

Date: January 11, 2012

Dear Consultant:

The City of Cape Girardeau is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 35 pages (including covers). This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by noon on February 3, 2012, (02/03/2012) at the City of Cape Girardeau, 401 Independence Street, Cape Girardeau, Missouri 63703.

Sincerely,

Casey Brunke, P.E.  
City Engineer

Attachment

<i>City/County of Cape Girardeau</i>	
Federal Aid No.:	SRTS-INF-H31H(103)
Location:	Kingsway Drive, City of Cape Girardeau
Proposed Improvement:	Sidewalk and ramps at intersections along Kingsway Drive from Kurre Lane to Janet Drive near Alma Schrader Elementary School
Length:	Approximately 2,000 LF of concrete sidewalk
Approximate Construction Cost:	\$223,600
DBE Goal Determination	0%
Consultant Services Required:	<i>Topographic survey, design for sidewalk alignment and grade, for adjustment of existing features, for retaining walls as required</i>
Other Comments:	
Contact:	<i>Name: Casey Brunke, P.E. Address 401 Independence Street, Cape Girardeau, MO, 63703 Phone (573) 339-6327 E-mail cbrunke@cityofcapegirardeau.org</i>
Deadline:	<i>Time: Noon Date: 02/03/2012</i>
<b>Submit</b> <ul style="list-style-type: none"> <li>Letter of interest should not exceed 35 pages total (including covers). A page is defined as 8-1/2 by 11 inches and printed on one side. 4 copies of the letter interest should be received at the address and by the time specified.</li> </ul>	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence - 40 Max Points

Capacity and Capability - 40 Max Points

Past Record of Performance - 20 Max Points