, MO 65274.

Sincerely,

Patricia Cunningham
City Administrator/City Clerk

Attachment

<i>City of New Franklin, MO, Route 5</i>	
Federal Aid No.:	STP-9900(247)
Location:	State Route 5 Parkway Right of Way and Katy Trail State Park
Proposed Improvement:	<i>Construct Transportation Memorial Monument Install Period Lighting Relocate MKT Caboose to Katy Trail State Park</i>
Length:	.3 miles
Approximate Construction Cost:	\$139,625
DBE Goal Determination	0%
Consultant Services Required:	<p><i>Preliminary Engineering The design engineering responsibilities may include but are not limited to the following: Preparation of the preliminary plans and final contract plans. Design services may include right of way plans, surveying, geotechnical investigations, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, utility coordination, and traffic controls for the preparation of PS&E and final documents for the LPA program.</i></p> <p><i>Construction Engineering & Inspection The construction engineering responsibilities include working on behalf of the city during the construction. Engineering services include assisting with preconstruction conference, site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, review contractor pay request, and work with city to do full time inspections for all reporting and participate in final inspection per the LPA program.</i></p>
Other Comments:	
Contact:	<i>Patricia Cunningham P O Box 96, 130 E Broadway, New Franklin, MO 65274 660 848 2288 cityofnewfranklin@sbcglobal.net</i>
Deadline:	<i>March 16, 2012, 3 pm</i>
Submit	<ul style="list-style-type: none"> Letter of interest should not exceed <u>3</u> pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>7</u> copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -

Max Points 40

Capacity and Capability -

Max Points 30

Past Record of Performance -

Max Points 30